



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/35/'23

April 20, 2023

Prof. Wilson K. Tarpeh
EXECUTIVE DIRECTOR
Environmental Protection Agency
Republic of Liberia

Dear Prof. Tarpeh :

Subject: **RECEIPT AND APPROVAL OF THE ENVIRONMENTAL PROTECTION AGENCY
PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Environmental Protection Agency Procurement Plan for the Fiscal Year 2023, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Ministry of Finance and Development Planning that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Stevenson S. Yond
OFFICER-IN-CHARGE





ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	2
BASIC DATA										IMPLEMENTATION DATES									
	Item NO.	Package number (code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	
planned	1	IFB NO. EPA/SBA/RB/001/23	Petroleum products (Diesel & gasoline)	G-4661	1 Firm	94,470.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/12/23	5/19/23	5/26/23	6/2/23	7/28/23	8/11/23	12/30/23	
update																			
Actual																			
Planned	2	IFB NO. EPA/SBA/RB/002/23	Repair and maintenance Vehicle	G-4520	1 Firm	10,367.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
Planned	3	IFB NO. EPA/SBA/RB/003/23	Repair and maintenance motorbike	G-4540	1 Firm	18,538.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
		Sub Total				123,375.00													

Submitted By: 
Pessee T. Doe
Assistant Manager/Procurement Unit

Date:  April 19, 2023

 April 20, 2023


Approved: 
Prof. Wilson K. Tarpeh
Executive Director/CEO Chairman Procurement Committee

 April 21, 2023
 April 16, 2023

ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item N.O.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. Public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Re
planned	4	IFB NO. EPA/SBA/Rfq/001/23	Repair and maintenance Generator	C-3314	1 Firm	9,969.00	Rfq	12/1/22	12/7/22	12/10/22	4/25/23	5/4/23	5/12/23	5/19/23	5/26/23	6/14/23	7/18/23	12/30/23	
update																			
Actual																			
Planned	5	IFB NO. EPA/SBA/Rfq/002/23	Vehicle Rental	H-4922	1 Firm	7,000.00	Rfq	12/1/22	12/7/22	12/10/22	4/25/23	5/4/23	5/12/23	5/19/23	5/26/23	6/14/23	7/18/23	12/30/23	
Update																			
Actual																			
Planned	6	IFB NO. EPA/SBA/RB/004/23	Vehicle Insurance	K-6512	1 Firm	16,615.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
		Sub Total				33,584.00													

Submitted By: 
Pesce T. Doe
Assistant Manager/Procurement Unit

Date: April 20, 2023

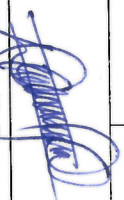


Approved: 
Prof. Benson K. Harpoh
Executive Director/CEO Chairman Procurement Committee

April 21, 2023



ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item NO.	Package number (code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo /Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial completion)	Accept. & Final Payment	Re
planned	7	IFB NO. EPA//SBA/RFQ/003/23	Air conditioner	G-4759	1 Firm	9,005.00	RFQ	12/1/22	12/7/22	12/10/22	4/25/23	5/4/23	5/12/23	5/19/23	5/26/23	6/14/23	7/18/23	12/30/23	
update																			
Actual																			
Planned	8	IFB NO. EPA/SBA/NCB/001/23	Printing & Blinding	C-1812	1 Firm	18,597.70	NCB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
Planned	9	IFB NO. EPA/SBA/RB/005/23	Repair & maintenance of office machinery & equipment	C-3312	1 Firm	11,834.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
		Sub Total				39,436.70													

Submitted By: 
Pescee T. Doe
Assistant Manager/ Procurement Unit

Date: April 19, 2023

April 20, 2023

Approved: 
Prof. Wilson K. Tarpel
Executive Director/CEO Chairman Procurement Committee


