

Benson & Mechlin st.
Monrovia - Liberia.

+231 777-410-707 / 776-410-707

MikroTik **Canon**

HP

Lenovo

Customers Details:

Liberia Revenue Authority

Ref No: LRA-NCB 01- 2020

Add: LRA Headquarters, Basement Floor,

ELWA Junction Paynesville, Monrovia-Liberia

Date:

01-Mar-21

Quote #

26668/2020

Quote Validity

120 Days

Delivery Terms:

Same Day

Sales Rep:

Viren

Procurement and Supply of Laptop Computers

Item No.	Description	UOM		Unit Price	Total
1	LENOVO THINKPAD Lenovo ThinkPad T470 / T490s	5	Pcs	1,499.00	7,495.00
	Micro Processor: Intel Dual-Core i7 (2.50GHz Base up to 3.10GHz 4MB Cache 4 Threads)				
	Memory: 8GB Ram DDR4				
	Storage: 512GB Solid State Drive				
	Graphics & Video: 14" Screen Display Integrated Intel HD Graphics 520				
	Key Features: WIFI, Bluetooth, Back-light Keyboard, Opicat Drive, Webcam, Doldy Audio, Fingerprint Reader, Micro format SD Media Card Reader				
	Ports: 1 x Thunderbolt 3 USB Type C, 3 x USB 3.0, 1 x HDMI, 1 x RJ45, 1 x Media Card Reader, 1 x Headphone/microphone combo jack.				
	Battery Life: 3 cell up to 13.9 Hours				
	<u>Microsoft Windows 10 Professional 64-Bit</u>				
	<u>Microsoft Office 2016 Professional 64-Bit</u>				
	<u>All Items are Covered in 3-5 Years</u>				
	<u>1 Year Warranty on Workmanship & Defect</u>				
	<u>100% After Sales Support</u>				
	<u>Delivery Same Day, Onsite, 24/7 or 12/5</u>				
	<u>Payment Terms: Net 30 days / 10% Down</u>				
				Total:US\$	7,495.00

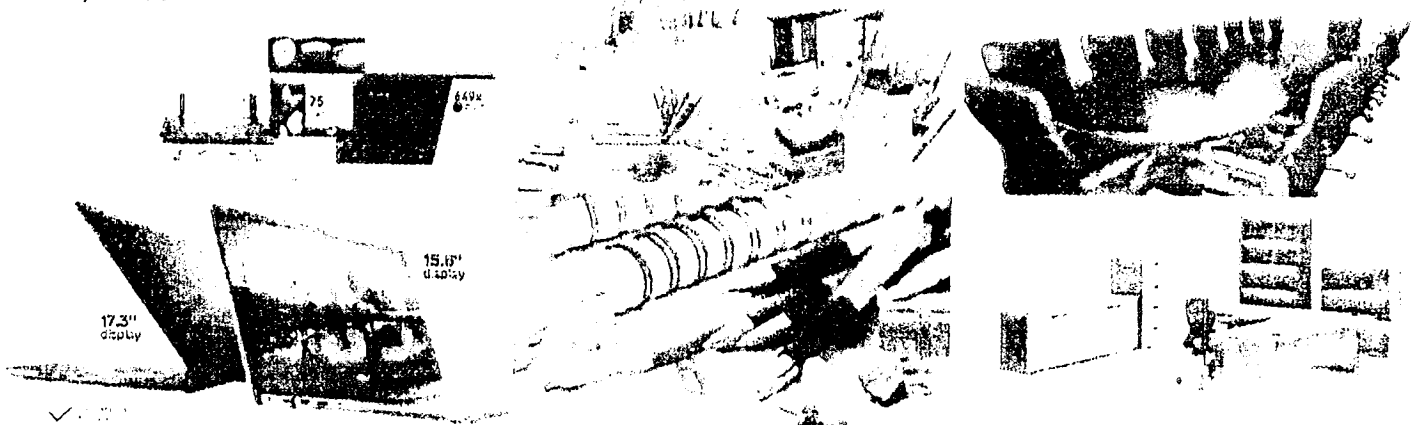
Customer Satisfaction Is Our Main Motive.

High Quality Furniture | Wide Variety Of IT Equipment | Standard Quality Stationery

Specialization in

Office Furniture | IT Equipment | Office Supplies.

