



Republic of Liberia



ANNUAL REPORT

OF THE

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

Executive Mansion Grounds
Capitol Hill, Monrovia, Liberia
Website: www.ppcc.gov.lr
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For the Year 2008

December 31, 2008

ENSURING ECONOMIC AND EFFICIENT USE OF PUBLIC FUNDS



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds
 Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr

Tel. # 06 557 704
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Ref: **PPCC/RL/AC/428/08**

December 31, 2008

The Honorable
 Members of the Legislature
 Capitol Building
 Monrovia, Liberia

Honorable Ladies and Gentlemen:

We have the pleasure to present our compliments and herewith submit to you the Annual Report of the Public Procurement and Concessions Commission (PPCC) for the period January 1 to December 31, 2008.

As you will recall, the Public Procurement and Concessions Act of 2005 created the Public Procurement & Concessions Commission (PPCC) to exercise oversight responsibilities of all procuring and concession entities in Liberia. The PPCC also ensures the economic and efficient use of public funds in the procurement of goods, works and services and the granting of concessions, while at the same time ensuring that the processes used are competitive, transparent and non-discriminatory.

Honorable Ladies and Gentlemen, we thank you for your support to the works of the Commission, which has enabled us to make tremendous progress in the implementation of the procurement and concessions reform program of Government.

We look forward to your continued support and a harmonious working relationship during the years ahead.

With sentiments of our highest consideration and esteem, we remain,

Respectfully yours,

Keith K. Jubah
CHAIRMAN

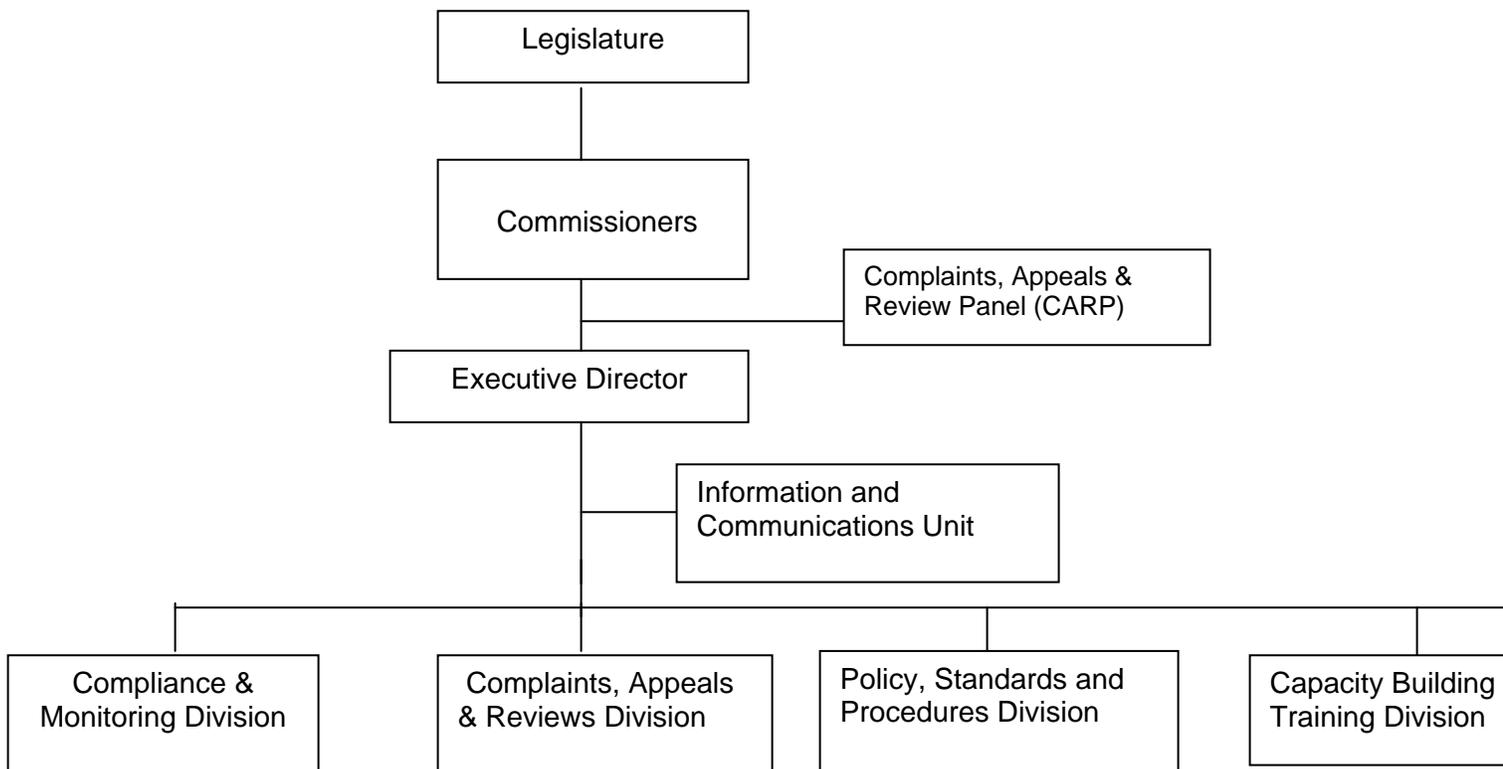
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A. STRUCTURE OF THE PPCC

Public Procurement and Concessions Commission Organizational Structure



EXECUTIVE SUMMARY

The Public Procurement and Concessions Commission (PPCC) was established as a distinct corporate entity to oversee all public procurement and concessions processes in accordance with the Public Procurement and Concessions Act (PPCA) of 2005. The Commission began to implement its mandate as provided for by the PPC Act in 2006 following the first post-war inauguration of Liberia's constitutionally elected President, Her Excellency, Madam Ellen Johnson Sirleaf.

The Commission has the core objective to achieve transparency in the procedures, processes and decisions relating to procurement and concession agreements and ensure "Value for Money" through the economic and efficient use of public funds.

Activities/Progress in 2008

During the period under review, the Commission carried out the following tasks:

- I. Inducted into office the seven (7) members Independent Complaints, Appeals and Review Panel (ICARP or Panel) Chaired by Cllr. Beyan D. Howard in keeping with Section 10 of the PPC Act. Other members of the Panel inducted were: Mr. Massaquoi M. Kamara, Sr., Cllr. Pearl Brown-Bull who later declined, Atty Eric B. Morlu, Mr. David M. Jallah, Mr. Martin S. Kollie and Commissioner Esther W. Paegar who represents the Commission. The Panel received nine (9) cases, adjudicated seven (7) and redirected two (2) for procedural errors. Three bidders/complainants appealed the Rulings of the Panel to the Civil Law Court. Adjudication of the cases are pending for 2009;
- II. Organized and held a two (2) days Public Procurement and Concessions Forum (February 27-28, 2008) at the Monrovia City Hall for procurement practitioners, private sector, stakeholders and partners. The theme of the Forum was "Public Procurement and Concessions Reform in Liberia: Challenges and Prospects". This Forum took stock of PPCC's performance during two (2) years of operations, highlighting challenges and determining the way forward;
- III. Upon the request of the Commission, the World Bank extended the Liberia Public Procurement and Concessions Trust Fund Grant # TF056754 LICUS Ref. No.39 from April 30, 2008 to February 28, 2009 to enable the Commission complete programs funded by the Grant;
- IV. Conducted seven (7) procurement training workshops in collaboration with the Ministry of Internal Affairs, Ministry of Finance, UNDP and World Bank for County Level Officials, Private Sector, Procurement Committees, Procurement Units and Civil Society Organizations;
- V. Contracted the General Law Consult (GLC) of Ghana to develop the Public Procurement and Concessions Regulations and Manual and to propose Amendments to the PPC Act; received two (2) legal experts funded by the United States Government through the International Business Initiatives (IBI) to harmonize the Minerals and Mining Act (MMA) of Liberia and the Petroleum Laws of Liberia with the PPC Act. The Consultants have since submitted to the Commission: the

Draft Harmonized Petroleum Laws, a Report on the Harmonization of the Minerals and Mining Act and the Draft proposed Amendments to the PPC Act to be finalized following a stakeholders consultative workshop;

- VI. Conducted regular and systematic monitoring of forty-two (42) procuring entities and observed alarming turnover levels of trained procurement personnel;
- VII. Extended the contract of the Procurement Advisor, Mr. Clement Ahiawodzi from May 15, 2008 to February 28, 2009 to coincide with the extension of the World Bank Grant;
- VIII. Mr. Amadou Tidiane Toure, who was a Lead Procurement Specialist of the World Bank, West Africa Region, stationed in Accra informed the Commission that he had moved on to a new assignment based in India. The name and contacts of his successor has not yet been disclosed. However, the Commission continues to liaise with the World Bank through Ms Lydia Sam, Africa Region-Accra. During his assignment in West Africa Region, including Liberia, Mr. Toure participated in the various workshops including the Annual Procurement Forum conducted by PPCC as a facilitator.
- IX. Prepared and issued the second Public Procurement and Concessions Bulletin, which highlighted activities of the Commission; and
- X. Facilitated a Five-Member Delegation of the Commission on a week-long (October 20-27, 2008) Study Tour to Ghana as guests of the Public Procurement Authority (PPA) of Ghana to compare experiences, understudy their systems and processes and adopt best practices.

