

Republic of Liberia

Public Procurement & Concessions Commission



Executive. Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/088/'22

February 17, 2022

Dr. Victor Sumo
DIRECTOR GENERAL
Central Agricultural Research Institute (CARI)
Suakoko, Bong County
Republic of Liberia

Dear Sumo:

Subject:

PROVISIONAL APPROVAL OF CENTRAL AGRICULTURAL RESEARCH INSTITUTE CORE BUDGET, SBA PROCUREMENT PLANS FOR FISCAL YEAR 2022.

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Central Agricultural Research Institute Core Budget, SBA Procurement Plans for FY 2022 in accordance with **Section 40**(3) of the PPC Act. The Commission hereby informs you that your plan has been <u>Provisionally Approved</u> pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in <u>framework agreements</u> for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at http://ppcc.gov.lr/vr/index.php/documents.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for CARI's <u>allocation</u> in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours ancerely,

sel**y**ie Nagbo Kówo (Atty.) **EXILOUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022 Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE PROCUREMENT PLAN: CORE BUDGET (SBA)

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Prepared by:

Procurement Director/ Manager

Approved by:

Sion

Head of Entity/Chairman Proc. Committee

Procure

Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE PROCUREMENT PLAN: CORE BUDGET (SBA) Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

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Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE PROCUREMENT PLAN: CORE BUDGET (SBA)

Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

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Prepared by:

Procurement Director/ Manager

Approved by:

Head of Entity/Chairman Proc. Committee

Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE

PROCUREMENT PLAN: CORE BUDGET (\$BA)

Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

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Prepared by:

Approved by:

Head of Entity/Chairman Proc. Committee

Date: 15

Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE PROCUREMENT PLAN: CORE BUDGET (SBA) Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

EXPLANATORY NOTE

FISCAL PERIOD: 2022

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Prepared by:	IFB No.: CARI/SBA/RB/002/2022	IFB.No.: CARI/ SBA/RB/ 001/2022	PAKAGE CODE IFB N CARI/SBA/RFQ/001/2022
A Public	PEROLUEM PRODUCTS	Agricultural Tools and Supplies	CONTRACT PACKAGE Stationary
Approved by: Head of Entity/Chairman Proc. C'mttee Date: 16 p 2 700	tract package is intended for the purchase gallons of gasoline under the SBA Plan, pproved Ministry of commerce price for petroleum products, the procured gasolin be used for CARRI's vehicles and generators. Given the number of vendors of gaso the entity has decided to use the Restricted Bidding Method to in other to be more.	This contract package is intended to hire a firm to provide agricultural supplies and inputs, such as per-emergency herbicides, post emergency herbicide, fungicide insecticide. Note: due to the limited number of suppliers of agrichemicals the entity finds it more efficient using the restricted bidding method of procurement.	EXPLANATORY NOTE This contract package is intended for the purchase of stationery and supplies including A4 sheets legal sheets staple pins, notepads and cartridges, etc. US\$ 8,000.00 is charged to the budgetary line item stationary

Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022 Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE PROCUREMENT PLAN: CORE BUDGET (SBA)

NO.	PAKAGE CODE	CONTRACT PACKAGE	
4	IFB No.: CARI//SBA/RFQ/003/	Vehicle Spare Parts	
	2022		year under consideration
0	IFB No.: CARI/RFQ/007/2022	Vehicle insurance	This contract package is intended to provide insurance coverage for vehicles in use by CARI for the current fiscal year.
7	IFB No.: CARI/LCS/001/2022	Agricultural Research	Funds on this line will be used to contract individual consultants to conduct agricultural researches in country. This fund will be paid to Contracted researchers through the Civil Service
			Agency (CSA)
00	IFB No.: CARI//SBA/RFQ/006/ 2022	Food & Catering Services	This amount is intended to provide catering services for mini workshops and training held by CARI
			during the course
9	IFB No.: CARI/SBA/NCB/001/2022	Security and Guide services	This amount is for the hiring of a security firm, to provide security guide services on the
			compound, project sights, and other needed locations
10	IFB No.: CARI/SBA/RFQ/004/2022	Generator spare parts &	This amount is intended to provide spare parts for generator use to provide electricity at CARI.
		repair.	

Prepared by:

Procurement Director/ Manager

Approved by:

Head of Entity/Chairman Proc. C'mttee

Date: