



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1612/'20

November 16, 2020

Dr. Roland C. Massaquoi
PRESIDENT
Bong County Technical College
Republic of Liberia

Dear Dr. Massaquoi:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Bong County Technical College (BCTC) SBA and Non SBA Procurement Plan (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

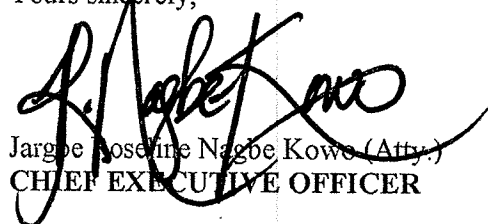
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,



Jargbe Josephine Nagbe Kowe (Atty.)
CHIEF EXECUTIVE OFFICER



Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA					IMPLEMENTATION DATES														
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PU BLOC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	remarks	
PLANNED	1	IFB No. BCTC/RFO/001/20/21	Computers	G-4741	7 Pcs	9,000.00	RfQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. BCTC/RB /001/20/21	Vehicle	G-4510	1 pc	15,000.00	RB	10/7/2020	10/7/2020	10/14/2020	10/21/2020	11/23/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. BCTC/RFO/002/20/21	Publication Services	J-5813	1 Firm	2,000.00	RfQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. BCTC/RFO/003/20/21	Furniture and Fixture Maintenance Services	S-9524	1Firm	1,500.00	RfQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021	
UPDATE																			
ACTUAL																			
SUB TOTAL						27,500.00													

Prepared by:

Tom S. Nyanwapolu
Director of Procurement

Approved by:

Dr. Roland C. Massaquoi
President/Proc. Committee Head

Date:

09-08-20



10/26/2021



Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DMA WINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	5	IFB No. BCTC/RFQ/004/20/21	Generator	G-4659	1 pc	1,500.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. BCTC/RFQ/005/20/21	Vehicle Repairs & Maintenance services	G-4520	1 Firm	3,000.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. BCTC/RFQ/006/20/21	Internet Connectivity	J-6120	1 Firm	3,900.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No. BCTC/RF/002/20/21	Petroleum Products	G-4661	9,388 gals	33,800.00	RB	10/7/2020	10/7/2020	10/14/2020	10/21/2020	11/23/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
		SUB TOTAL																
		42,200.00																

Prepared by:

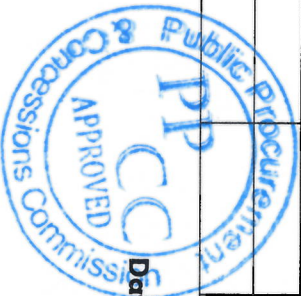
Tom S. Nyamwapolu
Director of Procurement

Approved by:

Dr. Roland C. Massaquoi
President/Proc. Committee Head

Date:

09-08-2020





Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE	CONTRACT	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
		NUMBER (CODE)	PACKAGE															
PLANNED	9	IFB No. BCTC/RFO/007/2 0/21	Vehicle Spare Parts		Assorted	4,500.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No. BCTC/RFO/008/2 0/21	Furniture & Fixture		Assorted	5,000.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	11	IFB No. BCTC/RFO/009/2 0/21	Laboratory Equipment		Assorted	6,050.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. BCTC/RFO/010/2 0/21	Office Equipment Maintenance	C-3312	1 Firm	1,500.00	RFQ	11/6/2020	11/6/2020	11/13/2020	11/20/2020	11/27/2020	11/30/2020	12/14/2020	12/21/2020	N/A	12/28/2020	6/15/2021
UPDATE																		
ACTUAL																		
SUB TOTAL						17,050.00												
GRAND TOTAL						86,750.00												

Prepared by:

Tom S. Nyadwapiolu
Director of Procurement

Approved by:

Dr. Roland C. Massaquoi
President/Proc. Committee Head

Date:

09-08-20



Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2020/2021

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. BCTC/RFQ/001/20/21	Computers	This package is expected to procure desktop Computers and laptops, and other computer accessories and hardware for use by the various departments of the College due to the fact that most of the computers acquired years ago are obsolete.
2.	IFB No. BCTC/RB/001/20/21	Vehicle	This budget line will be used to procure one staff bus for use by the staff of BCTC in order to ease the transport problem faced by the staff. This bus will also be used to convey students of the Health Sciences department for affiliation to the various hospital and health centre and students of the Agriculture Department for field trips.
3.	IFB No. BCTC/RFQ/002/20/21	Publication Services	This contract package is intended to procure the services of media institutions for the purpose of radio announcements, newspaper publication of bid publication and other advertisement for the College.
4.	IFB No. BCTC/RFQ/003/20/21	Furniture and Fixture Maintenance	This contract package is intended to procure the services of a firm to provide maintenance services for the College furniture and fixtures etc.
5.	IFB No. BCTC/RFQ/004/20/21	Generator	This contract package is intended to procure one mini generator as a standby in case of any eventuality especially so when the only generator for College experiences any breakdown or whenever there is low fuel to operate the 150 KVA generator. This is intended to ensure the internet service on and to run the computer labs of the College.
6.	IFB No. BCTC/RFQ/005/20/21	Vehicle Repairs & Maintenance services	This contract package is intended to hire the services of a garage for all technical backslapping advises, repair and maintenance of all vehicles.
7.	IFB No. BCTC/RFQ/006/20/21	Internet Connectivity	This budget line is intended to underwrite the cost of internet subscription.

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Nov. 16, 2020



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Nov. 16, 2020



Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
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8.	IFB No. BCTC/RB/002/20/21	Petroleum Products	This contract package will allow the College to procure 9,388 gallons of petroleum products for use by the vehicles and the only generator of the College.
9.	IFB No. BCTC/RFO/007/20/21	Vehicles Spare parts	This contract package is intended to procure spare parts for the repair of the college vehicles since the garage which does the repair and maintenance of BCTC vehicles does not own a spare parts store.
10.	IFB No. BCTC/RFO/008/20/21	Furniture & Fixture	This contract package is intended to procure furniture and fixtures such as office cabinets, desk and chairs for use by some essential offices such as Deans' offices and Full time Lecturers, teacher's lounge, etc.
11.	IFB No. BCTC/RFO/009/20/21	Laboratory Equipment	This contract package will enable the BCTC to procure laboratory equipment for Science and Nursing Labs that will expose students to laboratory demonstration works.
12.	IFB No. BCTC/RFO/010/20/21	Office Equipment Maintenance	This contract package is intended to procure the services of a service provider for the repairs and maintenance of all office equipment of the College such as air conditioners, fans, etc.

Prepared by: 
Tom J. Nyanwagpolu
Director of Procurement

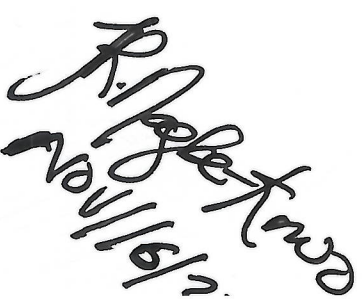
Approved by: 
Dr. Roland C. Massaquoi
President/Proc. Committee Head

Date: 04-08-20




Mr. 16/2020




04/08/2020