Challenges

The following issues remain the challenges of the Commission:

- I. Capacity to ensure continued and expanded training of procurement practitioners in understanding their roles and responsibilities under the PPCA;
- II. In what seems to be “Resistance to the Reform”, the procuring entities continue to replace procurement directors that were trained by the Commission with untrained ones. Procurement committees continue to constitute themselves as procurement units, evaluation panels and decision makers on procurement issues in which they have no knowledge. These actions resulted in the procuring entities inability to timely spend their budget allocations thereby creating procurement backlogs and delays in the recovery programs of Government;
- III. The delays in developing the Public Procurement and Concessions Regulations and Manual, the amendment of the PPC Act, and the harmonization of complementary laws which deal with procurement and concessions. This issue is being addressed as indicated in item V under Progress in 2008 above;
- IV. Procuring entities failure to consider quality in making procurement decisions, thereby forcing the Commission to participate in their procurement decision making process by putting a

- mechanism in place for the granting of “no objections”; and
- V. The absence of a sustained capacity building program through formal education at the University level or externally to supplement the PPCC and other institutions trainings.

Recommendations/Way-Forward

The Way-Forward for the PPCC is contained in the Intervention Fund provided by the World Bank under the Economic Governance and Institutional Reform Project (EGIRP) at the Ministry of Finance. The provisions in the EGIRP will address the challenges indicated above as follows:

- I. Institutional support for the PPCC includes:
- A. Purchase and installation of off-the-shelf computerized procurement monitoring software that would enable PPCC to collect and disseminate national procurement statistics and monitor procurement compliance and performance levels;
 - B. Technical assistance to strengthen the PPCC’s capacity to handle bidders’ complaints; and
 - C. Logistical support to strengthen PPCC’s Compliance monitoring and training capacity.

Conclusion

Despite the challenges outlined above, the Commission made remarkable successes in enhancing clarity of the PPC Act. The compliance levels of procuring entities to provisions of the PPC Act is improved and bidders now understand their rights to complain on a bidding process and the Civil Society serve as watch-dogs to the public procurement and concessions reform process as evident by their coverage of non-compliance in the media.

1.0 INTRODUCTION

The Public Procurement and Concessions Commission (PPCC) was established as a distinct corporate entity to oversee all public procurement and concessions in accordance with the Public Procurement and Concessions Act (PPCA) of 2005. The Commission began to implement its mandate as provided for by the PPC Act in 2006 following the inauguration of Liberia's first post-war constitutionally elected President, Her Excellency, Madam Ellen Johnson Sirleaf.

The Commission has the core objective to ensure the economic and efficient use of public funds in public procurement and concessions processes and to ensure that public procurement and concessions processes are conducted in a competitive, transparent, accountable and efficient manner resulting in achieving **“value for money”** and the timely delivery of services.

The Commission is administered by a seven member commissioners appointed by the President. They include: Mr. Keith K. Jubah, Chairman, Mrs. Esther W. Paegar, Co-Chairperson, Mr. Charles E. Collins, Sr., Mr. Clarence K. Momolu, Sr., Ambassador Timothy E. Thomas, Mr. Jenkins G. W. Wongbe and Cllr. Joseph K. Jallah as representative of the Ministry of Justice. The Commissioners also appointed Mrs. Angie Howard Witherspoon as Administrative Assistant to the Commissioners. The core mandate of the Commissioners is to handle policy issues and give directions to the Commission. The Commission also has a Secretariat comprising of a team of professionals headed by the Executive Director to run the day-to-day affairs of the Commission.

The management team of the Commission include: Mr. Joseph S. Neufville, Executive Director, Mr. Joseph S. D. Suah, Sr., Director, Finance and Administration, Mr. Nathan N. Bengu, Director, Information and Communications, Dr. Samuel K. Ngaima, Sr., Director, Compliance and Monitoring, Atty. Amos Y. Bartu, Director, Complaints, Appeals and Review, Mrs. Evelyn Lah-Gongloe, Director, Capacity Building and Training, and Mr. Alfred K. Tarway-Twalla, Director, Policy, Standards and Procedures.

As mandated in Part II, Section 5(h) of the PPC Act, the Commission has the statutory duty to provide information on its activities and achievements in the form of an Annual Report and submit same to the National Legislature. This Report covers activities of the PPCC in its third year (2008) of implementing the public procurement and concessions reform program of Liberia. It provides information on the broad spectrum of its operations including finances, capacity building, and compliance levels with the PPC Act; others are that it provides information on progress made in the development of the PPC Regulations and Manual, the Harmonization of complimentary Laws with the PPC Act and Amendments to the PPC Act; it also reports on complaints filed and how they were disposed of, and on how information of the Commission were disseminated in 2008.

1.1 PPCC Goals And Objectives

The Goals and Objectives of the Commission include:

- i. Decentralization of public procurement to procuring entities;
- ii. Eradication of monopolies and promotion of competitiveness in the procurement and concessions processes;
- iii. Maximize economy and efficiency in procurement, and obtain best value for public expenditures;
- iv. Achieve transparency in the procedures, processes and decisions relating to procurement and concession agreements;
- v. Promote integrity, fairness, accountability and public confidence in the procurement process, among others.

1.2 Collaboration process

The PPCC operates in collaboration with partners and relevant stakeholders involved with the institutional and staff capacity building processes in Liberia. The following collaborative processes were undertaken:

- i. Commissioners held weekly meetings amongst themselves and with various international partners including World Bank, European Union, United States Government, and International Monetary Fund to discuss and review issues of critical nature; and
- II. Attended and participated in the regular meetings of GEMAP-TT and EGSC to provide briefing and updates on the procurement and concessions reform programs in Liberia.

Procurement Consultants

Mr. Amadou Tidiane Toure, who was a Lead Procurement Specialist of the World Bank, West Africa Region, stationed in Accra informed the Commission that he had moved on to a new assignment based in India. The name and contacts of his successor has not yet been disclosed. However, the Commission continues to liaise with the World Bank through Ms Lydia Sam, Africa Region-Accra. During his assignment with West Africa Region including Liberia, Mr. Toure participated in the various workshops including the Annual Procurement Forum conducted by PPCC as a facilitator.

The contract of Mr. Clement Ahiawodzi, Procurement Advisor to the PPCC was extended from May 15, 2008 to February 28, 2009 to coincide with the extension of the World Bank Grant.

2.0 SECRETARIAT

2.1 Progress of the Commission

The Commission's activities are captured under its core program areas and support units. During this reporting period, the following core duties of the Commission were carried out:

A. POLICY, STANDARDS & PROCEDURES

Enhancing clarity of the PPC Act and harmonizing other complimentary laws with the PPC Act were the critical tasks of the Commission during the period under review.

Following an International Competitive Bidding process, the Commission concluded a Consultancy Contract with the General Law Consult (GLC) of Ghana for the development of the Public Procurement and Concessions Regulations and Manual and to propose possible amendments to the PPC Act. Concomitantly, the United States Government (USG) through the International Business Initiatives (IBI) recruited two (2) legal experts, Mr. Fui S. Tsikata of Ghana to harmonize the Minerals and Mining Act (MMA) of Liberia and Mr. Timothy C. Sands of the USA to harmonize the Petroleum Laws (PL) of Liberia with the PPC Act. These consultants started work in July and October 2008 and have since produced the following documents:

1. The General Law Consult of Ghana submitted five (5) Monthly Progress Reports, and the Draft Amendments to the PPC Act. The Regulation on the Margin of Preference (MOP) and the works of the Cabinet Sub-committee on Amendments of the PPC Act are also included amongst the deliverables of this Consulting Firm;
2. Mr. Fui S. Tsikata submitted the Draft Report on the Harmonization of the Minerals and Mining Act with the PPC Act; and
3. Mr. Tim C. Sands submitted the Draft Harmonized Petroleum Law.

