



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0538/25'

May 1, 2025

Dr. Louise M. Kpoto
MINISTER
Ministry of Health
Monrovia, Liberia

Dear Dr. Kpoto:

Subj: **APPROVAL OF BOMI COUNTY HEALTH TEAM ANNUAL PROCUREMENT
PLAN FOR FISCAL YEAR 2025**

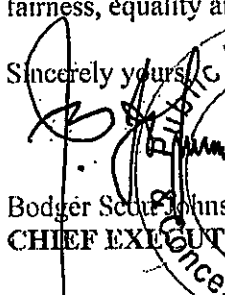
We present our compliments and wish to acknowledge receipt of your communication dated April 18, 2025, which sought the approval of the Bomi County Health Team Annual Core and SBA Procurement Plan for 2025.

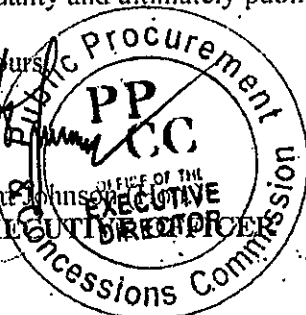
Following thorough review, the Commission hereby approves the Bomi County Health Team Annual Core and SBA Procurement Plan for fiscal year 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs Ministry of Health that the Bomi County Health Team Core and SBA procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."* Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

Furthermore, the Commission requests that the Bomi County Health Team kindly submit its Contract Award Information Report for Fiscal Year 2024.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson
CHIEF EXECUTIVE DIRECTOR





Office of the Minister

REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

MOH/RL/LMK-M/1073/25

April 18, 2025

Dear Hon. Johnson:

Submission of the Bomi County Health Team Procurement Plan with the Explanatory Notes and Budget Summary under the Government of Liberia Funded Budget for FY: 2025

I am pleased to present my compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2025.

Regarding those procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53(1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

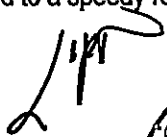
The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

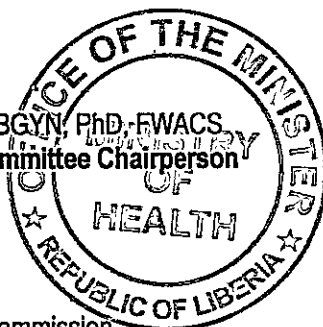
Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,


Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS
Minister of Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia



Received
Theophilus S.B. Kallie
April 21, 2025
Time: 10:30 AM

FISCAL YEAR: JANUARY - DECEMBER 19	9	10
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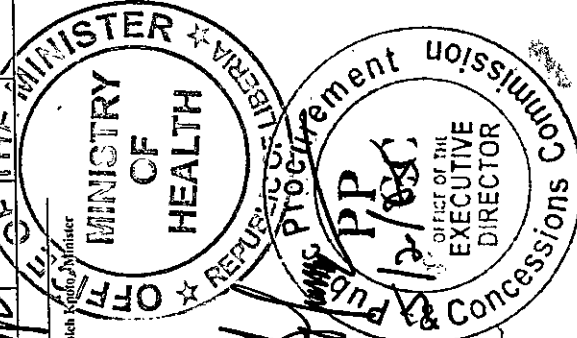
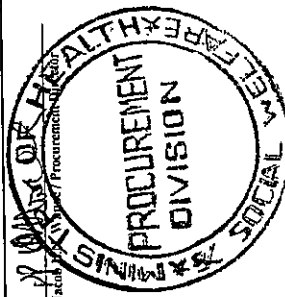
Approved by:

Jacobs

Approved by:

Dr Louise Mensch, **Kristen** Minister

Procurement Committee Chairperson



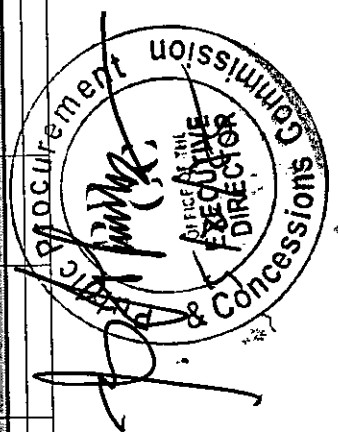
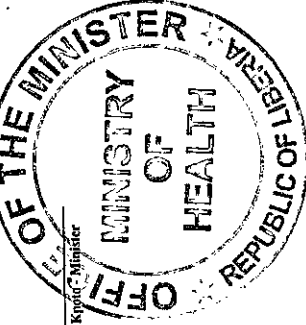
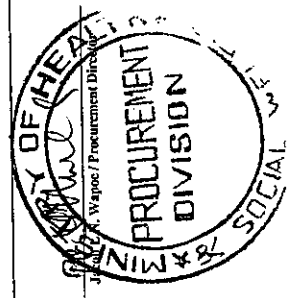
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MINISTRY OF HEALTH
BOMI COUNTY HEALTH TEAM PROCUREMENT PLAN (NON-SBA PROCUREMENT PLAN)
FUNDING SOURCE: GOL

FISCAL YEAR: JANUARY - DECEMBER 2025

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ITEM NO.	BASIC DATA			ESTIMATED COST (USD)	QTY	PROCUREMENT METHOD	TECHNICAL SPECS/REQS/Drawings	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOG/ETC	BID INVITATION & RELEASE OF BID DOC	SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION DATES		ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE										PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING				
PLANNED	1 JFB No. MOH/BMCHT/GOL/RFQ/001/2025	Repair & Maintenance - Civil	F-4100	\$ 15,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	2 JFB No. MOH/BMCHT/GOL/RFQ/002/2025	Small Tools/Household Materials	G-4759	\$ 4,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	3 JFB No. MOH/BMCHT/GOL/RFQ/003/2025	Rep & Maint Vehicles	G-4520	\$ 9,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	4 JFB No. MOH/BMCHT/GOL/RFQ/004/2025	Essential Drugs	G-4772	\$ 4,000.00	Assorted	RTQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	5 JFB No. MOH/BMCHT/GOL/RFQ/005/2025	Repair & Maintenance - Motorbikes	G-4540	\$ 5,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	6 JFB No. MOH/BMCHT/GOL/RFQ/006/2025	Furniture & Fixtures	G-4759	\$ 4,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	7 JFB No. MOH/BMCHT/GOL/RFQ/007/2025	Repair & Maintenance - Generator	C-3314	\$ 7,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
PLANNED	8 JFB No. MOH/BMCHT/GOL/RFQ/008/2025	Cleaning Materials	D-5310	\$ 3,000.00	Assorted	RFQ	14-Apr-25	21-Apr-25	28-Apr-25	5-May-25	12-May-25	19-May-25	26-May-25	2-Jun-25	N/A	28-Nov-25	29-Dec-25	
UPDATE																		
ACTUAL																		
				GRAND TOTAL	\$	51,000.00												



Signed by:

Dr. Wapoc / Procurement Director

Approved by:

Dr. Louise Mapleth Kyndt, Minister

Procurement Committee Chairperson

MINISTRY OF HEALTH
BOMI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: January - December 2025

SBA BUDGET (GOODS)

