



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RI/CEO/715/'22

December 21, 2022

Hon. Jamoil P. Cummings
DIRECTOR GENERAL
Bureau of State Enterprises
Republic of Liberia

Dear Hon. Cummings:

Subject: **PROVISIONAL APPROVAL OF THE BUREAU OF STATE ENTERPRISES PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Bureau of State Enterprises Procurement Plan for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

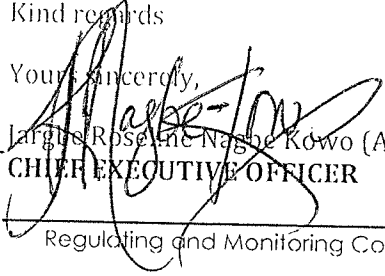
Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the BSE's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.YYY

Kind regards

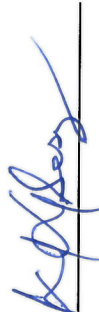
Yours Sincerely,


Jargies Roseanne Nasse Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (SBA)
EXPLANATORY NOTES
FISCAL YEAR 2023

1.	IFB NO.BSE/SBA/RB/001/2023	Petroleum products (Diesel & Gasoline)	This contract package is intended to procure petroleum products for vehicles •Fuel - gallons @5.91USD= 930'6 gallons •Gasoline - gallons @5.13USD= 1,072.1 gallons
2.	IFB NO.BSE/SBA/RFQ/001/2023	Repairs & Maintenance –Civil	This contract package is taken from the budget line Repairs and Maintenance –Civil and will be used to procure service for work to renovate the Eve of BSE Building offices
3.	IFB NO./BSE/SBA/RFQ/002/2023	Communication	This contract package is taken from the budget line Communication and is intended to procure scratch cards for staff for the BSE employees. Lone Star Cards -150PC @5USD Orange Cards - 150 PCS @5USD

Prepared by: 
Wilton D. Sesay
Procurement Director

Approved by:  Date: 12/2/22
Jamoil P. Cummings Sr.
Chairman Procurement Committee

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (SBA)
EXPLANATORY NOTES
FISCAL YEAR: 2023

4.	IFB NO./BSE/SBA/RFQ/003/2023	Stationery	This contract Package is taken from the budget line Stationery, is intended to procure the items below: legal paper 215mm x 356mm_10 cartons, A4 paper 210mm x 297mm 5 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, etc.
5.	IFB NO./BSE/SBA/RFQ/004/2023	Cleaning Materials and Services	This contract package is taken from the budget line Cleaning Materials and Services will be used to procure Clorox, detergent, brooms, towers, air fresheners, top soap, gloves, etc. for the BSE cleaners to provide the service
6.	IFB NO./BSE/SBA/RFQ/005/2023	Printing Service	This contract package is taken from the budget line Printing, Binding and Publication, will be used to procure printing service for the BSE
7.	IFB NO./BSE/SBA/SS/001/2023	Internet Connectivity	This contract package is taken from the budget line Internet Provider Services, will be used to procure Internet service which will be provided by LIBTELCO, the budget as indicated will be remitted from MFDP which will be transfer to LIBTELCO account for the purpose of internet service.

Prepared by: 
Wilton D. Sesay

Approved by:  Date: 12/2/22
Jamoil P. Cummings Sr.

Procurement Director

Chairman Procurement Committee

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (Non - SBA)
EXPLANATORY NOTES
FISCAL YEAR: 2023

8.	IFB NO./BSE/SBA/RB/002/2023	Transport Equipment	This contract package is taken from the budget line vehicles which will be intended to procure three (3) vehicles, 1 for Director General, 1 for Deputy Director general for Administration & Finance and 1 for Deputy director general for Operation
9.	IFB NO.BSE/SBA/RFQ/006/2023	Furniture and Fixtures	This contract package is taken from the budget line Furniture and Fixtures and is intended for the procuring of Office Furniture for Directors, Analyst Sections, Legal section and other directors
10.	IFB NO.BSE/SBA/RFQ/007/2023	Computer Supplies	This contract package is taken from the budget line Machinery and Equipment and is intended to procure computers for the BSE.

Prepared by: 

Wilton D. Sesay

Procurement Director

Approved by: 

Jamoil P. Cummings Sr.

Chairman Procurement Committee

Date: 12/2/22

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (SBA)
EXPLANATORY NOTES
FISCAL YEAR: 2023

11	IFB NO.BSE/SBA/NCB/001/2023	ICT Infrastructure Hardware Network & Facilities	This contract package is taken from the budget line ICT Infrastructure Hardware Network & Facilities and is intended for the procuring of Data communication Center to storing data information of SOEs
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Prepared by: 
Wilton D. Sesay
Procurement Director


Approved by: 
Date: 12/2/22
Jamoil P. Cummings Sr.
Chairman Procurement Committee

BUREAU OF STATE ENTERPRISES
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
Fiscal year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA								IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/PROQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION NO OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	1	IFB NO./BSE/SBA /RB/001/2023	Petroleum Products Gasoline @ 5.13 Diesel @ 5.91	G4661	Diesel 930.6 gallons Gasoline 1,072.1 gallons	11,000.00	RB	12/5/22	12/12/22	12/21/22	1/6/23	2/3/23	2/10/23	2/15/23	2/27/23	2/27/23	12/15/23
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO./BSE/SBA /RFQ/001/2023	Repair & Maintenance-Civil	F4100	1 Firm	10,000.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO./BSE/SBA /RFQ/002/2023	Scratch Cards	J6190	Assorted	1,500.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
SUB - TOTAL						\$ 22,500.00											

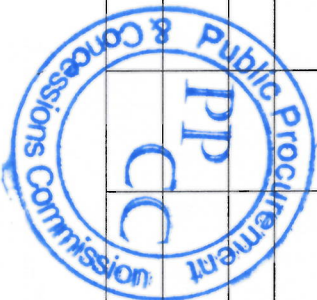


Prepared by: Wilton D. Sesay
Procurement Director



Approved by: Jamoli P. Cummings Sr.
Chairman, Procurement Committee

Date: 12/2/22



12/2/22

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
Fiscal year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC - BID APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNE D	4	IFB NO./BSE/SBA/RFQ/003/2023	Stationery	G4761	Assorted	1,000.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
PLANNE D	5	IFB NO./BSE/SBA/RFQ/004/2023	Clearing Material	G4773	Assorted	1,000.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
PLANNE D	6	IFB NO./BSE/SBA/RFQ/005/2023	Printing & Publication	G1812	1 Firm	3,068.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
PLANNE D	7	IFB NO./BSE/SBA/SS/001/2023	Internet Service Provider	J-6120	1 Firm	2,500.00	SS	12/5/22	12/12/22	12/16/22	N/A	N/A	N/A	N/A	2/6/23	N/A	12/15/23
UPDATE																	
ACTUAL																	
UPDATE																	
SUB-TOTAL						\$ 7,568.00											

Prepared by: Wilton D. Sesay
Procurement Director

Approved by: Jamqil P. Cummings Sr.
Chairman, Procurement Committee

Date: 12/2/22



BUREAU OF STATE ENTERPRISES
PROCUREMENT PLAN (NON SUM)
SOURCE OF FUNDING: GOL
Fiscal year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	1
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREF. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	8	IFB NO./BSE/R B/002/2023	Vehicles	G-4510	3	64,000.00	RB	12/5/22	12/12/22	12/21/22	1/6/23	2/3/23	2/10/23	2/15/23	2/27/23	N/A	12/15/23	1
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO./BSE/R F Q/006/2023	Furniture and Fixtures	G-4659	Assorted	7,000.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23	1
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO./BSE/R F Q/007/2023	Computer Supplies parts and cabling	G4741	1 Firm	4,000.00	RFQ	12/5/22	12/12/22	12/21/22	1/6/23	1/20/23	1/27/23	1/31/23	2/13/23	N/A	12/15/23	1
UPDATE																		
ACTUAL																		
SUB-TOTAL						\$ 75,000.00												

Prepared by: Wilton D. Sesay
Procurement Director

Approved by: Jamoli P. Cummings Sr.
Chairman, Procurement Committee

Date: 12/2/22



BUREAU OF STATE ENTERPRISES
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
Fiscal year: 20

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	1
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNE D	11	IFB NO./BSE/N CB/001/2023	ICT Infrastructure Hardware Network & Facilities	J-6202	1 Firm	245,000.00	NCB	12/5/22	12/12/22	12/19/22	1/9/23	2/8/23	2/15/23	2/20/23	2/28/23	N/A	12/15/23	1
UPDATE																		
ACTUAL																		
GRAND-TOTAL						\$ 350,068.00												

Prepared by: Wilton D. Sesay
Procurement Director

Approved by: Jamoi P. Cummings Sr.
Chairman, Procurement Committee

Date: 12/2/22