Consistent with the GEMAP coordination network/vetting process, the Commission shared the deliverables of each consultant amongst the consultants, stakeholders and partners to ensure maximum harmonization of the laws, which would be considered in ensuring the proper development of the Public Procurement and Concessions Regulations and Manual. As a result of this coordination network, the deliverables of the consultants which were expected in November 2008 will now be finalized during the first quarter of 2009 following a broad based consultative forum which the Commission has scheduled and is coordinating with stakeholders and the international partners for the second half of January 2009.

B. COMPLAINTS, APPEALS & REVIEW

The Commission restores confidence of the public and private sectors in the public procurement and concessions reform process through the works of the Complaints, Appeals & Review Panel (CARP). During the period under review, the Commission along with the Panel carried out the following activities:

1. Concluded the selection of the Independent, Complaints, Appeals & Review Panel (ICARP or Panel) and signed contracts with each of them;
2. Inducted into office on January 31, 2008 the seven (7) members Panel chaired by Cllr. Beyan D. Howard in keeping with Section 10 of the PPC Act. Other inducted on the Panel included: Mr. Massaquoi M. Kamara, Sr., Vice Chairman, Cllr. Pearl Brown Bull who later declined, Atty. Eric B. Morlu, Mr. David M. Jallah, Mr. Martin S. Kollie and Commissioner Esther W. Paegar who represents the Commission;
3. Issued the Terms of Reference (TOR) and Ground Rules of the Panel and conducted bi-weekly Training Workshops for the Panel members to enhance their understanding of the Public Procurement and Concessions Reform and to enable them function effectively in the adjudication of cases;
4. Consistent with its mandate, the Panel received nine (9) cases, reviewed and issued rulings in seven (7) cases which included:
 - a. Digimare Corporation vs. Civil Service Agency in the bidding process concerning the Bio-metric Identification System for civil servants. The Panel ruled on July 10, 2008 that since the complainant did not file his complaint first with the procuring entity as required by the PPC Act before coming to the Commission, said case must be dismissed for not satisfying the legal requirement or on procedural grounds. The case was dismissed against Digimare;
 - b. COTECNA Inspection SA vs. Ministry of Finance in the bidding process concerning Pre-shipment Inspection and Scanning Services. The Panel ruled on July 29, 2008 against COTECNA on grounds of lapse of time (statute of limitation) and dismissed the case;
 - c. Global Wood Industries, Inc. vs. Forestry Development Authority in the bidding process concerning Forest Management Contract "A". The Panel ruled against the decision of the Concession Entity to award the contract for Forest "A" between Lofa and Gbapolu Counties to Alpha Logging Company and declared Global Wood Industries the winner of the bidding process;
 - d. Delta Mining Consolidated vs. Ministry of Lands, Mines and Energy in the case concerning the cancellation of the bidding process for the Western Cluster Iron

Ore Deposit in the Western Region of Liberia by the Government of Liberia and excluding Delta Mining Consolidated from participating in the re-bidding process. The Panel ruled that the Government of Liberia being the procuring entity, had the right to cancel a bidding process at any time before awarding a contract. However, the Panel said that the procedure adopted in the cancellation process was not correct as the bidder should have been communicated to promptly upon reaching a cancellation decision instead of allowing the bidder to hear about it through the media. The Panel further ruled that all those bidders who participated in the cancelled bidding process including Delta Mining re-bid at no additional cost to them; and

- e. Three (3) cases filed by Prestige Motors Inc. against the Ministry of Health and Social Welfare, the Ministry of Education and the National Oil Company of Liberia in three separate bidding processes concerning procurement of vehicles in which the bidder alleged flaws. The Panel requested for additional information which the bidder failed to produce. The cases were dismissed on grounds of abandonment of the cases.

The Panel redirected two (2) cases: one from the Liberia Agency for Community Empowerment (LACE) complaining of the non-performance of a construction contractor and the other from the Liberia Reconstruction and Development Corporation (LRDC) complaining of its non-inclusion on the short list of the Ministry of Public Works' construction contractors. These cases were redirected for procedural errors in filing said cases to the Panel.

COTECNA Inspections SA, Alpha Logging Company and Delta Mining Consolidated have since appealed the Rulings of the Panel to the Civil Law Court. Adjudications of these cases are pending before the Court as at December 31, 2008.

C. CAPACITY BUILDING & TRAINING:

To ensure that the capacity building/training program of the Commission is effective, and that knowledge and skills of procurement practitioners in the public and private sectors are properly enhanced in dealing with procurement issues, the World Bank provided an Intervention Grant under the Economic Governance and Institutional Reform Project (EGIRP) based in the Ministry of Finance Building and managed by the Project Financial Management Unit (PFMU). The Commission worked in collaboration with the PFMU to recruit a procurement firm, the International Procurement Agency (IPA). The IPA will in addition to assisting government entities deal with their complex procurement issues and procurement backlogs, collaborate with the Commission in facilitating several training workshops.

During this reporting period, seven(7) Training Workshops were held including five (5) days workshop for county level officials in Buchanan from January 21-25, 2008, a Public Procurement and Concessions Forum on February 27-28, 2008 and a workshop for the Private Sector on how to participate in procurement and concessions bidding processes, respond to bids and file complaints. Table one (I) below highlights the workshops conducted.

Training Workshops Conducted in 2008 and Number of Participants

Table I

No	Details of Workshop	Place/Location	Date	Entity	Attend
1.	Five days county level training workshop	Buchanan, Grand Bassa County	Jan.14-18	PMC, DDC, CA, CPO from all 15 counties	143
2.	Two days Annual Procurement Forum	Monrovia City Hall	Feb.27-28	Govt. entities, private sector, civil society and partners	107
3.	One day workshop for the private sector	Public Works Ministry	May 9	Private sector Contractors & Public Works Engineers	20
4.	One day workshop for NPA staff	Conference Room Nat'l Port Authority	Nov.19-20	NPA Mgt. & Staff	14
5.	Two days workshop for new proc. Directors	Corina Hotel, Monrovia	Nov. 27-28	24 entities of govt.	29
6.	One Day Training for LPRC mgt and staff	Conference Room/LPRC	Dec. 4	LPRC Mgt. & Staff	15
7.	One Day Training for Procurement Committees	Conference Room, Krystal Oceanview Hotel	Dec. 12	All Govt. Entities	80
TOTAL PARTICIPANTS					408

Acronym

- PMC: - Project Management Committee
 DDC: - District Development Council
 CA: - County Accountants
 CPO: - County Procurement Officers

Annual Procurement Forum

On February 27&28, 2008 the Public Procurement and Concessions Commission (PPCC) held its first Annual National Procurement Forum at the Monrovia City Hall to discuss progress made with the implementation of the public procurement and concessions reform agenda of Liberia and the way forward. The forum was held on the Theme: **Public Procurement and Concessions Reform in Liberia: Challenges and Prospects.**

Discussions at the Forum were centered on key/specific objectives including: review of the PPC Act to determine areas where amendments were necessary to ensure efficiency and enhance the effective achievement of its objectives; determine the efficiency of collaboration between stakeholders in the public and private sector involved with procurement; determine avenues for strengthening capacity building of stakeholders involved with procurement at human and financial levels; identify key components to be addressed in regulations and step by step manual for procurement; review the levels of thresholds set forth in the Act to determine if the amounts specified were adequate enough for contract awards in the procurement of goods, works, and services involving national and international

competitive bidding processes; and review procedures for compliance monitoring of procuring entities and determine feedback /sanctions for non-compliance.

The Forum brought together Government Ministers, Legislators, procurement professionals, consultants, procurement officers, stakeholders from the public and private sectors, procurement experts from the World Bank and the PPCC, and representatives from the international donor community.

At the end of the two-day Forum, the participants recounted their experiences with the implementation of the procurement reform agenda and identified the following as challenges which the PPCC should address to enhance its effectiveness:

- Lack of capacity to enforce compliance and to carry out monitoring and evaluation of procurement procedures.
- Inadequate information dissemination of PPCC programs and activities.
- Liberian businesses lacked the capacity for competitive engagements in procurement of goods and services.
- Lack of standards for vendors.
- Interference of heads of procuring entities in the procurement of goods, works and services and lack of protection for procurement directors.
- Lack of involvement of procurement units in budget planning.
- Non-adherence of Agency heads to PPCC policies.
- Lack of vendors' knowledge on PPCC procedures and confidence in the voucher system.
- Inadequate participation of PPC Commissioners in its activities due to the part-time nature of their work.

As a way forward for addressing these challenges, the participants made the following Recommendations:

- Increase the amount of \$2000 in the thresholds to \$5000.00 in shopping methods.
- Reduce national competitive bidding time from four weeks to two weeks and International competitive bidding from six weeks to four weeks.
- The provisions for Restricted Bidding as contained in Sections 51 and 100 of the Act which required five bidders should be reduced to three.
- The PPCC should, in collaboration with LIBA, assess the training needs of Liberian businesses and provide training to enable them compete with other businesses in the procurement business.
- PPCC should be provided with adequate and requisite logistics to work effectively.
- All Procurement practitioners of Government Ministries and Agencies should participate in PPCC workshops and printed materials/handouts be made available to participants.

- Evaluation and follow-ups be made after each training session to assess the impact on participants.
- Build the capacity of the Liberian Business Association to effect Margin of Preference.
- In keeping with Section 29, Sub-Sections (1)-(5) of the Act creating the Procurement Units, the PPCC should develop regulations that would protect the procurement officers in the implementation of the PPCA and devise means to encourage the retention of trained procurement staff.
- A Board of Inquiry should be created to investigate arbitrary removals of procurement officers.
- Procuring Entities should include procurement directors in budget planning to enable them to develop adequate procurement plans and programs.
- The number of end-users on Procurement Committees should be increased and the number of senior staff reduced.
- The Procedural Step-by-Step Manual should be clear and consistent with the PPCA.
- Regulations to the PPCA should evolve from consultation with stakeholders and made user friendly.
- Define penalties for violators of the PPCA and develop enforcement mechanisms for PPCC policies and guidelines.
- There is need for clarity on the distinction between Domestic Business and Liberian Business
- Increase the Personnel of the PPCC monitoring unit and build their capacity to make them more efficient and effective.
- Develop performance evaluation indicators for procuring entities and provide them the results, including the recommendations, of completed monitoring exercises.
- Develop and distribute documentation on performance standards, procedures and checklist on monitoring and assign PPCC monitors to the Ministry of Finance to enforce compliance.
- Periodic reports should be provided to the Legislative Standing Committees with oversight responsibilities for the PPCC.
- PPC Commissioners should be full time employees of the PPCC to strengthen its regulatory role.

Cabinet Committee on PPC Act Review

In response to the challenges outlined by participants during the Annual Procurement Forum, a review committee, namely Cabinet Sub-Committee on PPC Act Review, was constituted. Shortly after its constitution, the Committee, on May 30, 2008 during its meeting, put in place a Technical Sub-Committee to come up with proposals relative to the review of the PPC Act. With this clear mandate, the Technical Sub-Committee convened a one-day retreat on the campus of the Liberia Baptist Theological Seminary on June 6, 2008 to pinpoint provisions of the Act that require amendments. At the end of the retreat, the Committee resolved on the following which were captured in this report (**Cabinet Committee on PPC Act Review**).

**CABINET COMMITTEE ON PPC ACT REVIEW
REPORT
June 11, 2008**

The Cabinet Sub-Committee on PPC Act Review constituted a Technical Sub-Committee (TSC) at its sitting on May 30, 2008 to come up with proposals pertaining to the review of the PPC Act. The TSC had a one-day retreat at the Baptist Theological Seminary on June 6, 2008 to identify areas of the PPC Act that need immediate amendments.

- A. **The first working session** addressed the Thresholds in the Act. After constructive exchange of ideas based on international experiences, it was resolved to adjust the Thresholds as follows:

United States Dollars				
<u>No.</u>	<u>Items</u>	<u>Shopping Method</u>	<u>National Competitive Bidding</u>	<u>International Competitive Bidding</u>
1.	Goods	Less than \$10,000	\$10,000 to < \$300,000	\$300,000 and above
2.	Services	Less than \$10,000	\$10,000 to < \$100,000	\$100,000 and above
3.	Works	Less than \$30,000	\$30,000 to < \$1,000,000	\$1,000,000 and above

Restricted Bidding

The Committee agreed to maintain the Restricted Bidding provisions because they met international standards.

Note: The Committee resolved that PPCC in collaboration with MOF develop modalities to enforce these recommendations.

- B. **Second Working Session** addressed the following:

1. Notification Prior to Contract Signature

It was resolved that the 14 days period enshrined in the law for Contracts Notification prior to signing of contracts be maintained but the Threshold be increased from US\$150,000-US\$250,000 and above.

2. No Objection

It was resolved that PPCC make the necessary clarifications to enhance understanding of the functions of the Procurement Committees concerning procurement decision making to eliminate requests to PPCC for “no objections”.

3. Review of Recommendations from the Annual Procurement Forum

Recommendations from the Annual Procurement Forum treated were as follows:

- a. Intensify capacity building and training
- b. Enhance awareness creation and information dissemination
- c. Full time status of PPCC Commissioners was rejected on grounds that the day-to-day running of the Commission is the function of the Secretariat. The World Bank supported this stance indicating that it is the “best practice” everywhere.

Penalty

Penalty for violators of the PPC Act was deferred to PPCC Commissioners regular meeting for appropriate recommendations. The Retreat however noted that Part IX, Section 138 of the PPC Act states, “Any person who contravenes any provision of this Act commits an offence and a person convicted under this Act shall, upon summary conviction be liable to a fine or a term of imprisonment not exceeding two years or to both”.

Draft Aide-memoir

The Retreat reemphasized the recommendation in the World Bank Aide-memoir of May 2007 as follows:

- a. Capacity building for PPCC secretariat to spearhead the procurement reform, both in terms of resources, expertise (functional staffing) and operational processes
- b. Augment capacity building of procuring entities to address inadequacies in procurement activities by the establishment of a core team of international procurement and technical expertise at the key government procuring entities (Large Spenders).
- c. This team should be hired competitively to assist in planning, and managing the procurement processes and clear the backlog of procurement activities
- d. Provide procurement advice and hands on training to national counterparts,
- e. Liaise with PPCC to plan, implement and monitor the formal short and long-term procurement capacity building activities.

Procurement Career Path Development for Practitioners

As a result of a consultative meeting held at the Commission, in October 2007 by the Lead Procurement Specialist of the World Bank, Mr. Amadou Tidiane Toure, the World Bank provided funds in the EGIRP for the Liberia Institute of Public Administration (LIPA), Civil Service Agency (CSA), and the University of Liberia for the professionalization of procurement in Liberia. Activities to be undertaken under this program include: a) Academic support to LIPA and UL, b) Stipends for 25 students for two years, c) International Adviser, d) Curriculum development, and e) Drafting of policy paper and road map for a procurement cadre in public service. The International Procurement Agency (IPA) has commenced collaborations with the Civil Service Agency and Liberia Institute of Public Administration for the development of training modules and appropriate courses for a **Medium** and **Long Term** training in procurement. Certificates will be offered in procurement following a successful completion of courses in goods, works and services for three to four weeks each. A degree program in Procurement and Supply Chain Management is also being contemplated at the university level.

Study Tour

As a part of its capacity building program, the Public Procurement and Concessions Commission (PPCC) organized and sponsored the first five-member delegation to undertake a weeklong (September 20-27, 2008) Study Tour in Ghana as guests of the Public Procurement Authority (PPA) of Ghana. Members of the delegation were:

1. Mr. Charles E. Collins, Sr. Commissioner and Head of Delegation
2. Amb. Timothy E. Thomas Commissioner
3. Mr. Joseph S. Neufville Executive Director
4. Dr. Samuel K. Ngaima, Sr. Director, Monitoring & Compliance
5. Mrs. Evelyn Lah-Gongloe Director, Capacity Building/Training

The purpose of the Study Tour was to undertake a peer review of both institutions by sharing knowledge and experiences in the procedures, processes and challenges of implementing the public procurement laws; and how those challenges were handled. While on the Study Tour, the delegation paid a courtesy call on the Ministry of Finance and Economic Planning, which has oversight responsibility of the Public Procurement Authority of Ghana. Other areas and institution visited during the delegation's stay in Ghana included the Ghana Institute for Management and Public Administration (GIMPA), Ministry of Fisheries and the Millennium Development Authority (MiDA). The Study Tour also took the delegation to some historical sites in Cape Coast including the Kakum Forest and Canopy Walk (350metre) long monkey bridge in the Kakum Forest, Slave Castle where slaves were kept before they were shipped to Europe and the Americas.

Findings of the Study Tour

The Public Procurement Authority (PPA) of Ghana was first called the Public Procurement Board (PPB) of Ghana. This nomenclature posed serious administrative challenges to the PPB as Board Members involved themselves in the daily works of the Secretariat. This led to the amendment of the Procurement Act of Ghana to address the challenges posed by the confusion. The Board was separated from the Secretariat which was named the Public Procurement Authority with the Chief Executive Officer (CEO) as the administrative head responsible for the daily activities of the PPA. The CEO is also a member of the Board.