April 21, 2023
April 19, 2023

ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1 - DECEMBER 30, 2023

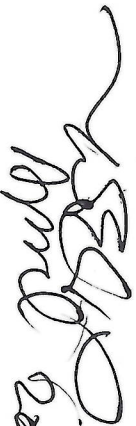
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo /Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Rei
planned	10	IFB NO. EPA/SBA/RB/006/23	Garbage Collection	E3811	1 Firm	25,990.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/23/23	5/30/23	6/6/23	6/13/23	7/28/23	8/11/23	12/30/23	
update																			
Actual																			
Planned	11	IFB NO. EPA/SBA/RFQ/004/23	Publication	M-7310	1 Firm	10,000.00	RFQ	12/1/22	12/7/22	12/10/22	4/25/23	5/4/23	5/12/23	5/19/23	5/26/23	6/14/23	7/18/23	12/30/23	
Update																			
Actual																			
Planned	12	IFB NO. EPA/SBA/SS/001/23	Internet Service Provider	J-6120	1 Firm	28,854.00	SS	12/1/22	12/7/22	12/12/22	4/25/23	5/12/23	5/19/23	5/26/23	6/2/23	7/28/23	8/11/23	12/30/23	
Update																			
Actual																			
		Sub Total				64,844.00													
		Grand Total				261,239.70													

Submitted By: 
Pescee T. Doe
Assistant Manager/Procurement Unit

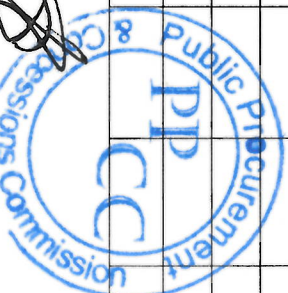
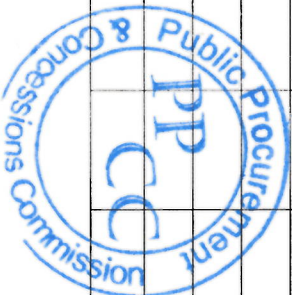
Date: 
April 19, 2023

Approved: _____

Prof. Wilson K. Jarpoh
Executive Director/CEO Chairman Procurement Committee


April 20, 2023



April 21, 2023




Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2023

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFB NO. EPA/SBA/RB/001/23	Petroleum Product (diesel and gasoline)	US\$94,470.00 from the budget line fuel and lubricant generator was consolidate. This contract package is intended to hire a firm to supply the following: Ten-Thousand Eight Hundred Fifty-Eight Point Sixty-Two (10,858.62) gallons of diesel @ 5.22 per gallon and Seven Thousand Eight Hundred Thirty-Nine Point Eighty-Three (7,839.83) gallons of gas at the rate of \$4.82 per gallon. The estimated cost for this contract package is \$94,470.00 (Ninety -Four Thousand Four Hundred Seventy United States Dollars).
2	IFB NO. EPA/SBA/RB/002/23	Repair and maintenance vehicle	This contract package is intended to hire a firm or garage for the servicing all of EPA vehicles. The estimated cost for this package is \$10,367.00 (Ten Thousand Three Hundred and Sixty-Seven United States Dollars)
3	IFB NO. EPA/SBA/RB/003/23	Repair and maintenance motorbike	This contract package is intended to procure or hire a firm to do the servicing for all of EPA's thirty-five (35) motorbikes. The estimated cost for the contract package is \$18, 538.00 (Eighteen Thousand Five Hundred Thirty-Eight United States Dollars).
4	IFB NO. EPA/SBA/RFQ/001/23	Repair and maintenance Generator	This package is intended to procure the service of a firm to carry out the routine repairs and maintenance of the EPA'S generators. The estimated cost of this package is \$9,969.00 (Nine Thousand Nine Hundred and Sixty-Nine United States Dollars).
5	IFB NO. EPA/SBA/RFQ/002/23	Vehicle Rental	This contract package is intended to hire a firm for the renting of vehicles for staffs of the EPA or its guests in and around Monrovia and some rural areas in Liberia. This is from three separate budget lines World Environmental Day, World Wetland Day & Workshop, conference and seminar the estimated cost of this contract package is \$7,000.00 (Seven Thousand United States Dollars).
6	IFB NO. EPA/SBA/RB/004/23	Vehicle Insurance	This package is intended to hire a firm/ insurance company to cover the insurance for 22 vehicles in the EPA or the vehicles that are not insured. The estimated cost of this contract package is \$16,615.00 (Sixteen Thousand Six Hundred and Fifteen United States Dollars)