Item No.	Package Code	Contract Package	Description of Package
1	IFB No. MOH/BMCHT/GOL/RFQ/001/2025	Petroleum Product (Diesel, Gas & Lubricant)	This line item refers to the acquisition of Petroleum products and lubricant for BMCHT vehicles, motorbikes & generators. US\$14,000,000 will be apportioned to the procurement of petroleum product (2,800 gallons) @ (5.00 USD per gallons). The reason for selecting restricted bid is that there is limited supplier for petroleum products.
2	IFB No. MOH/BMCHT/GOL/R/FQ002/2025	Stationery & Office Supplies	This contract package refers to the purchase of assorted stationery and office supplies for use by the CHT. The allotted budget is in the tone of USD4,000.00.
3	IFB No. MOH/BMCHT/GOL/RFQ/003/2025	ICT Equipment (Laptop)	This line item is meant to procure two computer laptops for use by the CHT. The allotted budget is in the tone of USD3,000.00.
4	IFB No. MOH/BMCHT/GOL/RFQ/004/2025	Printing & Binding	This line item is intended to procure the services of a printing firm for the printing and binding of the CHT forms, cards, etc. for health facilities within the county. The allotted budget for this contract package is in the tone of USD3,000.00.
5	IFB No. MOH/BMCHT/GOL/RFQ/005/2025	Electricity	This line item is meant to procure electricity subscription from local vendor for use by the CHT. The allotted budget for this package is in the tone of USD6,000.00.

Signed by:

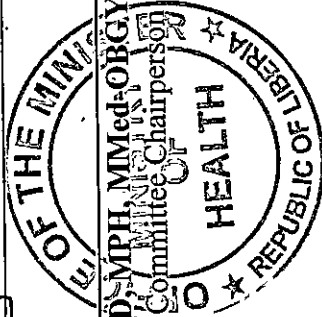
Jacob L. Wapoe, Procurement Division



Approved by:

Hon. Louise Mapleh Kpoto, MD, MPH, MMed-OBGYN, PHD

MINISTER- Procurement Committee Chairperson



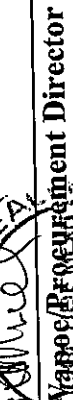
MINISTRY OF HEALTH

BOMI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: January - December 2025

NON-SBA (GOODS)

Item	Package Code	Contract Package	Description of Package
1.	IFB No. MOH/BMCHT/GOL/Rfq/001/2025	Repair & Maintenance Civil	This line item is intended to procure assorted building materials for the renovation of damaged Ash Pits, Incinerators, Hand Pumps and the other repair works.
2.	IFB No. MOH/BMCHT/GOL/Rfq/002/2025	Small Tools/Household Materials	This line item is intended for the acquisition of assorted household materials, such as Air Conditioners, Standing Fan, Fridge, etc.
3.	IFB No. MOH/BMCHT/GOL/Rfq/003/2025	Repair & Maintenance -- Vehicles	This contract package refers to maintenance of ambulance and utility vehicle for the county health team.USD\$9,000.00 will be apportioned to the procurement of assorted vehicles spare parts.
4.	IFB No. MOH/BMCHT/GOL/Rfq/004/2025	Essential Drugs	This line item is meant for the acquisition of assorted drugs for use by the CHT and other health facilities within the county. The allotted budget for this package is in the tone of USD4,000.00.
5.	IFB No. MOH/GCMCHT/GOL/Rfq/005/2025	Repair & Maintenance -- Motorbikes	This line item is meant for the acquisition of assorted motorbike spare parts for use by the CHT. The allotted budget for this package is in the tone of USD5,000.00.
6	IFB No. MOH/GCMCHT/GOL/Rfq/006/2025	Furniture & Fixtures	This contract package refers to the Purchase of furniture for use by the CHT, such as chairs, benches, tables and etc.USD\$4,000.00 will be apportioned to the procurement of furniture and fixtures for the county health team.
7.	IFB No. MOH/GCMCHT/GOL/Rfq/007/2025	Repair & Maintenance -- Generator	This contract package is meant for the purchase of assorted generator spare parts for use by the CHT. The allotted budget for this package is in the tone of USD7,000.00.
8	IFB No. MOH/GCMCHT/GOL/Rfq/008/2025	Cleaning Materials	This contract package is meant to purchase assorted cleaning materials for use by the CHT. The allotted budget for this package is in the tone of USD3,000.00

Signed by: 
Jacob L. Nwagwu, Procurement Director

Approved by:

Hon. Louise Mapleh Kpoto, MD/MPH, MMed-OBGYN, PHD
MINISTER- Procurement Committee Chairperson