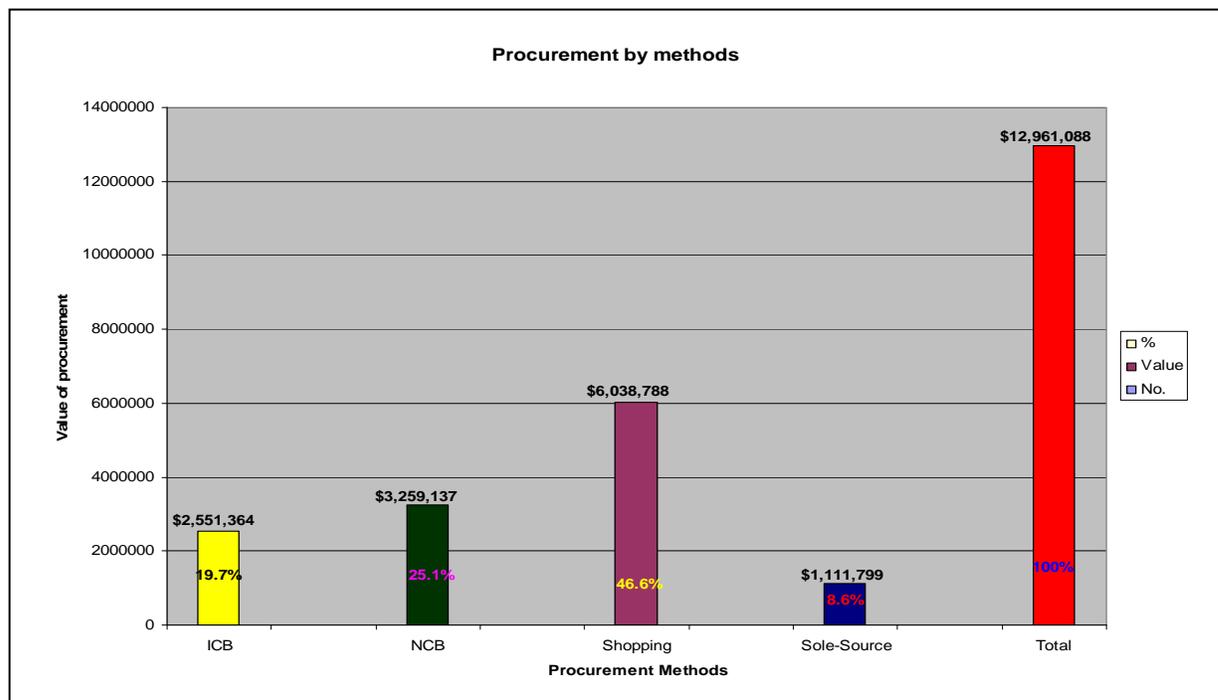
D. COMPLIANCE & MONITORING:

In compliance with its mandate, the Public Procurement and Concessions Commission engaged in a regular and facts finding monitoring activities for 2008. The objectives and goals of these exercises were to ascertain the level of compliance by the procuring entities through the selection of procurement method based on the thresholds. Another objective also was to ensure the establishment of procurement structures (the procurement committees and units) in accordance with the PPC Act of 2005. To make the monitoring process effective, the procuring entities were placed in the categories of small, medium and large spenders. The categorization of the entities as indicated below was done on the basis of the procurement budgets in the 2008/2009 National Budget.

1. Small Spenders from 200,000.00 and below
2. Medium Spenders from 201, 000.00 to 500,000.00
3. Large Spenders from \$500,001 and above

Findings/Results

To determine the level of compliance relative to the development and submission of procurement plans and to ascertain whether or not the procuring entities followed the prescribed procedures as provided for in the PPC Act, the Commission monitored forty-two (42) procuring entities in 2008. The result of the monitoring exercises shows that fifty-five (55) procuring entities prepared and submitted their procurement plans in 2008 as opposed to seventy-four (74) procuring entities that prepared and submitted their procurement plans in 2007. This is indicative of a decline in complying with the PPC Act (85% to 63%). In addition, thirty-two (32) procuring entities failed to prepare and submit procurement plans despite several letters of reminder sent to them.

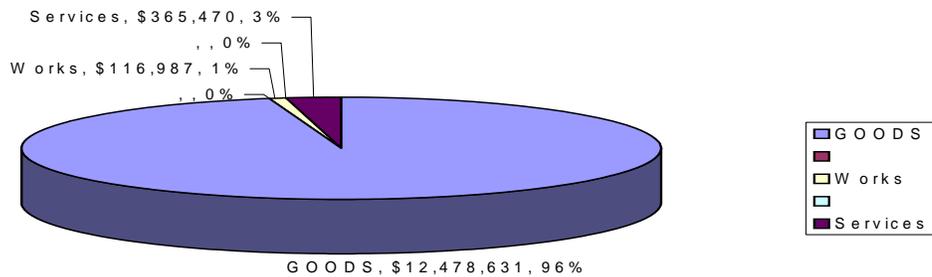


As indicated in the graph above, the monitoring exercises show that forty-four point eight (44.8%) percent of the procurements monitored were conducted through competitive bidding methods, (International and National Competitive Biding Methods). This means that fifty-five point two percent (55.2%) of the total public funds spent for procurement as monitored were done through shopping and sole-source methods, which are non-competitive bidding methods. For example, twenty-two (22) of the procuring entities monitored did all of their procurements through shopping method. The entities include the Ministry of Information, Liberia Petroleum

Refining Company, National Elections Commission, Forestry Development Authority, Ministry of Justice, National Investment Commission, and National Social Security and Welfare Corporation. Others are the Ministry of Transport, Governance Commission, Civic Service Agency, Bureau of the Budget, Ministry of Public Works, and the Monrovia Consolidated School System. Also included in this group are National Drug Service, Liberia Domestic Airports Agency (LDAA), National Commission on Disarmament, Demobilization, Rehabilitation and Reintegration (NCDDRR), Center for National Document & Records, National Oil Company, Drugs Enforcement Agency, and Liberia Broadcasting System. On the other hand, several of the procuring entities did all their procurement through sole-source method with or without No-objection from the Commission. These entities include Temple of Justice/Judiciary, and Ministry of Planning and Economic Affairs.

As indicated in the table below, the total procurements conducted by the forty two (42) procuring entities monitored was Twelve Million Nine Hundred Sixty One Thousand Eighty-Eight United States Dollars (US\$12, 961088). Forty-five point eight percent (44.8%) of the total procurements were conducted through competitive bidding methods while Nineteen Point Seven Percent (19.7%) and Twenty Five Point One Percent (25.1%) of the procurements were conducted through International and National Competitive Bidding Methods respectively, which are classified as competitive procurement. Some of the procuring entities including Ministries of State and Presidential Affairs, Education, Finance, Health and Social Welfare, Internal Affairs, Commerce and Industry did their procurements through competitive bidding methods and should be commended.

Procurement per Types



The monitoring result as indicated in the graph also shows that ninety-six Percents (96.%) or US\$12,478,631 of the total procurement monitored were for goods; this means only four percent (4%) were for works and services (services 2.82%, works 0.90%). The monitoring exercises further showed that large spenders did most of the procurement during the year under review.

The analytical table showing the 42 procuring entities monitored indicates that 88% of the total procurement per method and type were conducted by the large spenders and only 12% of the

procurements were carried out by medium and small spenders (7% and 5% for Medium and Small spenders respectively).

Historical analysis of the monitoring exercises shows that there was a considerable decline in the entities' procurement activities in 2008 as opposed to 2007. For example, in 2007, 74 procuring entities complied with the procurement procedures but in 2008 the number of entities that complied with the procedures dropped to fifty-five (55), which transmits to a decline in the process. The analysis also shows that the use of shopping methods of procurement increased during the year under review. For instance, shopping method of procurement alone accounts for 46.6% or US\$6,038,788 of the total procurement of US\$12,961,088 conducted by the procuring entities monitored. On the other hand, competitive bidding method remains almost constant from last year (2007) report with this years' (2008) report. For example, in 2007, the International Bidding Method was 19% and in 2008 it remains at 19.7% while National Competitive Bidding Method was 28% in 2007 and for the year under review (2008), it stands at 25%. In addition, of the 67 requests for No-objection during the year, the Commission granted 48 No-objections and rejected 19 for various reasons.

Finally, during the year under review, twenty-four (24) procurement Directors of procuring entities were dismissed, transferred and/or demoted and subsequently replaced by people who have had no training in procurement, there by making it difficult to review their procurement procedures.

