



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0732/'19

October 24, 2019

Hon Laurine Wede Johnson
DIRECTOR GENERAL
Civil Service Agency
Republic of Liberia

Dear Hon. Johnson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Civil Service Agency SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget CSA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Disinfectant

[illegible]

Date: August 02, 2019

Johnson

August 2, 2019

Position: Principal Procurement Officer

Position: Head of Entity/Chairman Proc. Committee

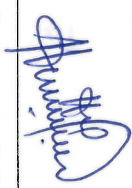
at present

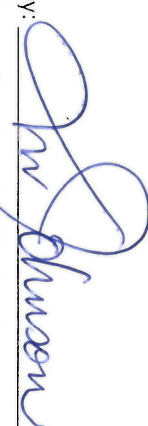
Civil Service Agency
Procurement Plan (Core Budget-Consultancy)
Source of Funding: Government of Liberia (GOL)
Fiscal Year: 2019/2020

QRO/Service

Notes to Consultancy Procurement Plan

1	RFP NO. CSA/SS/001/ 19/20 CSA Biometric system Maintenance) Business Activities Code P9511	From the budgetline "Consultancy", percentage is allocated to Future.com Enterprise for the upg of Software, and updating of personnel data with Specialized Biometric Equipment, and the GOL-Service Identification Card System. It is an on-going contract with Future.com for annual servicir Biometric Infrastructures. For this FY2019/2020, The CSA has a budget of US\$30,000.00 to prc this package, this amount is from the CSA consultancy budget line. Other components of the consultancy is directed to the continues compensation of Consultants in the amount of US\$34,4 totaling the sum of US\$64,400.00 .
---	----------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Prepared by: 
Name: Yarzawu M. Zaza
Position: Principal Procurement Officer
Date: August 02, 2019

Approved by: 
Name: Hon. Laurie Wede Johnson
Position: Head of Entity/Chairman Proc. Committee

Date: August 2, 2019

Approved
2019/08/02