

ENVIRONMENTAL PROTECTION AGENCY (EPA)
ANNUAL PROCUREMENT PLAN (NON SBA)
Source of funding: (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Boo/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	
Planned	1	IFB NO. EPA/NCB/001/22	Computer supplies	G-4741	1 Firm	18,000.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
Planned	2	IFB NO.EPA/NCB/002/22	Stationery	G-4761	1 Firm	83,000.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
Planned	3	IFB NO. EPA/NCB/003/22	Furniture & Fixture	G-4659	1 Firm	13,660.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
			Sub -Total			114,660.00													

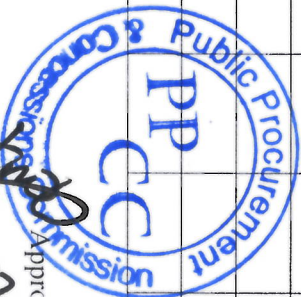
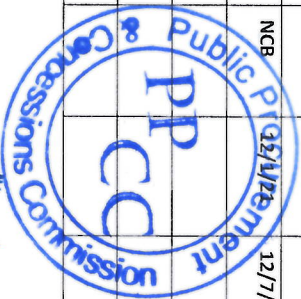
Submitted By: 
Rescee T. Doe
Officer in Charge (OIC) of Procurement


Date: March 23, 2022

Approved:

Prof. M. S. K. Tarpoh

Executive Director/CEO Chairman Procurement Committee




Prof. M. S. K. Tarpoh

ANNUAL PROCUREMENT PLAN (NON SBA)

Source of funding: (GOL)

FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

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Submitted By:

Pesce T. Doe

Officer in Charge (OIC) of Procurement

Date: March 23, 2022

Date: March 23, 2022

Approved:

1701. Wilson K, Tarphe

Executive Director/CEO Chairman Procurement Committee

Source of funding: (GOL)

FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
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BASIC DATA

IMPLEMENTATION DATES

[illegible]

Submitted By:

Pescee T. Doe

Officer in Charge (OIC) of Procurement

Date: March 23, 2022

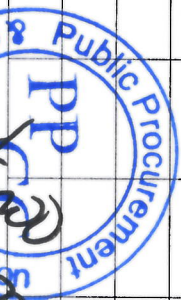
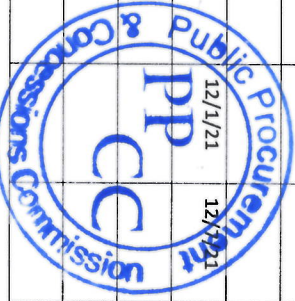
Approved:

~~Matthew Wilson K, Tarpeh~~

Executive Director/CEO Chairman Procurement Committee


ENVIRONMENTAL PROTECTION AGENCY (EPA)
ANNUAL PROCUREMENT PLAN (NON SBA)
Source of funding: (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Boo/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Rt
Planned	10	IFB NO. EPA/RB/004/22	Generator	G-4659	1 Firm	15,000.00	RB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
Planned	11	IFB NO. EPA/NCB/004/22	Computers, Repairs & Maintenance Services	S-9511	1 Firm	20,000.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
Planned	12	IFB NO. EPA/RB/005/22	Air Tickets	N-7911	1 Firm	16,126.60	RB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22	
Update																			
Actual																			
			Sub - Total			51,126.60													



Submitted By: 
Pascee T. Doe
Officer in Charge (OIC) of Procurement

Date: Nov 23, 2022


Approved: _____

Prof. Wilson K. Tarpel
Executive Director/CEO Chairman Procurement Committee

FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

[illegible]

Submitted By:

Pescce T. Doe

Officer in Charge (OIC) of Procurement

Date: May 23, 2017

Approved:

