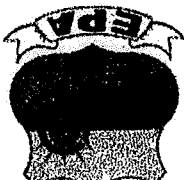


ENVIRONMENTAL PROTECTION AGENCY (EPA)



No: 1678

INTERNAL PURCHASE ORDER (IPO)

P. O. Box 4024
4th Street, Tubman Blvd, Sinkor
1000 Monrovia 10, Liberia

AUGUST 29, 2022.

DATE:

IPO#:

NAME OF VENDOR

SUPER PETROLEUM.

BYE PASS

ADDRESS:

TEL: 0886400100

ITEM	QTY	ORDER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	50	gallons	of Gasoline in cash coupons	5.89	294.50
NOTE: IPO, Representing the payment of (50) of gasoline for EPA/CI hosting a FOLUR Project stakeholder mee- ting in Bomi, Grand cape mount and Gbarpolu, to discuss the pro- ject with the stakeholder in the region, in favor of SUPER PETROL EUM.					
TOTAL					USD \$ 294.50

Verified by: CONTROLLER

Prepared by: ASSISTANT MANAGER

PROCUREMENT

signed by: MANAGER / ADMINISTRATIVE

Approved by: EXECUTIVE DIRECTOR

ATTACHMENT: Three (3) Proforma Invoice, Copy of Purchase Request Order.

COPY: Vendor ☐ Procurement Unit ☐ Finance Unit ☐

Name: Environmental Protection Agency
 Phone: 177 440 200
 Fax: 177 440 100
 Email: info@epa.gov

Delivery Order

Date	08-09-2022
D.O.	56809
P.O. No.	CK#1681725
Memo	SALES

Item	Description	Unit
SUS10	SN# 1133740 To SN# 1133740	10
SUS15	SN# 1325390 To SN# 1325408	285

Delivered By: AISHA KANNEH
 Signature: *[Signature]*
 Authorized By: MAINUDDIN
 Signature: *[Signature]*

Customer: *[Signature]*
 Signature: *[Signature]*

F.D. Denaq IAU / 9/8/22

295 USD
 08/09/2022
 Marilyn Mark

This certifies that the customer has received the products specified above in full.
 We are not responsible for any loss or shortage for the product after delivery.





REPUBLIC OF LIBERIA
ENVIRONMENTAL PROTECTION AGENCY
P.O. Box 4024
4th Street Sinkor, Tubman Boulevard,
1000 Monrovia, 10 Liberia



Office of the Manager, Administration

MEMORANDUM

TO : Hon. Randall M. Dobayou
Acting Executive Director

FROM : Josephine F. Doles
Manager, Administration

126/8/22

08/29/22

SUBJECT : Request for local travel DSA and Gasoline

DATE : August 29, 2022

With compliment I write to inform you that Conservation International (CI), in collaboration with the Environmental Protection Agency, will be hosting a FOLUR project stakeholders meeting in Bomi, Grand Cape Mount and Gbarpolu, to discuss the project with the stakeholders in that region. The meeting is from 30th of August to the 4th of September 2022, departure from Monrovia on the 29th. I was nominated by the ED through the MEAs coordinator to represent the EPA.

In view of the aforementioned, I write to request your approval for DSA and gasoline for the ED driver and I to facilitate the trip.

Regards.