E. INFORMATION AND COMMUNICATIONS

Awareness Campaign

With the core mandate of ensuring that the communications of/about the procurement and concessions reform agenda is professionally presented and that sustained awareness on the application of basic procurement and concession procedures is created, the Public Procurement and Concessions Commission (PPCC), during the year under review designed a multi media strategy, employing the use of electronic and print media for publicity. Based on this strategy, the Commission executed the following:

Information Management

The PPCC responded proactively to media inquiries, propaganda and blackmail of/about the Commission. For instance, several issues of potential risk to the PPCC, like the dual employment status of a former member of the Complaints, Appeals and Review Panel as reported in the media, the rigmarole in the Finance Ministry's pre shipment contract award, the Western Cluster in which a party to the process expressed discontentment, and many others were professionally handled with absolutely little or no harm to the Commission and parties involved.

The Commission was also on target, ensuring that reports of important events including workshops, contract negotiations, and meetings with partners including World Bank, United

States Agency for International Development (USAID), International Monetary Fund (IMF), Governance Economic Management Assistant Program (GEMAP), General Law Consult (GLC) among others, were promptly compiled, distributed and in some cases posted to the PPCC website: www.ppcc.gov.lr.

The website which is the Commission's gateway to international contact was regularly updated. Nearly everything about the works of the Commission including job advertisements, news events, press releases, reports of training programs, ICARP's opinions among others were posted to the PPCC website, broadcast and published in many of the local dailies and international media outlet. Series of radio programs including talk shows and interviews were held to explain progress made with the implementation of the procurement and concessions reform program. The Public Procurement and Concessions Act (PPCA) was regularly distributed mainly during workshops and other training programs conducted by the Commission during the year under review. The regular distribution of the PPC Act is part of the education and awareness campaign/media strategy designed by the PPCC to ensure compliance with the Act.

Quarterly Bulletin

In fulfillment of Part II, Section 5(j) of the PPC Act, which calls for the publication of the quarterly Public Procurement and Concessions Bulletin, the PPCC, by virtue of its mandate, published a 24-page procurement Bulletin and circulated 150 copies to Government institutions including ministries and agencies, civil society organizations, professional and educational institutions, vendors, media institutions, Governance Economic Management Program (GEMAP), World Bank among others. The Bulletin (3rd & 4th Quarters), featured some interesting articles and issues including:

1. Progress Report on the Public Procurement Reform Program of Liberia
2. Report of PPCC Annual Procurement Forum
3. Entrenching Good Governance in Liberia: The Case of PPCC
4. Photo Gallery on PPCC activities
5. Series of news articles on PPCC capacity building programs
6. PPCC Mission Statement (restated)
7. Statement from the World Bank

F. FINANCE AND ADMINISTRATION

The Government of Liberia received a grant from the World Bank in the amount of one million one hundred thousand United States Dollars (US\$1,100,000) to implement the Public Procurement and Concessions ACT from July 1, 2006 to June 30, 2008.

Income

World Bank's Support

During the period under review the World Bank disbursed the final amount of four hundred thousand United States Dollars (US\$400,000) of the one million one hundred thousand United

States Dollars (US\$1,100,000) grant to the Public Procurement and Concessions Commission. In addition to the final disbursement, the unspent balance of sixty seven thousand two hundred seventy two United States Dollars (US\$67,272) from the second tranche of three hundred thousand United States Dollars (US\$300,000) was brought forward during this reporting period. The total World Bank Fund that was available to the Public Procurement and Concessions Commission during the period under review amounted to four hundred sixty seven thousand two hundred seventy two United States Dollars(US\$467,272).

GOL's Support

The Government of Liberia, through the National Budget process, allocated five hundred seven thousand eight hundred eighty nine United States Dollars (US\$507, 889) to the PPCC for Fiscal Year 2007/2008 and seven hundred eighty eight thousand United States dollars (US\$788,000) for Fiscal year 2008/2009. From these allocations, two hundred seventy four thousand one hundred thirty one United States Dollars (US\$274,131) was received between January 1, 2008 and June 30, 2008 from the 2007/2008 Budget, while the amount of two hundred twenty thousand five hundred sixty four United States Dollars(US\$220,564) has been provided under the 2008/2009 Budget thus far. Besides, the unspent balance of fifty six thousand six hundred sixteen United States Dollars (US\$56,616) from the first half of Fiscal year 2007/2008 was brought forward, making the total fund available to the PPCC during the reporting period to five hundred fifty one thousand three hundred eleven United States Dollars (US\$551,311).

Expenditure

World Bank's Support

During the period under review the Public Procurement and Concessions Commission expended a total of two hundred ninety three thousand seven hundred sixty six United States Dollars (US\$293,766).The breakdown per expenditure code is attached as schedule 1.

GOL's Support

During the reporting period the Public Procurement and Concessions Commission expended the total amount of five hundred three thousand five hundred sixty four United States Dollars (US\$503,564) covering operations, capacity building, etc. The breakdown per expenditure code is attached as schedule 2.

Summary

The summary of the World Bank Fund and the GOL Fund is contained in the composite statement of income and expenditure, which is attached as schedule 3.

Public Procurement and Concessions Commission
World Bank Fund Statement of Income and Expenditure
For the Period Ended January 1, 2008 to December 31, 2008
(Figures are expressed in United States Dollars)

Schedule 1

Income:

Balance Brought Forward January 1, 2008	\$67,272
TF Grant Received	<u>400,000</u>
Total Income	\$467,272

Less Payments:

Executive Director	30,000
Stationery & Supplies	5,240
Fuel & Lubricant Generator	19,360
Fuel Administration	11,921
Vehicle Insurance	1,831
Vehicle Repairs & Maintenance	11,403
Generator Repairs & Maintenance	3,511
Office Equipment & Furniture Repairs & Maintenance	3,981
Annual Forum	7,032
Refreshments for Meeting	230
Publication/Bulletin	3,500
Website Maintenance	896
Communication – Email	3,150
Communication - Scratch Cards	3,700
Annual Report	4,205
Administration Cost	953
Bank Charges	3,000
Office Maintenance	1,555
Training Advisor Fees	8,750
Procurement Advisor Fees	53,000
Step-by-Step Manual	57,610
Review Panel	10,800
Accounting Services	30,000
Audit Services	4,500
Office Equipment & Furniture	951
Publicity, IEC, W/shop & PR Activity	2,690
Study Tour	9,999
Total payments	<u>\$293,766</u>
Balance Carried Forward	<u><u>\$73,506</u></u>

Public Procurement and Concessions Commission
PPCC/GOL Fund Statement of Income & Expenditure
For the Period Ended January 1, 2008 to December 31, 2008

(Figures are expressed in United States Dollars)

Schedule 2

Income:

Balance Brought forward January 1, 2008	\$56,616
Income From GOL Subsidy	<u>494,695</u>
Total Income	551,311

Less Payments:

Personnel Cost	\$296,648	
Other Operational expenses/Stationery & Supplies	3,940	
Fuel & Lubricants for Vehicles	78,268	
Vehicles servicing, Maintenance & repairs	3,553	
Routine repairs & maintenance of Equipment/genset	2,400	
Office Equipment repairs & Maintenance	2,697	
Entertainment, representation & gifts	3,372	
Printing and Publication Services	225	
Telephone, Telex, Fax, Internet & Postage	12,950	
Other General Consumable/Adm. Costs	20,967	
Building Maintenance	2,048	
Cleaning Materials & Services	614	
Tax expenses	10,223	
Water & Sewage	928	
ICARP	10,493	
Office Equipment & Furniture	3,888	
Publicity	345	
Conference/shop, Seminar etc.	50,005	
Total Payments		<u>\$503,564</u>
Balance Carried Forward		<u><u>\$47,747</u></u>

Composite Statement of Income & Expenditure
for the Period January 1, 2008 to December 31, 2008

Schedule 3

	PPCC World Bank Fund		GOL/PPCC Fund		Total
Sources of Funds		\$ 467,272		\$562,810	\$1,030,082
Total Sources of Fund:		467,272		551,311	1,018,583
Application of Fund:					
Operating Cost:					
Personnel Cost	30,000		296,648		326,648
Stationery & Supplies	5,240		3,940		9,180
Fuel & Lubricant Generator	19,360				19,360
Fuel Administration	11,921		78,268		90,189
Vehicle Insurance	1,831				1,831
Vehicle Repairs & Maintenance	11,403		3,553		14,956
Generator Repairs & Maintenance	3,511		2,400		5,911
Office Equipment & Furniture Repairs & Maintenance	3,981		2,697		6,678
Annual Forum	7,032				7,032
Refreshments for Meeting	230		3,372		3,602
Publication/Bulletin	3,500		225		3,725
Website Maintenance	896				896
Communication – Email	3,150				3,150
Communication - Scratch Cards	3,700		12,950		16,650
Annual Report	4,205				4,205
Administration Cost	953		20,967		21,920
Bank Charges	3,000				3,000
Office Maintenances	1,555		2,048		3,603
Cleaning Material & Services			614		614
Tax Expenses			10,223		10,223
Water & Sewage			928		928
Sub. Total Operating Cost		115,466		\$ 438,833	\$554,299
Consultancy:					
Training Advisor Fees	8,750				8,750

Schedule 3	PPCC World Bank Fund		GOL/PPCC Fund		Total
Procurement Advisor Fees	\$ 53,000				\$53,000
Step-by-Step Manual	57,610				57,610
Sub. Total Consultancy		119,360			119,360
Professional Service:					
ICARP/ Review Panel	10,800		10,493		21,293
Accounting Services	30,000				30,000
Audit Services	4,500				4,500
Sub. Total Professional Services		45,300	10,493		55,793
Capital Expenditure:					
Office Equipment & Furniture	951		3,888		4,839
Sub. Total Capital Expenditure		951	3,888		4,839
Capacity Building:					
Publicity, IEC, W/shop, & PR Activities	2,690		345		3,035
Conference, W/shop, Seminar			50,005		50,005
Study Tour	9,999				9,999
Sub. Total Capacity Building		12,689	50,350		63,039
Total Application of Fund:		293,766		503,564	797,330
Balance Fund		\$173,506		\$ 47,747	\$221,253

Necrology

The Commission regrets to indicate that during the year in review, Mr. F. Torbor Johnson, Director, Administration and Finance passed in the 'Peace of God' on February 8, 2008. We pray that his soul and the souls of all faithful departed in the Lord rest in perfect peace.

Staff Turnover

During the first Quarter of the year, preferably February 2008, the Commission recruited the services of Mr. Nathan N. Bengu as Director of Information and Communications. The recruitment of Mr. Bengu followed the resignation of Mr. Trokon Tarr who previously served the Commission in this capacity.

In June 2008, the Commission was constrained to recruit the services of Mr. Joseph S. D. Suah, Sr. as Director for Administration and Finance due to the untimely demise of Mr. F. Torbor Johnson, Director, Administration and Finance in February 2008. In addition, Mr. Joseph Jefferson Chesson, Compliance and Monitoring Officer who was recruited in January 2008 resigned his position in July 2008. Dr. Samuel K. Ngaima, Sr., Director, Compliance and Monitoring Division also resigned his position in December 2008. Both men cited personal reasons for their resignations. The process to replace them is underway and will be concluded in February 2009.

LESSONS LEARNED

Liberia's procurement reform is new and requires capacity building and adequate resourcing of procurement practitioners to sustain the type of sound public procurement system that is envisaged by the framers of the Reform. There still remains the perception that a number of challenges are linked to 'resistance to change'. The regular training provided by the Commission continues to provide numerous windows of opportunities for procurement practitioners and private sector in understanding the relevance of procurement and concessions reform during the past three years of the PPCA.

The unrelenting implementation of the PPCA and its gradual understanding by stakeholders has opened new avenues for participation in a competitive procurement process. Bidders have begun filing complaints against the bidding process and appealing decisions of the Panel. Some bidders have even appealed the rulings of the Panel to the Civil Law Court.

The PPCA is promoting competition and transparency in procurement and concessions activities and gradually generating the confidence of both national and international investors. It also stimulates chances for investment, which the Commission is striving to achieve.

In spite of the improvement of 2008 reporting period (in the implementation of the procurement reform) over that of 2007, there is still a need to ensure sustained capacity-

building through training, development of policies and procedures and awareness creation on the complaints appeals and review process in the years ahead.

Challenges

- I. Capacity to ensure continued and expanded training of procurement practitioners in understanding their roles and responsibilities under the PPCA;
- II. In what seems to be “Resistance to the Reform”, the procuring entities continue to replace procurement directors that were trained by the Commission with untrained ones. Procurement committees continue to constitute themselves as procurement units, evaluation panels and decision makers on procurement issues in which they have no knowledge. These actions resulted in the procuring entities inability to timely spend their budget allocations thereby creating procurement backlogs and delays in the recovery programs of Government;
- III. The delays in developing the Public Procurement and Concessions Regulations and Manual, the amendment of certain provisions in the PPC Act, and the Harmonization of complementary laws which deal with procurement and concessions. This issue is being addressed as indicated in item **V** under Progress in 2008 above;
- IV. Procuring entities failure to consider quality in making procurement decisions, thereby forcing the Commission to participate in their procurement decision making process by putting a mechanism in place for the granting of “no objections”; and
- V. The absence of a sustained capacity building program through formal education at the University level or externally to supplement the PPCC and other institutions trainings.

Recommendations/Way-Forward

The Way-Forward for the PPCC is contained in the Intervention Fund provided by the World Bank under the Economic Governance and Institutional Reform Project (EGIRP) at the Ministry of Finance. The provisions in the EGIRP will address the challenges indicated above as follows:

Institutional support for the PPCC includes:

Purchase and installation of off-the-shelf computerized procurement monitoring software that would enable PPCC to collect and disseminate national procurement statistics and monitor procurement compliance and performance levels;

Technical assistance to strengthen the PPCC’s capacity to handle bidders’ complaints; and

Logistical support to strengthen PPCC’s compliance monitoring and training capacity.

Republic of Liberia
Public Procurement and Concessions Commission
Request for No Objection and Actions Taken (2007)

No	ENTITY	DATE WRITTEN	BASIS FOR REQUEST	AMOUNT	DATE REPLIED	PPCC ACTION	
1.	NIC	Dec. 27, 2007	Request to sole source the Kendeja Hotel construction project	US\$10million	Jan. 3, 2008	Granted	NIC ap attracti
2.	MOA	Dec. 28,2007	Request to purchase vehicles	US\$493,925	Jan. 3, 2008	Not granted	Request transpa
3.	LNP	Jan. 3, 2008	Request waiver to procure for police Uniforms	-0-	Jan. 11, 2008	Granted	Reitera made b
4.	Sen.	Jan, 8, 2008	Request to sole source the proc. of assorted furniture items	-0-	Jan. 29, 2008		Request in proc
5.	MOS	Jan. 9, 2008	Request to Sole Source proc. of assorted food items, goods and renovation works	US\$258,538	Jan.11,2008	Granted	Request made a they vis
6.	RIA	Jan.17, 2008	Request for no objection to procure assorted airport equipment	-0-	Feb. 7, 2008	Not granted	Request cost of
7.	Rep.	Jan. 21, 2008	Request for no objection to proc. two 350 KVA generators and assorted Furniture items	US\$130,000 US\$499,999	Jan. 29, 2008	Granted	Advised made a they ap
8.	Sen.	Feb. 5, 2008	Request to purchase assorted furniture	US\$250,000		Granted	After re pmt dis
9.	MPW	Feb. 6, 2008	Request for no objection to procure asphalt pre-heating tank	-0-	Feb. 7, 2008	Not granted	Request
10.	MPW	Feb. 12, 2008	Request no objection to contract Consolidated Group Inc. to supply asphalt pre-heating tank	-0-	Feb. 18, 2008	Granted	Advised with the
11.	MOA	Feb. 19, 2008	Request for No Objection to repurchase GOL's 50% share in the Cavalla Rubber Plantation	-0-	Feb. 26, 2008	Granted	Request Agreen
No	ENTITY	DATE WRITTEN	BASIS FOR REQUEST	AMOUNT	DATE REPLIED	PPCC ACTION	
12.	NIC	Feb. 19, 2008	Request for no objection to contract the South African Group, the Nubian Consortium to rehabilitate the Hotel Africa/OAU Conference Center Complex		Mar. 31, 2008	Granted	Advised PPCC M
13.	MOH	Feb. 22, 2008	Request for no objection to procure goods through UNICEF		Mar. 13, 2008	Granted	Request section
14.	MLM E	Mar. 17, 2008	Request for no objection to facilitate the sale Iron Ore stockpiled in Buchanan		Mar. 18, 2008	Granted	Drew a of the P