Prof. Johnson K. Tarpoh

Executive Director/CEO Chairman Procurement Committee

Environmental Protection Agency
NON-SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFB NO. EPA/NCB/001/22	Computer Supplies	<p>This contract package is intended for the purchase of Computers and accessories for the EPA. This package is broken down into the following:</p> <ul style="list-style-type: none">A. Desktop computersB. Laptop computersC. Extended Hard driveD. Pen driveE. Wireless mouse <p>The estimated cost for this contract package is \$18,000.00 (Eighteen Thousand United States Dollars).</p>
2	IFB NO. EPA/SBA/NCB/002/22	Stationery	<p>This contract package is intended to purchase assorted stationery supply for various departments, units, sections and training workshop. This is taken from two separate budget lines. Stationery & Supplies and \$20,000.00 (Twenty Thousand United States Dollars) from Workshop, conference and seminar. The items to be purchase are:</p> <ul style="list-style-type: none">A. A4 Paper----- 50 ctnsB. HP 61 ----- 25 setC. HP 63 ----- 35 setD. Cartridge 85A----- 20 pcsE. Cartridge 737 ----- 30 pcsF. Cartridge 440/441 --- 10 setG. Cartridge 445/446 --- 10 setH. Cartridge 728 ----- 10 pcsI. Legal paper ----- 5 ctnsJ. Folder A4 Size ----- 5 ctnsK. Royal Bond paper ----- 10 ctnsL. 207A Ink ----- 5 setsM. Staple machines ----- 15 pcsN. 30A Cartridge ----- 5 pcsO. Note padsP. pensQ. Flip charts & standR. Name tagS. Plastics folders <p>The estimated cost for this package is \$83,000.00 (Eighty Three Thousand United States Dollars).</p>
3	IFB NO. EPA/NCB/003/22	Furniture & Fixture	<p>This contract package is intended to hire a firm for the supply of assorted furniture & fixture. Below are the furniture & fixture to be procured:</p> <ul style="list-style-type: none">a. Desk (Executive, semi-executive, regular)b. Chairs (Executive, semi-executive, regular & visitor)c. Carpetd. Curtainse. Shelves <p>The estimated cost for this contract package is \$13,660.00 (Thirteen Thousand Six Hundred Sixty United States Dollars).</p>

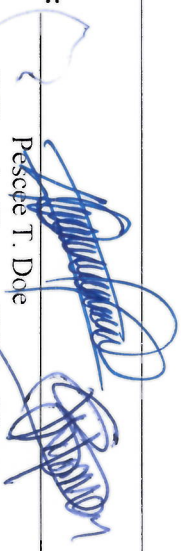
Submitted By: _____

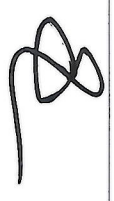
Pescee T. Doe

Officer in Charge (OIC) of Procurement

Environmental Protection Agency
NON-SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

Item No.	Contract package code	Contract Package	Content of Contract Package
4	IFB NO. EPA/RFQ/001/22	Laboratory Equipment	This contract package is intended to procure for assorted laboratory equipment. It is from the budget line Scientific and technical related Equipment and the estimated cost for this contract package is \$10,000.00 (Ten Thousand United States Dollars) .
5	IFB NO. EPA/RFQ/002/22	Event Catering	This contract package is intended to hire/contract catering services for several workshops, meetings, and trainings and other EPA programs at different location and time. This comes from the budget line Budget Workshop, conference and seminar. The estimated cost is \$25,000.00 (Twenty Five Thousand United States Dollars) . This contract package is intended to hire/contract catering services for several workshops, meetings, and trainings at different location and time.
6	IFB NO. EPA/R /00/22	Food Stuff	This contract package is intended to procure for assorted entertainment items for the Executive Director, Deputy Executive Director, Managers and Assistant Managers. This comes from two separate budget line budget lines, Office Entertainment and Aqua life Mineral Water. The estimated cost is \$16,660.00 (Sixteen Thousand Six Hundred Sixty United States Dollars) .
7	IFB NO. EPA/RB/001/22	Vehicle	This contract package is intended to procure vehicles for EPA. The estimated cost for this package is \$120,000.00 (One Hundred Twenty Thousand United States Dollars) .
8.	IFB NO. EPA/RB/002/22	Personnel Non-life Insurance	This contract package is intended to hire a firm to provide medical insurance for all of EPA's staffs and senior management. This is from the budget line Staff Medical Insurance and the estimated cost for this contract package is \$60,000.00 (Sixty Thousand United States Dollars) .
9	IFB NO. EPA/RFQ/004/22	Hall rental	This contract package is for hall rental for EPA workshops, trainings, conferences and seminars at different location and time. This is from the budget line Budget workshop and seminar. The estimated cost for this contract package is \$15,000.00 (Fifteen Thousand United States Dollars) .
<p>Note: Total amount allotted for Workshop, Conference & Seminar \$227,008.00. Expenditure activities from budget line Workshop, conference & Seminar: Printing & Binding \$10,000.00 Stationery \$20,000.00, Event Catering \$25,000.00, Hall Rental \$15,000.00, Vehicle Rental \$7,500.00 and Internet Provider Services \$5,999.96 Grand Total \$83,499.96. Balance \$143,508.04. This amount is for Daily Subsistence Allowance (DSA).</p>			

