REPUBLIC OF LIBERIA



AGRICULTURAL & INDUSTRIAL TRAINNINF BUREAU (AITB)

TECHNICAL / ADMINISTRATIVE SECRETARIAT OF THE NATIONAL COUNCIL FOR VOCATIONAL / TECHNICAL EDUCATION & TRAINING (NCVTET)

Paynesville, Mvyc Campus

P.o. Box 10 - 9016 1000 Monrovia, 10 Liberia, West Africa

INTER-OFFICE MEMORANDUM

DCA. 2021

TO:

Hon. Joseph K. Duwor

Director General/AITB

FROM:

Madam Rhoda C. Savee

Procurement Director/AITB

SUBJECT:

QUOTATION SUBMISSION FOR THE PROCUREMENT OF THE BUREAU'S VEHICLES &

GENERATORS SPARE PARTS

DATE:

November 18, 2021

Please find attached pro-forma invoices obtained from three local Spare Parts Vendors for the procurement of SPARE PARTS for Vehicles and 14KVA Generator for the Bureau's offices from its Allotment with reference #: IFB-NO. AITB/SBA/RFQ/2021 for the months of October, FY-2021.

No	Company/Vender	Description	Quantity	Unit Price	Total (USD)	
1	ADE SEAL MARINE GROUP OF COMPANIES, INC	SPARE PARTS	Assorted	-	US\$2,500	PPCC VCR Business Reg. Cert. & current valid Tax Clearance
2	OFFICE IDEAS	SPARE PARTS	Assorted	-	US\$3,071	PPCC VCR Business Reg. Cert. & current valid Tax Clearance
3	CLASS STATIONERY	SPARE PARTS	Assorted	-	US\$2,690	PPCC VCR Business Reg. Cert. & current valid Tax Clearance

In view of the three quotations received, the lowest price is in the amount of US2,500 (Two thousand five hundred United States Dollars) in favor of Vendor ADE SEAL MARINE GROUP OF COMPANIES, INC. After a careful review of the quotes and the quality of the requested SPARE PARTS, the offer to ADE SEAL MARINE GROUP OF COMPANIES, INC. is considered as the lowest evaluated prices and most responsive quotation.

In regards to the above, we would like to recommend the ADE SEAL MARINE GROUP OF COMPANIES, INC. for its reasonable and reliable quotation for your approval to affect this transaction.

Thanks.

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INTER-OFFICE MEMORANDUM

TO:

Hon. Joseph K. Duwor

Director Ceneral ATTR

FROM:

Madam Rhoda C. Sayeek 50 Y

Acting Procurement Director/AITB

SUBJECT:

QUOTATION SUBMISSION FOR THE PROCUREMENT OF THE BUREAU'S CLEANING

DATE:

October 27, 2021

Please find attached pro-forma lavoices obtained from three local Cleaning Materials Vendors for the procurement of Cleaning Meterine and Bureau's janitorial materials for the Bureau's offices from its Allotment with reference #: IFB-NO. AITB/SBA/RFQ/2021 for the months of October FY 2021.

No	Company/Vendor	Description		or the moi	nths of Octobe	r FY 2021
Í	AUE SEAL	TACACLIDERON	Quantity	Unit Price	Total (USD)	
2	MARINE GROUP OF COMPANIE	CLEANING MAN	Assorted	_	US\$3,000	Requirements PPCC VCR Business Reg. Ce. & cu.rent valid Ta
4	OFFICE IDEAS	CLEANING	+			Clearance PPCC VCR
3	CLASS	MATERIALS	Assorted	-	\$3,675	Business Reg. Cer & current valid Ta
	STATIONERY					Clearance PPCC VCR
		MATERIALS	Assorted		\$3.525	Business Reg. Cert & current valid Tax
viev	w of the three quotation					Clearance

In view of the three quotations received, the lowest price is in the amount of US\$3,000 (Three thousand United States Dollars) in favor of Vendor ADE SEAL MARINE GROUP OF COMPANIES After a careful review the offer to ADE SEAL MARINE GROUP OF COMPANIES is considered as the lowest evaluated prices FUNTING OF OFFICIAL LETTERHEADS AND OTHERS.

In regards to the above, we would have to reconstitued the ADE SEAL MARINE GROUP OF COMPANIES for its reasonable and reliable quotation for your approval to effect this transaction.

October 26, 2021

The Manager Super Petroleum Company Capitol By-Pass Monrovia, Liberia

REQUEST FOR QUOTATION

The Government of Liberia through the Agricultural & Industrial Training Bureau (AITB) has set aside funds and intends to apply part of this towards the payment under the RFQ Method for the procurement of GASOLINE/DIESEL FUEL to be used by the Administration and Management of the Agricultural & Industrial Training Bureau (AITB). Therefore, the Bureau solicits QUOTATIONS from qualified and eligible vendors for the supply and delivery of the listed items for the use of the AITB:

No	Description	Quantity:	Validity Period	Delivery Period
	Diesel Fuel	357.144 Gals		Upon receipt of processed LPO from the Ministry of
2	Gasoline	500.00 Gals	, , ,	Finance & Development Planning (MFDP)

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QUALIFICATION CRITERIA

- Compliance with PPCC Vendor Registry
- Current Business Registration Certificate
- **Tax Compliance Certificate**
- Must be able to timely supply and deliver

DEADLINE FOR SUBMISSION:

Date November 1, 2021

Time: 2:00 P.M.

Venue: AITB Office, Somalia Drive, Paynesville

Signed:

Rhoda C. Sayee

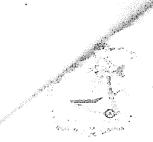
PROCUREMENT DIRECTOR

Attested: 6

James K. Cooper

MID WILL WIFE DEPUTY DIRECTOR-GEN. ADMENISTRATION





AGRICULTURAL & INDISTRIAL TRAINNING BUREAU (AITB)

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. 100 176 г. б.ж. 10 Liherra - West Africa

INTER-OFFICE MENOR ANDUM

TO:

Hon. Joseph K. Duwor

Director General AITB

FROM:

Madam Khoda C. Saye

Acting Procurement Director 'AITB

SUBJECT:

QUOTATION SUBMISSION FOR THE PROCUREMENT OF THE BUREAU'S PRINTING,

BINDING & PUBLICATION MATERIALS

DATE:

October 27, 2021

Please find attached pro-forma invoices obtained from three local Printing Vendors for the procurement of Printing of the Bureau's fletter-heads and other printing materials for communication for the Bureau's offices from its Allorment with reference #: IFB-Not. AITB/SBA/RFQ/2021 for the month of October, 2021.

No	Company/Vendor	Description	Quantity	Unit Price	Tetal (USD)	Requirements
3 ;	DENEFIT TRADING INT'L. INC.	FRINTIN. (1) OFFICIAL LETTERHEAD S AND OTHERS	Assorted		USS2,000	PPCC VCR Business Reg. Cen. & current valid Tax Clearance
2	AJAGS TRADING CENTER	PRINTING OF OFFICIAL LETTERHEAD S AND OTHERS	Asserted		82.015	PPCC VCR Business Reg. Con & current valid Tax Clearance
3	AFRICAN BOOKS & STATIONERY STORE	PRINTING OF OFFICIAL LETTER BY AD S AND OTHERS	A Section		10 <u>1</u> 147	PPCC VCR Business Reg. Cort. & current valid Two. Clearance

In view of the three quotations received, the lowest price is in the amount of US\$2,000 (Two thousand United States Dollars) in favor of Vendor BENEFIT TRADING INT'L. INC. After a careful review of the quotes and the quality of the requested PRINTENG OF OFFICIAL LETTERHELDS AND OTHERS, the office to BENEFIT TRADING INT'L, INC. is considered as the lowest exchange prices and most responsive quotation.

In regards to the above, we would like to recommend the BENCETT TRADING INT'L, INC. for its reasonable and reliable quotation for your approval to effect this transaction.

i nanks.

please process Benefit Trading Intl. Inc.

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INTER-OFFICE MEMORANDUM

TO:

Hon. Joseph K. Dawor

Director General: AITB

FROM:

Madam Rhoda C. Sayee R. Sa-

Acting Procurement Director/AITB

SUBJECT:

QUOTATION SUBMISSION FOR THE PROCUREMENT OF THE BUREAU'S EDUCATIONAL

DATE:

October 27, 2021

Please find attached pro-forma invoices ontained from three local Vendors for the procurement of EDUCATIONAL MATERIALS AND SUPPLIES for use by the Bureau's offices from its Allotment with reference #: IFB-NO.

1	Company/Vendor Benefit Trading	Description	Quantity	T		it with reference #: IFB-
2	Int'i. Inc.	Educational Materials & supplies	Asserted	Unit Price	US\$3,043	Requirements PPCC VCR Business Reg. Cert. & current valid Tax
	African Books & Stationery Store	Educational Materials & supplies	Assorted	-	US\$3,068	Clearance PPCC VCR Business Reg. Cert. &
)	AJAGS Trading Center	Educational Materials & supplies	Assorted	-	US\$3,078	Clearance PPCC VCR Business Reg. Cert. & current valid Tax

In view of the three quotations received, the lowest price is in the amount of US\$3,043 (three thousand forty three United States Dollars) in favor of Vendor BEVEFIT TRADING INT'L, INC. After a careful review of the quotes and the quality of the requested f.ducational Vinterials & supplies, the offer to BENEFIT TRADING INT'L, INC.

In regards to the above, we would like to recommend the BENEFIT TRADING INT'L, INC. for its reasonable Thanks.

OK please process Benefit Trading Int'l in.



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INTER-OFFICE MEMORANDUM

TO:

Hoa. Joseph K. Duwor

Distactor General/AITB

FROM:

Madam Rhoda C. Sayee 7.827

Aming Procurement Director/AITB

SUBJECT:

QUOTATION SUBMISSION FOR THE PROCUREMENT OF THE BUREAU'S STATIONERY

DATE:

October 27, 2021

Please find acached pro-forma invoices obtained from three local Printing Vendors for the procurement of STATIONER for use by the Bureau's offices from its Allotment with reference #: IFB-NO. AITB/SBA/R C2021 for the months of October, 2021

No	Compan Vender	Description	Quantity	Unit Price	Total (USD)	Requirements
	ADE SE AL MARINE GROUP OF COMPANIES, INC	STATIONERY	Assorted	-	US\$4,000	PPCC VCR Business Reg. Cert. & current valid Tax Clearance
2	OTTES ADISAG	STATIONERY	Assorted	-	US\$5,680	PPCC VCR Business Reg. Cert. & current valid Tax Clearance
3	STATIO CERY	STATIONERY	Assorted	-	US\$6,330	PPCC VCR Business Reg. Cert. & current valid Tax Clearance

In view of the thin quotations received, the lowest price is in the amount of US\$4,000 (Four thousand United States Dollars in aver of Vendor ADE SEAL MARINE GROUP OF COMPANIES, INC. After a careful review of the grace and the quality of the requested STATIONERY, the offer to ADE SEAL MARINE GROUP OF COMPARTE, INC. is considered as the lowest evaluated prices and most responsive quotation.

In regards to the theore, we would like to recommend the ADE SEAL MARINE GROUP OF COMPANIES, INC. for its repeated and reliable quotation for your approval to effect this transaction.

Thanks. OK please perocens Ade Seal Marine

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