Submitted By: 
Pesceel T. Doe
Assistant Manager/Procurement Unit


Approved
April 20, 2023


Approved
April 21, 2023

PPCCC
April 19, 2023

Content of Contract Package

Content of Contract Package		
Item No.	Contract package code	Contract Package
7	IFB NO. EPA/SBA/RFQ/003/23	Air conditioners
This contract package is intended for the purchase of Air Condition and repair and service of all EPA's Air conditions. It is from the budget line Refrigeration/Air Condition and the estimated cost of this contract package is \$9,005.00 (Nine Thousand Five United States Dollars)		
8	IFB NO. EPA/SBA/NCB/001/23	Printing & Binding
This contract package is intended to hire a firm for the printing and binding the following: This is from four separate budget lines. Printing, Binding & Publication and \$10,500.00 (Ten Thousand Five Hundred United States Dollars) taken from World Environmental Day, World Wetland Day & Workshop, conference and seminar. A. Printing of documents B. Binding of documents C. Printing of call cards D. Printing of invitations E. Printing of banners F. Printing on National Reports The cost of this contract package is \$18,597.70 (Eighteen Thousand Five Hundred Ninety-Seven United States Dollars Seventy Cents).		
9	IFB NO. EPA/SBA/RFQ/005/23	Repair and maintenance Office machinery & equipment
This contract package is intended to repair and maintain the follow items: A. Desktop computers B. Laptop computers C. Printers This is from the budget line Routine repair & maintenance of office equipment and the cost of this contract package is \$11,834 (Eleven Thousand Eight Hundred Thirty-Four United States Dollars).		
10	IFB NO. EPA/SBA/RFQ/006/23	Garbage Collection
This contract package is to collect garbage from the EPA compound. This comes from the budgeted line Waste Disposal /Libra Sanitation . The estimated cost of this contract package is \$25,990.00 (Twenty-Five Thousand Nine Hundred Ninety United States dollars).		
11	IFB NO. EPA/SBA/RFQ/004/23	Publication
This contract package is intended for advertising in different local dailies for the publication of IFB, REOI and IPO. This comes from the budgeted line Advertising, Publication & Media Relation and the estimated cost for this contract package is \$10,000.00 (Ten Thousand United States dollars).		

Pescee T. Doe

Assistant Manager/Procurement Unit

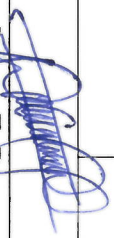
2023
April 20, 2023

21/2/2023

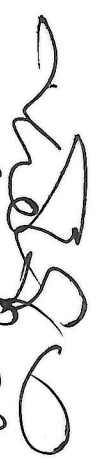
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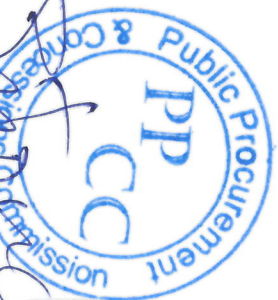
Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2023

Item No.	Contract package code	Contract Package	Content of Contract Package
12	IFB NO. EPA/SBA/SS/001/23	Internet Service Provider	This contract package is intended to hire a firm to provide internet services to the EPA. This comes from budget lines Internet Provider Services. The estimated cost for this package is Twenty-Eight Thousand Eight Hundred Fifty- Four United States Dollars (\$28,854.00).

Submitted By: 
Pescee T. Doe
Assistant Manager/Procurement Unit




April 20, 2023




April 21, 2023


April 21, 2023