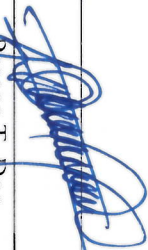
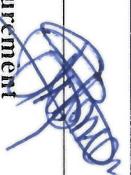
Submitted By:  Pesche T. Dole
 Officer in Charge (OIC) of Procurement

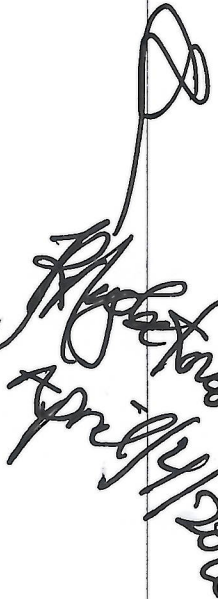
 **April 4, 2022**

Environmental Protection Agency
NON-SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

Contract Package		Content of Contract Package						
Item No.	Contract package code	Contract Package						
10	IFB NO. EPA/RB/003/22	Generator						
		This contract package is intended to hire a firm to supply Generator to the EPA. This is from the budget line Machinery and other Equipment and the estimated cost of this contract package is \$15,000.00 (Fifteen Thousand United States Dollars).						
11	IFB NO. EPA/NCB/001/22	Computers, Repairs & Maintenance Services						
		This contract package is intended to hire a firm to repairs and maintenance services for all EPA's Desktops and computers. This is from the budget line ICT Related Activities and the estimated cost of this contract package is \$20,000.00 (Twenty Thousand United States Dollars).						
12	IFB NO. EPA/RB/005/22	Air tickets						
		This contract package is intended to purchase air tickets for EPA staffs and foreign guests. This is from the budget line Foreign Travel Incidental and the estimated cost for this contract package is \$16,129.60 (Sixteen Thousand One Hundred Twenty-Nine United States Dollars Sixty Cents).						
13	IFB NO. EPA//RFQ/005/22	Scratch Card						
		This contract package is from the budget line Telecommunications, Internet, Postage & Courier and is intended to procure scratch cards for the Executive Director, Deputy Executive Director and other Managers and Assistant Managers. <table><tr><td>Lot 1.</td><td>Lonstar scratch cards</td><td>Qty. 1,800</td></tr><tr><td>Lot 2</td><td>Orange Liberia</td><td>Qty. 1,800</td></tr></table>	Lot 1.	Lonstar scratch cards	Qty. 1,800	Lot 2	Orange Liberia	Qty. 1,800
Lot 1.	Lonstar scratch cards	Qty. 1,800						
Lot 2	Orange Liberia	Qty. 1,800						
		The estimated cost for this contract package is \$18,000.00 (Eighteen Thousand United States Dollars).						
14	IFB NO. EPA/SBA/RFQ/006/22	Cleaning Materials						
		This contract package is intended to hire a firm to supply assorted cleaning materials to the EPA. This is from the budget line Cleaning Materials and the estimated cost of this contract package is \$24,500.00 (Twenty Four Thousand Five Hundred United States Dollars).						
15	IFB NO. EPA/SBA/RFQ/007/22	Cellular Phones						
		This contract package is intended to procure cellular phones for the EPA. This is from the budget line Telecommunications, Internet, Postage & Courier and the estimated cost of this contract package is \$3,540.00 (Three Thousand Five Hundred Forty United States Dollars).						

