

#### Republic of Liberia





Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/286/'22

May 13, 2022

Hon. Victor H. Sumo
DIRECTOR GENERAL
Central Agricultural Research Institute
Republic of Liberia

Dear Hon. Sumo:

Subject: RECEIPT AND APPROVAL OF CARI'S UPDATED SBA CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2022

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Central Agricultural Research Institute (CARI) Commission Updated SBA Core Budget Procurement Plan for Fiscal Year 2022 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs the CARI that its Updated Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

## Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022 Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE UPDATED PROCUREMENT PLAN: SBA (CORE BUDGET)

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Prepared by:

Procurement Director/ Manager

Date:

Approved by:

Head of Entity/C

# Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE UPDATED PROCUREMENT PLAN: SBA (CORE BUDGET) Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

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May 12/2022

## Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022 Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE UPDATED PROCUREMENT PLAN: SBA (CORE BUDGET)

#### **EXPLANATORY NOTE**

**FISCAL PERIOD: 2022** 

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Prepared by:				IFB. No.: CARI/RB/ 003/2022							IFB No.: CARI/RB/002/2022				IFB No.: CARI/RB/001/2022	PAKAGE CODE
Connections Connections	PP P	C Procurem	-	Agricultural Tools and Supplies							Petroleum Products				Stationeries	CONTRACT PACKAGE
Approved by: Victor 14, Sumo Date: Hpril 18,2012		limited number of suppliers of agrichemicals the entity finds it more efficient using the restricted	per-emergency herbicides, post emergency herbicide, fungicide insecticide. Note: the	This contract package is intended to hire a firm to provide agricultural supplies and inputs, such as	budget line fuel & lubricant-vehicle and 5,000.00 from operational expense.	8,000.00 of this amount is from the budget line fuel & lubricant_generator; 8,000.00 is from the	in other to be more efficient.	Liberia, specifically in Bong County the entity has decided to use the Restricted Bidding Method to	fuel will be used for CARRI's vehicles and generators. Given the number of vendors of gasoline in	on the approved Ministry of commerce price for petroleum products, the procured gasoline and	This contract package is intended for the purchase gallons of gasoline under the SBA Plan, based	Operational expends.	US\$ 8,000.00 is charged to the budgetary line item stationary and 10,000.00 from the budget line	legal sheets staple pins, notepads and cartridges, etc.	This contract package is intended for the purchase of stationery and supplies including A4 sheets	EXPLANATORY NOTE

Procurement Director/ Manager

May 12, 2022

Head of Entity/Chairman Proc. Committee

Date: \_

13/2022 102/2022

# Name of Entity: CENTRAL AGRICULTURAL RESEARCH INSTITUTIE UPDATED PROCUREMENT PLAN: SBA (CORE BUDGET) Source of Funding: GOVERNMENT OF LIBERIA Budget Period/Fiscal year: 2022

#### **EXPLANATORY NOTE**

FISCAL PERIOD: 2022

NO.	PAKAGE CODE	CONTRACT PACKAGE	EXPLANATORY NOTE
4	IFB No.: CARI/RFQ/002/2022	Vehicle Spare Parts	This contract package is intended for the purchase of Spare Parts for CARI's vehicles for the fiscal
			year under consideration.
5	IFB No.: CARI/SBA/RFQ/003/2022	Repair & maintenance-gen	This amount is intended to provide spare parts for generator use to provide electricity at CARI.
6	IFB No.: CARI//SBA/RFQ/004/ 2022	Food & Catering Services	This amount is intended to provide catering services for mini workshops and training held by CARI
			during the course of this budget period
7	IFB No.: CARI/SBA/NCB/001/2022	Security and Guard Services	This amount is for the hiring of a security firm, to provide security guide services on the
			compound, project sights, and other needed locations.
00	IFB No.: CARI/RFQ/005/2022	Vehicle insurance	This contract package is intended to provide insurance coverage for vehicles in use by CARI for the
			current fiscal year.
Consult	Consultancy Plan Note		
Н	IFB No.: CARI/LCS/001/2022	Agricultural Research	Funds on this line will be used to contract individual consultants to conduct agricultural
			researches in country. This fund will be paid to Contracted researchers through the Civil Service
			Agency (CSA)

Prepared by:

Procurement Director/ Manager

Approved by: \_

Head of Entity/Chairman

Proc. Committee

Date: /

m/28,2022