Republic of Liberia



Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/35/'23

April 20, 2023

Prof. Wilson K. Tarpeh
EXECUTIVE DIRECTOR
Environmental Protection Agency
Republic of Liberia

Dear Prof. Tarpeh:

Subject: RECEIPT AND APPROVAL OF THE ENVIRONMENTAL PROTECTION AGENCY PROCUREMENT PLAN FOR FISCAL YEAR 2023.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Environmental Protection Agency Procurement Plan for the Fiscal Year 2023, in accordance with Section 40 (3) of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Ministry of Finance and Development Planning that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of US\$250,000.00 must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Stevenson S. Yond

OFFICER-IN-CHARGI

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

ENVIRONMENTAL PROTECTION AGENCY (EPA) PROCUREMENT PLAN (SBA) Source of funding (GOL) FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

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planned	1	IFB NO. EPA/SBA/RB/001/ 23	Petroleum products (Diesel & gasoline)	G-4661	1 Firm	94,470.00	RB	12/1/22	12/7/22	12/12/22	4/25/23	5/12/23	5/19/23	5/26/23	6/2/23	7/28/23	8/11/23	12/30/23
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Submitted By:

Assistant Manager/Procurement Unit Pescee T. Doe

Executive Director/CEO Chairman Procurement Committee

Prof. Wilson K. Tarpeh

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ENVIRONMENTAL PROTECTION AGENCY (EPA) PROCUREMENT PLAN (SBA) Source of funding (GOL) FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

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			4/25/23			4/25/23			4/25/23	Bid Invitation & Release of Bid Doc.	Z	12
			5/23/23			5/4/23			5/4/23	Bid Subm. public Opening	PLEME	13
			5/30/23			5/12/23			5/12/23	Subm. of Bid Evaluatio n Report	NTAT	14
			6/6/23			5/19/23			5/19/23	PC Approval – Bid Evaluation Report	IMPLEMENTATION DATES	15
			6/13/23			5/26/23			5/26/23	Contract Award & Signature	TES	16
			7/28/23			6/14/23			6/14/23	Advance payment (Mobilizati on)		17
			8/11/23			7/18/23			7/18/23	Delivery Inspection (substanti al Completio		18
			12/30/23			12/30/23			12/30/23	Accept. & Final Payment		19

Submitted By:

Assistant Manager/Procurement Unit Pescee T. Doe

Approved:

Executive Director/CEO Chairman Procurement Committee

ENVIRONMENTAL PROTECTION AGENCY (EPA) PROCUREMENT PLAN (SBA)

Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

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Submitted By:

Assistant Manager/ Procurement Unit

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Approved:

Executive Director/CEO Chairman Procurement Committee

More 21, 2023 And Marie 1

Pescee T. Doe

PROCUREMENT PLAN (SBA)

Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2023

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5	2				Internet Service Provider			Publication			Garbage Collection	Contract Package	-	4
B)				J-6120			M-7310			E3811	Business Reg. Code	BASIC DATA	5
					1 Firm			1 Firm			1 Firm	Qty.	DATA	6
	261,239.70	64,844.00			28,854.00			10,000.00			25,990.00	Estimated Cost (USD)		7
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7					5/26/23			5/19/23			6/6/23	PC Approval – Bid Evaluation Report	IMPLEMENTATION DATES	15
					6/2/23			5/26/23			6/13/23	Contract Award & Signature	\TES	16
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Sio	n	*			12/30/23			12/30/23			12/30/23	Accept. & Final Payment		19

Submitted By:

Assistant Manager/Procurement Unit

Pescee T. Doe

Approved:

Executive Director/CEO Chairman Procurement Committee

Amil 21, 20 23 Atoly 119 mis

Prof. Wilson K. Tarpeh

SBA-Procurement Plan Explanatory Notes Fiscal Year: January 1, - December 30, 2023 **Environmental Protection Agency**