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quotation@unitedoffice-supplies.com

MikroTik Canon

Customers Details:
Liberia Revenue Authority
Procurement
Add: ELWA Junction
Monrovia-Liberia

Date: 17-Feb-21
Quote # 26542/2021
Quote Validity 30 Days
Delivery Terms: 10-12 W/Days
Sales Rep: LAVESH # 0776-410-707

Item No.	Description	UOM		Unit Price	Price After Discount	Total
1	Lenovo ThinkPad P1 Gen 3 Mobile Workstation	5	Pcs	3,499.00	3,324.05	16,620.25
	Processor: 10th Generation Intel Core i7-10850H					
	Processor					
	vPro (2.70 GHz, up to 5.10 GHz with Turbo Boost, 6					
	Cores, 12 Threads, 12 MB Cache)					
	Memory: 32GB (16GBx2) DDR4 2933MHz					
	Hard Drive: 1TB PCIe NVMe SSD					
	Display Type: 15.6" FHD (1920 x 1080) IPS, anti-glare with					
	Dolby Vision					
	HDR/IR, 500 nits; Graphics: NVIDIA Quadro T1000 with					
	Max-Q 4GB					
	Intel® Wi-Fi 6 AX201 802.11AX with vPro™ (2 x 2) &					
	Bluetooth® 5.1					
	Ports / Slots					
	• 2 x USB A 3.2 Gen 1 (1 always on)					
	• 2 x USB Type-C Thunderbolt™ 3					
	• 1 x HDMI 2.0					
	• 1 x Mic / headphone Combo Jack					
	• SD Card Reader					
	Security: • dTPM 2.0,					
Total:US\$						16,620.25

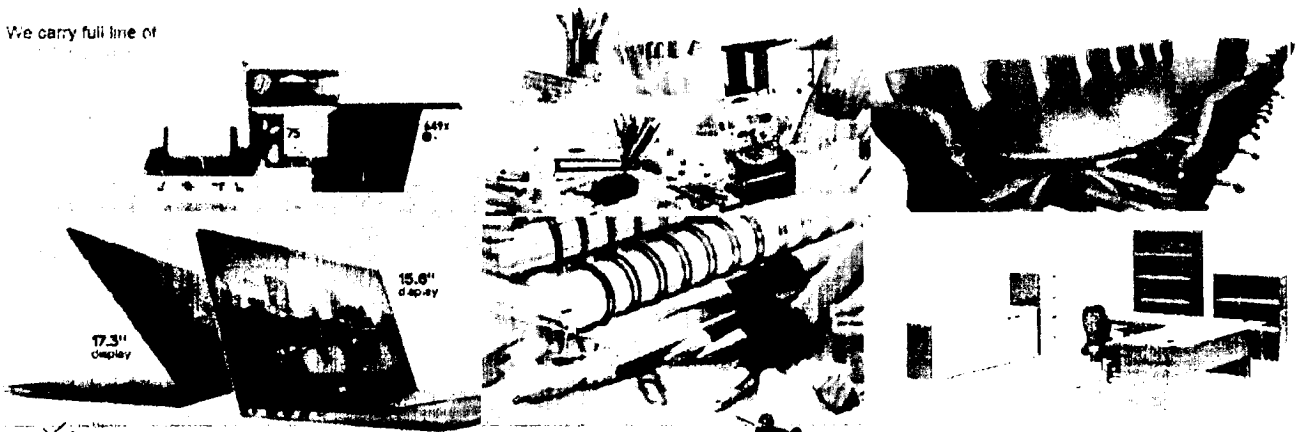
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10.5 Confidentiality

All information obtained during the course of this Contract is confidential in keeping with the Liberia Revenue Code of 2000 as Amended, or other laws of Liberia. The supplier shall not, without the purchaser's prior written consent, disclose any information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of this contract. Disclosure to any such employed person shall be made in confidence. The Purchaser shall keep supplier information under this contract confidential.

ARTICLE 10. FORCE MAJEURE

In the case of "Force Majeure" neither party shall be in default on account of nor neither party shall assume liability for any performance or responsibility. Force majeure includes consequence arising out of the interruptions of its performance under this Contract by epidemics, fire, flood, unusually severe weather, any extraordinary natural disturbances, acts of nature or public enemy, act of civil commotion, riot, acts of terrorism, insurrection or hostilities blockades, embargoes, unforeseen market shortages or any cause beyond the reasonable control of such party, which arise without the fault or negligence of such party, and that results in delay of performance hereunder. Any such delay resulting from such events, the defaulting party shall use its best efforts to notify the other party within (3) days after the occurrence of such an event and the cessation thereof.

