



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1399/'2020

August 18, 2020

Prof. Harris F. Tarnue

PRINCIPAL & CEO

Booker Washington Institute

Republic of Liberia

Dear Prof. Tarnue:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Booker Washington Institute Procurement Plan (Core Budget) for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for BWI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Noreline Nigbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia



BOOKER WASHINGTON INSTITUTE
NON-SBA PROCUREMENT PLAN
SOURCE OF FUNDING: CORE BUDGET



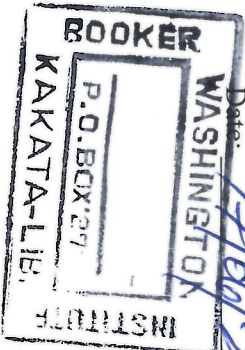
FISCAL YEAR 2020/2021

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BASIC DATA						IMPLEMENTATION DATES												
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PLAN	1	IFB NO:BW/RB/001/20/21	MEDICAL DRUGS	G4772	Assorted	\$ 20,000.00	RB	4/27/2020	5/4/2020	5/15/2020	6/30/2020	7/31/2020	8/14/2020	8/25/2020	9/3/2020	N/A	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
PLAN	2	IFB NO:BW/RB/001/20/21	VEHICLE SPARE PARTS	G4530	Assorted	\$ 8,000.00	RFQ	4/27/2020	5/5/2020	5/14/2020	6/15/2020	6/26/2020	7/10/2020	7/21/2020	8/4/2020	N/A	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$	28,000.00												

Prepared by: J. Diameno Nasih
Procurement Manager

Date: 06-17-20

Approved by: Harris F. Tarnue Esq./Chairman
Procurement Committee





BOOKER WASHINGTON INSTITUTE
NON-SBA PROCUREMENT PLAN
SOURCE OF FUNDING: CORE BUDGET
FISCAL YEAR: 2020/2021



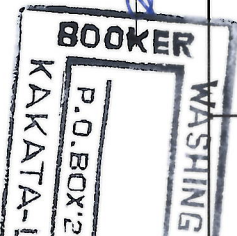
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PLAN	3	IFB NO. BW/NCB/001/20/21	STATIONERY	G4761	Assorted	\$ 36,000.00	NCB	4/27/2020	5/4/2020	5/15/2020	6/30/2020	7/31/2020	8/14/2020	8/25/2020	9/4/2020	NA	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
PLAN	4	IFB NO. BW/RF Q/002/20/21	GENERATOR SPARE PARTS	G4659	Assorted	\$ 9,396.00	RFQ	4/27/2020	5/4/2020	5/15/2020	6/30/2020	7/10/2020	7/21/2020	7/30/2020	8/7/2020	NA	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$	45,396.00												

Prepared by: J. Diameno Nasih
Procurement Manager

Date: 06-17-20

Approved by: Harris F. Tarnue Esq./Chairman
Procurement Committee

Date: 17/06/20



8/18/20

17/06/20



BOOKER WASHINGTON INSTITUTE
NON-SBA PROCUREMENT PLAN
SOURCE OF FUNDING: CORE BUDGET
FISCAL YEAR: 2020/2021



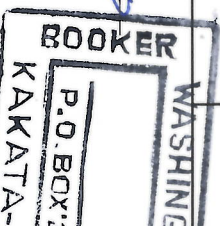
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PLAN	5	IFB NO:BW/RF Q/003/20/21	LABORATORY EQUIPMENT & CHEMICALS	G4669/G4659	Assorted	\$ 7,500.00	RFQ	4/28/2020	5/5/2020	5/18/2020	6/30/2020	7/10/2020	7/21/2020	7/31/2020	8/12/2020	N/A	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
PLAN	6	IFB No. BW/RFQ/00 4/20/21	BUILDING MATERIALS	G4663	Assorted	\$ 9,900.00	RFQ	4/29/2020	5/6/2020	5/19/2020	6/30/2020	7/10/2020	7/21/2020	7/31/2020	8/12/2020	NA	6/7/2021	6/15/2021
UPDATE																		
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ACTUAL																		
SUB-TOTAL						\$ 17,400.00												

Prepared by: J. Diameno Nasih
Procurement Manager

Date: 06-17-20

Approved by: Harris F. Tarnue Esq./Chairman
Procurement Committee

Date: 17/06/20



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Aug 18/2020
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FISCAL YEAR: 2020/2021