Contract package code	Contract Package	Content of Contract Package
IFB NO.	Petroleum Product (diesel	US\$94,470.00 from the budget line fuel and lubricant generator was consolidate. This contract package is intended
EPA/SBA/RB/001/	and gasoline)	to hire a firm to supply the following:
23		Ten-Thousand Eight Hundred Fifty-Eight Point Sixty-Two (10,858.62) gallons of diesel @ 5.22 per gallon and
		Seven Thousand Eight Hundred Thirty-Nine Point Eighty-Three (7,839.83) gallons of gas at the rate of \$4.82
		per gallon. The estimated cost for this contract package is \$94,470.00 (Ninety -Four Thousand Four Hundred
		Seventy United States Dollars).
IFB NO.	Repair and maintenance	This contract package is intended to hire a firm or garage for the servicing all of EPA vehicles. The estimated cost
EPA/SBA/RB/002/23	vehicle	for this package is \$10,367.00 (Ten Thousand Three Hundred and Sixty-Seven United States Dollars)
IFB NO.	Repair and maintenance	This contract package is intended to procure or hire a firm to do the servicing for all of EPA's thirty-five (35)
EPA/SBA/RB/003/23	motorbike	motorbikes. The estimated cost for the contract package is \$18, 538.00 (Eighteen Thousand Five Hundred
		Thirty-Eight United States Dollars).
IFB NO.	Repair and maintenance	This package is intended to procure the service of a firm to carry out the routine repairs and maintenance of the EPA'S
EPA/SBA/RFQ/001/	Generator	generators. The estimated cost of this package is \$9,969.00 (Nine Thousand Nine Hundred and Sixty-Nine United States
23		Dollars).
IFB NO.	Vehicle Rental	This contract package is intended to hire a firm for the renting of vehicles for staffs of the EPA or its guests in and
EPA/SBA/RFQ/002/23		around Monrovia and some rural areas in Liberia. This is from three separate budget lines World Environmental
,		Day, World Wetland Day & Workshop, conference and seminar the estimated cost of this contract package is
		\$7,000.00 (Seven Thousand United States Dollars).
IFB NO.	Vehicle Insurance	This package is intended to hire a firm/ insurance company to cover the insurance for 22 vehicles in the EPA or the vehicles
EPA/SBA/RB/004/23		that are not insured. The estimated cost of this contract package is \$16,615.00 (Sixteen Thousand Six Hundred and Fifteen
	7	United States Dollars)
	Contract package code IFB NO. EPA/SBA/RB/001/ 23 IFB NO. EPA/SBA/RB/003/23 IFB NO. EPA/SBA/RFQ/001/ 23 IFB NO. EPA/SBA/RFQ/002/23 IFB NO. EPA/SBA/RFQ/002/23 EPA/SBA/RB/004/23	B NO. A/SBA/RB/001/ B NO. A/SBA/RB/002/23 B NO. A/SBA/RB/003/23 B NO. A/SBA/RFQ/001/ B NO. A/SBA/RFQ/002/23 B NO. A/SBA/RFQ/002/23 B NO. A/SBA/RB/004/23

Submitted By: _

Pescee T. Doe

Assistant Manager/Procurement Unit

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Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1. - December 30, 2023

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comes from the budged line Advertising, Publication & Media Relation and the estimated cost for this contract package is \$10,000.00 (Ten Thousand United States dollars).	}	EPA/SBA/RFQ/004/23	
This contract package is intended for advertising in different local dallies for the publication of IFB, REOI and IPQ. This	Publication	IFB NO.	=
Ninety United States dollars).		23	
/Libra Sanitation. The estimated cost of this contract package is \$25,990.00 (Twenty-Five Thousand Nine Hundred	Carbage Collection	EPA/SBA/RB/006/	5
This part will be a self-or from the EDA command. This came from the hideed line West Disposed		III III	
This is from the budget line Routine repair & maintenance of office equipment and the cost of this contract package is \$\\$11.834 (Fleven Thousand Fight Hundred Thirty —Four United States Dollars)			
C. Printers	i		
B. Laptop computers	equipment		
A. Desktop computers	Office machinery &	EPA/SBA/RB/005/23	*****
This contract package is intended to repair and maintain the follow items:	Repair and maintenance	IFB NO.	9
Dollars Seventy Cents).			
The cost of this contract package is \$18,597.70 (Eighteen Thousand Five Hundred Ninety-Seven United States			
F. Printing on National Reports			
E. Printing of banners			
D. Printing of invitations J. Printing of T-Shirt			
C. Printing of call cards I. Printing of Souvenir programs			
B. Binding of documents H. Printing of Flyers			1 1000 000
A. Printing of documents G. Printing of Stickers			
States Dollars) taken from World Environmental Day, World Wetland Day & Workshop, conference and seminar.			
separate budget lines. Printing, Binding & Publication and \$10,500.00 (Ten Thousand Five Hundred United		EPA/SBA/NCB/001/23	
This contract package is intended to hire a firm for the printing and binding the following: This is from four	Printing & Blinding	IFB NO.	8
Thousand Five United States Dollars)			
from the budget line Refriguration/Air Condition and the estimated cost of this contract package is \$9,005.00 (Nine		EPA/SBA/RFO/003/23	
This contract package is intended for the purchase of Air Condition and repair and service of all EPA's Air conditions. It is	Air conditioners	IFB NO.	7
Content of Contract Package	Contract Package	Contract package code	Item No.
Fiscal Year: January 1, - December 30, 2023			

Submitted by:

Pescee T. Doe
Assistant Manager/Procurement Unit

April 20, 2023

Environmental Protection Agency SBA-Procurement Plan Explanatory Notes Fiscal Year: January 1, - December 30, 2023

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		12	Zo.	Item
	EPA/SBA/SS/001/23	IFB NO.		Contract package code
3		Internet Service Provider	(Contract Package
Fifty. Four United States Dollars (\$28.854.00)	lines Internet Provider Services The estimated cost for this package is Twonty Fight Thousand Fight Hundre	This contract package is intended to hire a firm to provide internet services to the EPA. This comes from hudget		Content of Contract Package

Submitted By: Pescee T. Doe

Assistant Manager/Procurement Unit

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