

Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/411/'21

September 29, 2021

Dr. Victor Sumo  
**DIRECTOR GENERAL**  
Central Agricultural Research Institute  
Republic of Liberia

Dear Dr. Sumo:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Central Agricultural Research Institute (CARI) SBA Core Budget Procurement Plan for FY 2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **CARI's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours


  
Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

**Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
**PROCUREMENT PLAN: CORE BUDGET (SBA)**  
**Source of Funding: GOVERNMENT OF LIBERIA    Budget Period/Fiscal year: 2021**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Busine ss Activit y Code	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTA NCE & FINAL PAYMENT
PLANNED		IFB No.:CARI//SBA/RFQ/001/ 2021	Stationer ies	G476	1 firm	2,194.00	RFQ	16/08/21	19/08/21	21/08/21	30/09/21	15/10/21	21/11/21	28/10/21	05/11/21	N/A	15/11/21	30/11/ 21
UPDATE																		
ACTUAL																		
PLANNED		IFB No.: CARI/SBA/RFQ/002/2021	Petroleu m products	G465	1 firm	4,303.00	RFQ	16/08/21	19/08/21	21/08/21	30/09/21	15/10/21	21/11/21	28/10/21	05/11/21	N/A	15/11/21	30/11/ 21
UPDATE																		
ACTUAL																		
PLANNED		IFB No.:C AR//SBA/ RB/ 2021	Agricultur al Supplies & inputs	G465	1 FIRM	62,390.00	RB	09/08/21	16/08/21	21/08/21	30/09/21	29/10/21	4/11/21	8/11/21	16/11/21	N/A	30/11/21	30/11/ 21
UPDATE																		
ACTUAL																		
subtotal						68,887. 00												

Prepared by:   
Procurement Director/ Manager

Approved by:   
Head of Entity/Chairman Proc. Cmtee

Date: September 21, 2021





**Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTE**  
**PROCUREMENT PLAN: CORE BUDGET (SBA)**

[illegible]

Y. J. Petricola


**Director/Manager**

**PPCC Commission**

**P.P.**

**T. Weerak**

**19/07/2024**



Sept. 21, 2021

