



REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0372/24'**

July 4, 2024

Dr. Emmanuel Urey Yarkpawolo  
**EXECUTIVE DIRECTOR**  
Environmental Protection Agency  
4th Street Sinkor  
Monrovia, Liberia

Dear Dr. Yarkpawolo:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Environmental Protection Agency (EPA) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the EPA's annual procurement plan for the fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the EPA that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "*each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Rodgers Scott Johnson (Hon).

**CHIEF EXECUTIVE OFFICER**



Memorandum

To: Bodger Scott Johnson  
Executive Director

Thru: Himmie E. Langford  
Director, Compliance and Monitoring

From: Joseph P. Badio  
Compliance Officer

Subject: Environmental Protection Agency--Request to approve Procurement Plan for FY 2024

Date: July 3, 2024

The Environmental Protection Agency has submitted its Procurement Plan to the Commission for approval for FY2024.

The entity submitted the following documents pertaining to its request:

- Procurement Plan
- Copy of cash plan

**Finding:**

The review of the documents above show that the entity's request is in accordance with Section 40 which requires every procuring entity to undertake procurement planning and Section 72 (a) that allows Entity procurement activity to be duly budgeted for as evidence of the availability of funding consistent with the PPCA of 2010.

**Recommendation**

In view of the above, it is hereby recommended that the Commission approves the entity procurement plan.





Office of the Executive Director

# REPUBLIC OF LIBERIA ENVIRONMENTAL PROTECTION AGENCY

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ED/EPA-01/037749/24/RL

June 24, 2024

Hon. Bodger Scott Johnson  
**EXECUTIVE DIRECTOR**  
Public Procurement & Concession Commission  
Executive Mansion Ground  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson:

I present my compliments and to hereby submit to your good office the Environmental Protection Agency's Procurement Plan for Fiscal Year 2024 and the listing of the Procurement Committee and Unit members.

## Procurement Committee members:

- |   |             |
|---|-------------|
| 1. Dr. Emmanuel Urey Yarkpawolo/ Executive Director/CEO       | Chairman    |
| 2. Dweh Boley/ Deputy Executive Director                      | Co-Chairman |
| 3. George M. Kawah / Manager Administration                   | Member      |
| 4. Elizabeth Hoggard/ Comptroller                             | Member      |
| 5. John Jallah/ Manager Compliance & Enforcement              | Member      |
| 6. Rafeal S. Ngumbu/Manager Env't Research & Radiation Safety | Member      |
| 7. Frances B. Seydou/ Manager Intersectorial                  | Member      |
| 8. Pescee T. Doe/ Assistant Manager /Procurement              | Secretary   |

Received:  
Theophilus S. B. Kollie  
July 2, 2024  
Time: 9:09 AM

In addition to the list of members of the EPA's Procurement Committee, I also submit to you members of the Procurement Unit.

**Procurement Unit Members:**

- 9. Pescee T. Doe
- 10. Hassan K. Jalieba
- 11. Jartu Hall
- 12. Leroy T. Dunn

Asst. Manager/ Procurement  
Procurement Supervisor  
Procurement Officer  
Procurement Expediter

Please accept the assurance of my highest esteem and consideration as we strive for environmental sustainability for now and successive generations.

Kind regards

  
Dr. Emmanuel Urey Yarkpawolo  
**EXECUTIVE DIRECTOR/CEO**

