

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1624/'20

November 23, 2020
Hon. Wilson K. Tarpeh
EXECUTIVE DIRECTOR
Executive Protection Agency
Republic of Liberia

Dear Hon Tarpeh:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Executive Protection Agency SBA, and Non-SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in <u>framework agreements</u> for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at http://ppcc.gov.lr/vr/index.php/documents

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for EPA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

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Submitted By:	Sub Total			IFB NO. EPA/NCB/003/20/21			IFB NO. EPA/NCB/002/20/21			IFB NO. EPA/NCB/001/20/21	Package number (Code)		w
d By: Resident Rebecca E. Doo				Internet Service Provider			Stationery			Computer supplies,	Contract Package	BA	4
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				12/4/20			12/4/20			12/4/20	Prepare Bid Doc.		10
				12/7/20			12/7/20			12/7/20	PC Approval Bid Doc/Tech Specs		11
Ą				12/9/20			12/9/20			12/9/20	Bid Invitation & Release of Bid Doc.	7	12
Approved:				12/30/20			12/30/20			12/30/20	Bid Subm. public Opening	IPLEM	13
/ed: Prof. Wilson K. Executive Director/ Ch				1/5/21			1/5/21			1/5/21	Subm. of Bid Evaluation Report	ENTAI	14
				1/7/21			1/7/21			1/7/21	PC Approval – Bid Evaluation Report	IMPLEMENTATION DATES	15
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				12/9/20			12/9/20			12/9/20	Approval Bid Doc/Tech Specs		11
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Submitted By: ___

Head of Procurement

Rebecca E. Doo

Approved:

Prof. Wilson K Tarbeh

Executive Director/ Chairman Procurement Committee

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		Actual	Update	Planned		1
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	Grand Total			EPA/RFQ/007/20/21	Package number (Code)	3
)				Scratch Card	Contract Package	4
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				12/9/20	PC Approval Bid Doc/Tech Specs	11
				12/10/20	Bid Invitation & Release of Bid Doc.	12
				12/17/20	Bid Subm. public Opening	13
				12/21/20	Subm. of Bid Evaluation Report	14
				12/22/20	IMPLEMENTATION DATES Bid Subm. Subm. of PC Contract Approval – Award & Bid Signature Report Report	15
				12/23/20	ATES Contract Award & Signature	16
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				12/28/20	Delivery Inspection (substantial Completion)	18
				6/29/21	Accept. & Final Payment	19
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Submitted By: 18077000

Rebecca E. Doo

Head of Procurement

Approved:

Prof. Wilson Kantarpen.

Executive Director/ Chairman Procuremen

Environmental Protection Agency NON-SBA-Procurement Plan Explanatory Notes Fiscal Year: 2020/2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. EPA/NCB/001/20/21	Computer supplies, parts & cabling	This contract package is for the purchase of supplies, parts and cables for computer of the EPA
2	IFB NO. EPA/NCB/002/20/21	Stationery	This contract package is intended to purchase stationery supply for the various departments
			and units of EPA. The following will be purchase:
			A. A4 paper30 ctn
			B. HP 6115 set
			C. HP 6315 set
			D. Cartridge 85A 10 pcs
			E. Cartridge 737 10 pcs
			F. Legal paper 5 ctn
			G. Folder A4 size 5 ctn
			H. Canon 440/441 10 set
			I. Canon445/446 10 set
			J. Cartridge 728 10 pcs
ω	IFB NO. EPA/NCB/003/20/21	Internet Service Provider	There is a contractual agreement that is in force between the LIBTELCO and the Environment
			Protection Agency (EPA). The contract is an extension; the contract value is Ten Thousand
			Dollars (\$10,000.00), for the fiscal year 2020/2021.
4	IFB NO. EPA/RFQ/004/20/21	Configuration/Air-condition	This contract package is intended for repair and service all Air-conditions in the EPA
			N. Comp.

Submitted by:





Environmental Protection Agency NON-SBA-Procurement Plan Explanatory Notes

Fiscal Year: 2020/2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
5	IFB NO. EPA/RFQ/005/20/21	Scientific & Technical equipment	This contract package is intended to procure the following items:
			A. Nitrite reagent
			B. Phosphate reagent
			C. Lead reagent
			D. Iron reagent
			E. Cyanide reagent
			F. Molybdate reagent
			G. Sulfate reagent hydrochloric acid
			H. COD reagent
			I. Sodium hydroxide
6	IFB NO. EPA/RFQ/006/20/21	Monthly SATCOM subscription	This contract package is intended to pay the monthly television service bill of EPA
7	IFB NO. EPA/RFQ/007/20/21	Scratch Card	This package is from the budget line Telecommunication to procure the following: A. Lone Star scratch cards
			B. Orange scratch cards
			C. Refill modems
00	IFB NO. EPA/NCB/008/20/21	Vehicle	This contract package is intended to procure one (1) vehicle for the EPA

Submitted by:

