



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref: PPCC/RL/ED/208/'23

October 2, 2023

Hon. H. Sumu  
**DIRECTOR GENERAL**  
Central Agricultural Research Institute (CARI)  
Suakoko, Bong County  
Republic of Liberia

Dear Hon. Sumu:

Subject: RECEIPT AND APPROVAL OF THE CENTRAL AGRICULTURAL RESEARCH INSTITUTE (CARI) PROCUREMENT PLAN FOR FISCAL YEAR 2023.

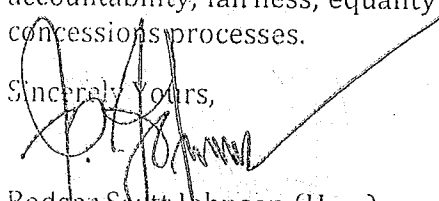
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Central Agricultural Research Institute (CARI) SADFON Project Procurement Plan for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform CARI that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

Regulating Procurement Compliance for National Development



**CENTRAL AGRICULTURAL RESEARCH INSTITUTE (CARI)**  
**SUAKOKO, BONG COUNTY**  
**REPUBLIC OF LIBERIA**



Mr. Bodger Scott Johnson  
Executive Director  
Public Procurement & Concession Commission  
Executive Mansion Ground  
Capitol Hill, Monrovia  
September 12, 2023

Dear Sir,

**REQUEST FOR THE APPROVAL OF Procurement Plan -SADFON Project (FY-2023)**

The Central Agricultural Research Institute (CARI) extends its warmest greeting. In accordance with the Public Procurement and Concession Acts of Liberia, we hereby submit our Draft Procurement Plan for Vehicle Repair with funding from the SADFON Project, fiscal year 2023.

Thanks for your usual support and guidance throughout Public Procurement processes in Liberia.

Thanks

Victor H. Sumo, PhD

Director General


CARI



*Received*  
*Theophilus Kollie*  
*Sept. 26, 2023*  
*Time: 11:40 AM*

Name of Entity: **CENTRAL AGRICULTURAL RESEARCH INSTITUTE (CARI)**  
 PROCUREMENT PLAN : **NSBA**  
 Source of Funding: **SADFON PROJECT**  
 Budget Period/Fiscal year: **2023**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
BASIC DATA																
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
1	IFB NO.: CAR/NSBA/R FO/SADFON/001/2023	VEHICLE REPAIR & MAINTAINANCE	1 FIRM	G4520	5,625.00	RFQ	20/06/2023	22/06/2023	23/06/2023	5/10/2023	13/10/2023	16/10/2023	18/10/2023	20/10/2023	N/A	20/10/2023
PLANNED																
UPDATE																
ACTUAL																
PLANNED	2															
UPDATE																
ACTUAL																
PLANNED	3															
UPDATE																
ACTUAL																
GRAND TOTAL					5,625.00											

Prepared by:   
 Procurement Director  
 MacArthur G. Paul



Approved by:   
 Head of Entity/Chairman Proc. Cmtee  
 Dr. Victor H. Sumo



Date: Sept 12, 2023



NAME OF ENTITY: CENTRAL AGRICULTURAL RESEARCH INSTITUTE

PROCUREMENT PLAN (CORE BUDGET)

SOURCE OF FUNDING: SADFON PROJECT Fiscal Year: 2023

EXPLANATORY NOTE

NO.	PACKAGE CODE	CONTRACT PACKAGE	EXPLANATORY NOTE
1	IFB NO.: CARL/ SADFON/NSBA/RFQ/001/2023	Vehicle Repair & Maintenance	The procurement represents payment for vehicle spare parts and cost for workmanship for CARL's vehicle(s)

Prepared by: \_\_\_\_\_

MacArthur G. Paul

Procurement Director

Approved by: \_\_\_\_\_

Victor H. Sumo

Director General ( CARL)

Date: \_\_\_\_\_