15.	Rep.	April 1, 2008	Request to sole source Super Petroleum Company		April 3, 2008	Granted	Advised docume PPCC M
16.	MOF	April 2, 2008	Request for no objection for the extension of the BIVAC contract		April 2, 2008	Granted	Advised bidding
17.	NPA	April 2, 2008	Request for no objection to contract the services of Insurance coverage of NPA workers		April 16, 2008	Granted	Normal
18.	Sen.	Apr. 17, 2008	Request for waiver to purchase furniture	US\$20,606	Apr. 30. 2008	Granted	Apprec comply
19.	MPW	April 28,2008	Request to sole source procurement of 14 ft. blade caterpillar models 140g mortar grader		May 8, 2008	Not granted	Drew a section
20.	SSS	May 7, 2008	Request for no objection to order for uniforms	US\$21,900	Aug. 4, 2008	Not granted	Request
21.	V.P. Office	May 8, 2008	Request for no objection to purchase one 18 seater bus	US\$30,000	July 15, 2008	Granted	Process
22.	MCC	May 29, 2008	Request to contract consultancy services to review City Tax Sys.		June 11, 2008	Granted	Commis line wit Act
23.	MOF	May 30, 2008	Request to extend BIVAC contract		May 30, 2008	Granted	
24.	MOE	June 9, 2008	Request for No objection to purchase manuscript for the Liberian School System	US\$121,750	June 10, 2008	Granted	Advised vouche guidelin Finance
No	ENTI TY	DATE WRITTEN	BASIS FOR REQUEST	AMOUNT	DATE REPLIED	PPCC ACTION	
25.	NPA	June 24, 2008	Request to Sole Source the procurement of one fire truck	US\$298,000	June 27, 2008	Granted	Request 55(2) o
26.	MOF	June 26, 2008	Request to extend BIVAC contract		June 27, 2008	Granted	
27.	MOT	June 30, 2008	Request to sole source License Plates Production	-0-	July 8, 2008	Not granted	Advised 73 (f) o
28.	Rep.	July 8, 2008	Request to sole source the purchase of use equipment for the Maryland County	-0-	July 11, 2008	Granted	Advised monitor compli
29.	MLM E	July 16, 2008	Request no objection to secure the services for PKF Hong Kong to conduct "Due Diligence" on W/Clust	US\$70,000	July 18, 2008	Granted	
30.	LWSC	July 28 & 30	Request for no objection to procure one used Deutz Engine	US\$64,000	July 30, 2008	Not granted	Advised procure and 51

31.	MOT	Aug. 11, 2008	Request to Sole Source the production of Insurance Stickers		Sept. 10, 2008		Director was no
32.	NOCAL	Aug. 12, 2008	Request for Expression of Interest to conduct due diligence		Aug. 29, 2008	Granted	Request draft ag Commi
33.	MYS	Aug. 20, 2008	Request to sole Source proc. of vehicles		Aug. 29, 2008	Granted	Advised Section
34.	NIC	Aug. 21, 2008	Request for no objection for IMCC to negotiate with the South African Group or with China Union for the rehabilitation if Hotel Africa		Aug. 20, 2008	Granted	Request negotia
35.	LIBR	Aug. 26, 2008	Request no objection to use the Restricted Bidding method to purchase two cars		Oct. 29, 2008	Granted	Consist PPC Ac
36.	MOD	Sept. 9, 2008	Request for no objection for former military personnel to construct military installations		Sept. 16, 2008	Not granted	Advised 51 of th
37.	LPMC	Sept. 16, 2008	Request for partnership Mgt Agreement to purchase, process, and sell palm kernels		Sept. 16, 2008	Not granted	Advised scope o Section Act
No	ENTI TY	DATE WRITTEN	BASIS FOR REQUEST	AMOUNT	DATE REPLIED	PPCC ACTION	
38.	MLME	Sept. 18, 2008	Request no objection to purchase Minister's vehicle		Sept. 22, 2008	Not granted	Advised and 51
39.	MOJ	Sept. 23, 2008	Request for waiver to purchase 15 vehicles for County Attorneys		Oct. 7, 2008	Not granted	Advised 50 and
40.	MPW	Oct. 1, 2008	Request for no objection to contract seven road maintenance works to the china Henan International Cooperation Group Ltd (CHICO)	US\$1,998,680	Oct. 7, 2008	Granted	Commie mainten to rigid certific
41.	MOE	Oct. 3, 2008	Request PPCC to review and advice on a sole source bidding method selected by MOE	US\$4,441,960	Oct. 7, 2008	Granted	PPCC a co-sign Finance Ministr
42.	LNP	Oct. 3, 2008	Request no objection to purchase Police uniform		Oct. 7, 2008	Not granted	Advised Bidding
43.	MOA	Oct. 10, 2008	Request for no objection to allow LPMC enter into a public-private partnership with Safi Agro Liberia Incorporated to buy, process, sell and export palm kernel.		Oct. 21, 2008	Granted	Noted t monop agricult
44.	SSS	Oct. 13, 2008	Request for no objection to	US\$62,000	Oct. 20,	Granted	Advised

			purchase 2 vehicles		2008		from ar
45.	MOS	Oct. 14, 2008	Request to Sole Source six contracts	US\$1,414,995	Oct. 15, 2008	Not granted	Advised Bidding
46.	NIC	Oct. 27, 2008	Request for no objection to purchase a 150KVA generator	-0-	Oct. 28, 2008	Granted	Advised from at vendors
47.	MPW	Oct. 29, 2008	Request for no objection for Road repair Works	US\$400,000	Oct. 30, 2008	Granted	Advised works s technic
48.	MOA	Oct. 31, 2008	Request for no objection to award contract to the Selma Trading	US\$590,965.00	November 11, 2008	Not granted	Advised PPCC a calenda contract
49.	MOJ	Nov. 5, 2008	Request for no objection to procure fifteen vehicles	US\$336,970.00	Nov. 10, 2008	Granted	Advised 51 of th
50.	GAC	Nov. 10, 2008	Request advice to purchase microfm		Nov. 14, 2008		Advised Act
No	ENTI TY	DATE WRITTEN	BASIS FOR REQUEST	AMOUNT	DATE REPLIED	PPCC ACTION	
51.	LNP	Nov. 11, 2008	Request for no objection to pay Africa Motors for five Nissan Pick-up	US\$150,000.00	Nov. 14, 2008	Granted	
52.	MOE	Nov. 12. 2008	Request for no objection to reward contract to Efficient Logistic Services for supply of vehicles	US\$416,000.00	Nov. 14, 2008	Not granted	Commie evaluat Public Docum
53	MOH	Nov 20	Request no object to procure 350 KVA generator	US\$74,500	Dec. 2, 2008	Granted	Request
54	UL	Nov. 20, 2008	To procure 200KVA generator	-0-	Nov. 21, 2008	Granted	Advised
55	MOJ	Nov. 18, 2008	To procure 15 vehicles for County Attorney		Dec. 2, 2008		
55	MOE	Nov. 12, 2008	To procure 11 units of vehicles	US\$416,000	Dec. 2, 2008	Not granted	Advised
56	SSS	Dec. 1, 2008	To construct Powerhouse for gen set	US\$14,544	Dec. 2, 2008	Granted	Consist
57	MYS	Nov. 27, 2008	To procure 8 units of vehicles	US\$307,860	Dec. 3, 2008	Granted	Request
58	MOD	Dec. 3, 2008	To rehabilitate EBK Military Barracks	-0-	Dec. 3, 2008	Granted	Consist
59	MOS	Dec. 2, 2008	To procure 18 units of vehicles	US\$474,000	Dec. 16, 2008	Granted	Request
60	MOE	Dec. 10, 2008	Contribution to self-help community school construction	US\$16,252	Dec. 22, 2008	Granted	
61	MOJ	Dec. 18, 2008	To procure 16 vehicles		Dec. 22, 2008	Granted	

61	MOJ	Dec. 13, 2008	To procure 6 units jeeps	US\$297,000	Dec. 15, 2008	Granted	Consist
62	BMA	Dec. 12, 2008	To renovate Maritime Training Inst.	US\$940,833	Dec 16, 2008	Granted	Compli
63	BMA	Dec. 22, 2008	To use Private Sector Proc. Practices	-0-	Dec. 22, 2008	Granted	Consist
64	MFA	Dec. 12, 2008	To extend consultants services	US\$12,000	Dec. 22, 2008	Granted	Consist
65	MTA	Nov. 24, 2008	To procure used transit buses	US\$1,900,000	Nov. 26, 2008	Not granted	Against
66	MTA	Dec 22, 2008	To clear 12 used transit buses from NPA		Dec. 22, 2008	Granted	On Poli
67	VPO	Dec. 3, 2008	To construct drainage in VP yard	US\$11,700	Dec. 23, 2008	Granted	Reques