Note: Satcom subscription is to be paid to Satcom Liberia to cover the monthly subscriptions for the Executive and Deputy Executive Director. \$30 x 12 months each, which equals to \$ 720.00 (Seven Hundred and Twenty United States Dollars). This is from the budget line Monthly Subscription.

Submitted By:  Pescee T. Doe
Officer in Charge (OIC) of Procurement 

 April 4, 2022

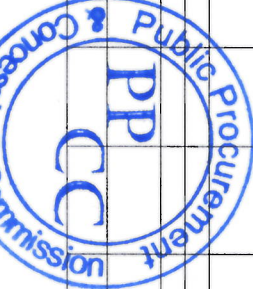
ENVIRONMENTAL PROTECTION AGENCY (EPA)
ANNUAL PROCUREMENT PLAN (CONSULTANCY)

Source of funding: (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Busin ess Reg. Code	No. of FIRM S/PER SONS	ESTIMATED COST (USD)	SELEC TION METH OD	PREP. OF TOR & PC APPROVAL	REQUEST FOR EXPRESSION OF INTEREST, if applicable	REQUEST FOR PROPOSALS AND APPROVAL OF AWARD											
PLANNED	1	EOI NO. EPA/CON/ICS/0 01/2022	Audit Services	M- 6920	1	15,000.00	ICS	01/21/22	03/28/22	04/15/22	04/22/22	04/29/22	05/13/22	05/20/22	05/27/22	06/11/22	06/24/22	06/30/22	07/14/22	12/30/22
UPDATE																				
ACTUAL																				
PLANNED	2	EOI NO. EPA/CON/ICS/0 02/2022	Architectural Services	M- 7110	1	10,000.00	ICS	01/21/22	03/28/22	04/15/22	04/22/22	04/29/22	05/13/22	05/20/22	05/27/22	06/11/22	06/24/22	06/30/22	07/14/22	12/30/22
UPDATE																				
ACTUAL																				
PLANNED	3	EOI NO. EPA/E&E/CON/ ICS/003/2022	Feasibility Studies analysis	M- 7490	1	34,332.00	ICS	01/21/22	03/28/22	04/15/22	04/22/22	04/29/22	05/13/22	05/20/22	05/27/22	06/11/22	06/24/22	06/30/22	07/14/22	12/30/22
UPDATE																				
ACTUAL																				
SUB-TOTAL						59,332.00														
GRANT-TOTAL						929,098.56														

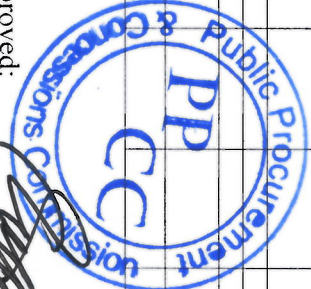
Submitted By: 
Pescee T. Doe
Officer in Charge (OIC) of Procurement

Date: March 23, 2022



Approved: 

Prof. Wilson K. Tarpel



Executive Director/CEO Chairman Procurement Committee

Environmental Protection Agency
Procurement Plan Explanatory Notes (Consultancy)
Fiscal Year: January 1, - December 30, 2022

Item No.	Contract package code	Contract Package	Content of Contract Package
1	EOI NO. EPA/CON/ICS/001/2022	Audit Services	This contract package is intended to hire/contract an individual consultant to Audit all EPA's Activities and Projects. The contract value is \$15,000 (Fifteen Thousand United States Dollars).
2	EOI NO. EPA/CON/ICS/002/2022	Architectural Services	This contract package is intended to hire/contract an Individual Consultant to draft and finalize the blue print of EPA's Head Quarter in Margibi County. The contract value is \$10,000 (Ten Thousand United States dollars).
3	EOI NO. EPA/CON/ICS/003/2022	Feasibility Studies analysis	This contract package is intended to hire/contract an Individual Consultant to do field research and investigation on the Environment and submit a comprehensive report for implementation. The contract value is \$34,332.00 (Thirty Four Thousand Three Hundred Thirty Two United States Dollars).

Submitted by:


Pescee T. Doe/Officer in Charge/ Procurement