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Date: _____

~~Procurement Committee~~

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P.O. BOX 1
WASHINGTON

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P.O. BOX
KAKATA



BOOKER WASHINGTON INSTITUTE
NON-SBA PROCUREMENT PLAN
SOURCE OF FUNDING: CORE BUDGET
FISCAL YEAR: 2020/2021



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PLAN	9	IFB No. BW/NCB/00 2/20/21	FOOD ITEMS	G4711	Assorted	\$ 362,000.00	NCB	4/28/2020	5/5/2020	5/14/2020	6/30/2020	7/30/2020	8/10/2020	8/18/2020	8/30/2020	N/A	6/5/2020	6/15/2020
UPDATE																		
ACTUAL																		
PLAN	10	IFB No. BW/RFQ/00 7/20/21	IT SERVICES	G4741	Assorted	\$ 7,704.00	RFQ	4/27/2020	5/4/2020	5/15/2020	6/30/2020	7/31/2020	7/24/2020	8/6/2020	8/14/2020	N/A	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$	369,704.00												

Prepared by: J. Diameno Nasih
Procurement Manager

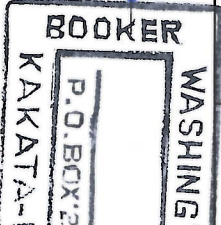
Date: 06-17-20

Approved by: Harris F. Farnue Esq./Chairman
Procurement Committee

Date: 17/06/20

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Aug 18/2020
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BOOKER WASHINGTON INSTITUTE
NON-SBA PROCUREMENT PLAN
SOURCE OF FUNDING: CORE BUDGET
FISCAL YEAR: 2020/2021



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PLAN	11	IFB NO: BWI/RFQ/008 /20/21	AGRICULTURAL TOOLS	G4653	ASSORTED	\$ 3,000.00	RFQ	4/27/2020	5/5/2020	5/14/2020	6/15/2020	6/26/2020	7/10/2020	7/21/2020	8/4/2020	N/A	6/7/2021	6/15/2010
UPDATE																		
ACTUAL																		
PLAN	12	IFB NO. BWI/RFQ/009 /20/21	MEDICAL SUPPLIES	G4772	Assorted	\$10,000.00	RFQ	4/27/2020	5/5/2020	5/14/2020	6/15/2020	6/26/2020	7/10/2020	7/21/2020	8/4/2020	N/A	6/7/2021	6/15/2021
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$ 13,000.00													
GRAND TOTAL					\$ 478,000.00													

Prepared by: 

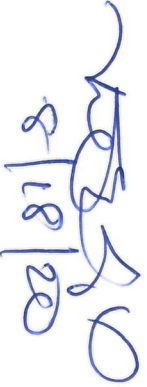
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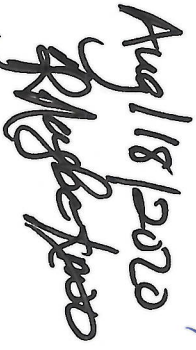
Approved by: 

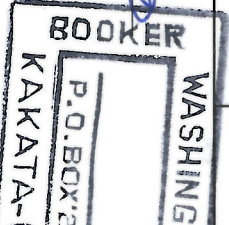
Date: 12/06/20

J. Diameno Nasih
Procurement Manager

Harris F. Tarnue Esq./Chairman
Procurement Committee


8/18/20

Aug 18/2020






BOOKER WASHINGTON INSTITUTE
KAKATA, MARGIBI COUNTY
NON-SBA PROCUREMENT PLAN (SOURCE OF FUNDING: GOL) EXPLANATORY NOTES
FISCAL YEAR: 2020/2021



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. BWI/RB/001/20/21	MEDICAL DRUGS	This contract package is intended to procure medicines for the BWI Clinic. It is a disintegrated package in the tone of (US\$20,000.00). It is drawn from the budget line Drugs & Medical consumables (US\$30,000.00) .
2	IFB No. BWI/RFO/001/20/21	VEHICLE SPARE PARTS	This contract package is intended to procure spare parts for the repairs and maintenance of the institution's vehicles. This contract package is drawn from the budget lines Repairs and Maintenance –Vehicle (US\$8,000.00) . Examples of spare parts: Oil filter, Air filter, Shock absorber, view mirror, battery radiator (water tank), Break shoes, Transmission oil, Brake calibrate, etc.
3	IFB No. BWI/NCB/001/20/21	STATIONERY	This contract package is intended to purchase assorted stationeries for the Institute' use at various departments and sections. It is drawn from budget lines Stationery in the tone of (US\$36,000.00) A. HP cartridge 05A B. G. Hanging folders C. HP cartridge 36 A H. Stapler machines D. HP 728 Cartridge I. paper shrelers E. Delisted pens J. fireproof safe /etc
4	IFB NO. BWI/RFO/002/20/21	GENERATOR SPARE PARTS	This contract package is intended to procure generators spare parts for the Institute generators. It is drawn from the budget lines on Repairs and Maintenance-Generato (US\$9,396.00) .
5	IFB No. BWI/RFO/003/20/21	LABORATORY EQUIPMENT & CHEMICALS	This contract package will be used to under write the cost of procuring laboratory reagents, chemicals, slides, etc. This contract package is drawn from the budget line Laboratory Consumables in the tone of (USD\$7,500.00)

Handwritten signature and date 8/18/20

Handwritten signature and date Aug 18/2020