ARTICLE 11. SAVINGS OR SEVERABILITY CLAUSE

If any term of this contract is held by a court of competent jurisdiction to be invalid or unenforceable, then this contract, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.


ARTICLE 12. BINDING CLAUSE

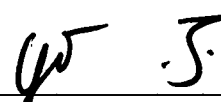
This Contract shall be binding upon and inure to the benefit of the parties, successors and assigns of the parties hereto as may be permitted. Any assignment made contrary to this Contract shall be void and unenforceable.

This agreement comes into force with signature and stamps of all parties.

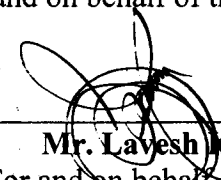
IN WITNESS WHEREOF, THE PARTIES HERETO HAVE SET THEIR
HANDS AND AFFIXED THEIR SIGNATURES ON THIS
INSTRUMENT ON THE DAY AND DATE FIRST ABOVE WRITTEN.

IN THE PRESENCE OF:





Mr. Aaron B. Kollie
For and on behalf of the "PURCHASER"



Mr. Lavesh Kewalramani
For and on behalf of the "SUPPLIE"

5.5 **Taxation:** There is an obligation to withhold up to 2% tax on payments pursuant to Section 905(n) of the Liberia Revenue Code of 2000 as Amended (Code); therefore, the Purchaser shall withhold 2% on every payment and remit same to the General Revenue Account.

ARTICLE 7. EXCLUSIVITY

7.1 In cases of extreme urgency or need for larger quantities than available with the United Office Supplies & Equipment, the LRA reserves the right, after consultation with the United Office Supplies & Equipment, to procure Laptop & Accessories from secondary sources.

ARTICLE 8. BREACH

8.1 If the Seller breaches any term or condition of this Agreement, or the conditions set out in any given purchase order, including but not limited to quality of the goods, price and delivery requirements, the Buyer shall be entitled to immediately purchase goods from any other source, in addition to any other remedy available in law or equity.

8.2 If the Purchaser fails to adhere to payment terms under this contract or violation of other terms of this contract.

8.3 If a party breaches this agreement, the affected party shall inform the breaching party of the breach thru a written notice within 10 days after the breach or date the breach discovered, and breaching party shall be required to cure the defect within 10 days after receipt of the notice of breach.

8.4 If the breaching party fails to cure defect within ten (10) days after the notice of breach, the affected party may terminate this contract stating the reasons or grounds for termination.

ARTICLE 9. CONTRACT ADMINISTRATION

The Buyer designates the Deputy Commissioner General for Administrative Affairs as the Oversight Authority, who shall be responsible for the coordination of activities under this contract.

ARTICLE 10. GENERAL TERMS AND CONDITIONS

10.1 **Termination:** Should United Office Supplies & Equipment or the LRA wish to terminate this agreement, it shall be done in accordance with **Clause 24 (Termination of Default)** of the **GCC** of the **Quotation document** mentioned herein above used for the procurement of Supply of Laptop & Accessories.

10.2 **Applicable Laws & Arbitration:** This agreement and any subsequent purchase contract(s) shall be governed by the laws of the Republic of Liberia.

10.3 **Disputes:** In the event that a dispute cannot be resolved through negotiations, the parties to this agreement and any subsequent purchase contracts(s) agree to be bound by the arbitration procedures of the Supreme Court of Liberia.

10.4 **Service Measurements & Performance:** The United Office Supplies & Equipment is required to demonstrate their performance. Failure to meet the targets contained herein will be deemed to be a failure in servicing the agreement. The professional and timely provision of the items purchased is of paramount importance to the LRA and if the United Office Supplies & Equipment subsequently fails to meet these expectations the LRA reserves the right to find a suitable alternative supplier/contractor/service provider.

1.1 The Supplier shall perform the following duties:

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1.	Lenovo Thinkpad T470/T490s. Detail as per quotation number 26668/2020	5pcs	1,499.00	7,495.00
2.	Lenovo Thinkpad P 1 Gen 3 Mobile Work Station Detail as per quotation number 26542/2021	1 Pc	3,324.05	3,324.05
TOTAL AMOUNT				USD\$10,819.05

1.2 **Reserve stock:** The United Office Supplies & Equipment agrees to stock sufficient quantity of the supply of Laptop & Accessories required and will be prepared to deliver in accordance with the delivery time specified in the confirmed purchase order from the LRA for the month.

ARTICLE 2. TERM

2.1 The Term of this Agreement shall be from **March 1, 2021** to **June 30, 2021**. During this period, the LRA has agreed to purchase Laptop & Accessories from the United Office Supplies & Equipment when required and the United Office Supplies & Equipment has agreed to supply or provide Laptop & Accessories when requested by the LRA.

ARTICLE 3. PRICE

3.1 Throughout the term of this agreement the unit price of the supply of Laptop & Accessories be fixed according to the **quotation document**, immediately place as appendix to the Contract with reference to the amount as per the Laptop & Accessories. For and in consideration of the Laptop & Accessories to be supplied by the Supplier under this Contract, the Purchaser shall pay to the Supplier, and the Supplier shall accept from the Purchaser, the amount **agreed upon** for the Supply for the Supply of Laptop & Accessories.

Please find attached quotation report to contract.

3.2 **Variation:** The above price shall not be re-negotiated if there is a substantial change (**positive or negative**) in the unit price of the supply of Laptop & Accessories throughout the agreement.

ARTICLE 4. PURCHASE OF GOODS

4.1 The LRA shall purchase Supply of Laptop & Accessories when required. It shall be the responsibility of the LRA to issue Purchase Orders accordingly. Such orders shall be in accordance with the terms of this Agreement and shall identify the quantity of Supply of Laptop & Accessories required, specifications and delivery schedule.

ARTICLE 5. CONDITIONS OF PURCHASE

5.4 **Payment terms:** The payment term of the contract shall be the payment schedule outlined under the **Quotation document** mentioned herein above used for the procurement of the related **Laptop & Accessories**.

REPUBLIC OF LIBERIA)
MONTSERRADO COUNTY)

ADDENDUM CONTRACT FOR THE SUPPLY LAPTOPS AND ACCESSORIES FOR THE LRA

THIS Addendum Agreement made the 1st day of March 2021 between the Liberia Revenue Authority (LRA) located at ELWA Junction of the city of Paynesville, Republic of Liberia, represented by its Deputy commissioner General Administrative Affairs, **Mr. Aaron B. Kollie** (hereinafter called the “**Purchaser**”) of the one part and United Office Supplies & Equipment located on Benson Street of the city of Monrovia, Republic of Liberia, represented by its Chief Executive Officer, **Mr. Lavesh Kewalramani** (hereinafter called the “**Supplier**”) of the other part, each of which is called “**Party**” or collectively called the “**Parties**”.

WHEREAS, the Liberia Revenue Authority invited Tenders for the Supply of Laptop & Accessories and has accepted a Bid by the United Office Supplies & Equipment for Laptop & Accessories, for the sum as per table indicated in the **bid quotation document** per description, per unit price (hereinafter called “the Unit Contract Price”).

WHEREAS, this Agreement is for the potential purchase of Supply of Laptop & Accessories in accordance with the Schedule of Delivery and Technical Specification Sections of the quotation document.

WHEREAS, the LRA wishes to procure the Supply of Laptop & Accessories in accordance with the unit price quoted in the **quotation document** herein for the supply and delivery of Laptop & Accessories.

NOW THEREFORE, in consideration of the matters described above, and of the mutual benefits and obligations set forth herein, the Parties agree as follows:

Words and expressions used in this Agreement shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to herein.

ARTICLE 1. SUPPLY

The United Office Supplies & Equipment agrees to supply or provide Laptop & Accessories to the LRA and the LRA will draw down based on request as and when required. In such case, the United Office Supplies & Equipment will ensure that such items are delivered within the maximum time of fourteen (14) working days after the issuance of the valid purchase order. The LRA will advise the United Office Supplies & Equipment of their requirement for further stocks and their intention to renew this agreement. Should the agreement not be renewed the Seller shall have the right to dispose of any remaining Supply of Laptop & Accessories.



**ADDENDUM CONTRACT
BETWEEN
UNITED OFFICE SUPPLIES & EQUIPMENT
AND
LIBERIA REVENUE AUTHORITY**