ENVIRONMENTAL PROCTECTION AGENCY Source of Funding: SNC PROJECT **PROCUREMENT PLAN (Project budget)**

Budget Period/Annual year: January — December 2020

		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE		PLANNED			1
				ω			2				ъ	NO.		2
)	SUB			IFB NO. EPA/SCN/RFQ/002/20 20			IFB NO.EPA/SCN/RFQ/001 /2020			NO.EPA/SCN/RB/001/ 2020	IFB	PACKAGE NUMBER (CODE)		3
	SUB TOTAL			Repair & maintenanc e Vehicle			Air ticket			Product	Petroleum	CONTRACT PACKAGE		4
				G-4520			N-7911				G-4661	Business Reg. Code	BAS	5
				1 Firm			2Firms			7 Gallons	1060.5	QTY	BASIC DATA	6
	14,717.00			1,005.00			10,000.00				3,712.00	ESTIMATED COST (USD)	TA	7
			,	RFQ			RFQ				RB	PROCUR EMENT METHO D		00
				08/5/19			08/5/19				07/8/19	TECHNICAL SPECS/BOQ /DRAWING S		9
				08/6/19			08/6/19				07/9/19	PREP. OF BID DOCUME NT		10
			*	08/9/19			08/9/19				07/11/19	PC APPROVAL - BID DOC/TECH SPECS		11
				08/12/19			08/12/19				07/12/19	BID INVITATIO N & RELEASE OF BID DOC	7	12
				08/19/19			08/19/19				08/9/19	BID SUBMISSIO N/PUBLIC OPENING	MPLEMENTATION DATES	13
				08/21/19			08/21/19				0813/19	SUBMISSIO N OF BID EVALUATIO N REPORT	ENTAT	14
	1			08/23/19			08/23/19				08/15/19	PC APPROVAL - BID EVALUATIO N REPORT	ON DA	15
1		2552174		08/27/19			08/27/19				08/20/19	CONTRACT AWARD & SIGNING	TES	16
3	C	100		N/A			N/A				N/A	ADVANCE PAYMENT (MOBILIZA TION)		17
	D			06/15/20			06/15/20				06/15/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		18
				12/28/20			12/28/20				12/28/20	ACCEPTAN CE & FINAL PAYMENT		19
												REMAR		20

June 22, 2020

Prepared by: __

181800

Rebecca Doo / Head of Procurement

Approved:

indall M. Dobayou II

Acting Executive Director/Chairman Procurement Committee

Name of Entity: ENVIRONMEN TAL PROCTECTION AGENCY PROCUREMENT PLAN (Project budget) Source of Funding: SNC PROJECT Budget Period/Annual year: January — December 2020

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by:				6			ъ			4	NO.		2
1781	0			IFB NO. EPA/SCN/ RFQ/005/ 2020			IFB NO. EPA/SCN/ RFQ/004/ 2020			IFB NO. EPA/SCN/ RFQ/003/ 2020	PACKAGE NUMBER (CODE)		3
920	SUB TOTAL			Office furniture			Stationery			Internet Connectivit y	PACKAGE		4
	lT.			G-4659			G-4761			J-6120	Reg. Code	BAS	5
				Assorted			Assorted			1Firm	QTY	BASIC DATA	6
	20,884.05			3,000.00			12,000.00			5,884.05	COST (USD)	A	7
				RFQ			NCB			RFQ	PROCU REMEN T METHO D		00
Da				08/5/19			07/8/19			08/5/19	SPECS/BOQ /DRAWING S		9
Date: 6				08/6/19			07/9/19			08/6/19	PREP. OF BID DOCUME NT		10
107	2			08/9/19			07/11/18			08/9/19	APPROVAL - BID DOC/TECH SPECS		11 :
7				08/12/19			07/12/19			08/12/19	N & RELEASE OF BID DOC	_	12
Approved:				08/19/19			08/9/19			08/19/19	SUBMISSION /PUBLIC OPENING	MPLEN	13 14
No.	7	Way and the same of the same o		08/21/19			08/13/19			08/26/19	N OF BID EVALUATIO N REPORT	IENTAI	15
120	7	7	WINESEN W	08/23/19			08/15/19			08/28/19	PC APPROVAL- BID EVALUATION REPORT	IMPLEMENTATION DATES	
1	ON S	S	THE STATE OF THE S	08/27/19			08/20/19			08/30/19	AWARD & SIGNING	TES	16
				N/A			N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)		17 1
				08/29/19			08/23/19			09/3/19	INSPECTIO N (SUBSTANT IAL COMPLETION)		18 19
				6/26/20			6/29/20			6/26/20	ACCEPTAN CE & FINAL PAYMENT		9
>											RKS		20
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Hon. R. Man. M. Dobayou II
Acting Executive Director/ Chairman Procurement Committee

Filgher Trees

Head of Procurement

Rebecca Doo

Name of Entity: ENVIRONMENTAL PROCTECTION AGENCY PROCUREMENT PLAN (Project budget) Source of Funding: SNC PROJECT Budget Period/ Annual year: January — December 2020

	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			Ь
ച			0			8			7	NO.		2
GRAND TOTAL						IFB NO. EPASNC//RFQ/007/2 020			IFB NO. EPA/SNC/RFQ/006/2 020	PACKAGE NUMBER (CODE)		w
						Event Catering			Hall rental	CONTRACT PACKAGE		4
						1-5621			1-6810	Business Code		υī
						3firms			3firms	QTY		7
55,601.05						10,000.00			10,000.00	ESTIMATED COST (USD)		00
						RFQ			RFQ	T METHOD	IMPLEN	9
						05/28/20			05/28/20	TECHNICAL SPECS/BOQ/ DRAWINGS	IMPLEMENTATION	10
						06/1/20			06/1/20	PREP. OF BID DOCUMEN T	ION D	11
						06/4/20			06/4/20	PC APPROVAL - BID DOC/TECH SPECS	DATES	12
						06/8/20			06/8/20	BID INVITATION & RELEASE OF BID DOC		13
						06/15/20			06/15/20	BID SUBMISSION /PUBLIC OPENING		14
						06/18/20			06/18/20	SUBMISSIO N OF BID EVALUATIO N REPORT		15
\						06/23/20			06/23/20	PC APPROVAL - BID EVALUATIO N REPORT		16
						06/30/20			06/30/20	CONTRACT AWARD & SIGNING		17
₹						N/A			N/A	ADVANCE PAYMENT (MOBILIZ ATION)		18
S						07/3/20			07/3/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		19
						12/28/20			12/28/20	ACCEPTAN CE & FINAL PAYMENT		20
										REMA		19

Prepared by: 15000

Head of Procurement

Acting Executive Director/ Chairman Procurement Committee

File Kny

ioh. Randall M. Dobayou II

Approved:

Environmental Protection Agency

SNC Project- Procurement Plan Explanatory Notes
Annual Year: January — December 2020

This contract package is intended to procure for assorted stationery for the SNC Project for the fiscal year 2019/2020. The contact value is Twelve thousand United States dollars \$12,000 . \$12,000 is passed the threshold for RFQ, but when you look at the cost attached to using the NCB, I think that the RFQ method would be the most appropriate for this contract package. This is a piggyback of the 2019/2020 procurement plan of the EPA.	Stationery	IFB NO. EPA/SCN/RFQ/004/2020	ъ
This package is intended to contract LIBTELCO to provide internet service for the SNC project. The contract value is Five thousand, eight hundred and eighty-four dollars five cents (\$ 5,884.05) for the fiscal year 2020.	Internet Connectivity	IFB NO. EPA/SCN/RFQ/003/2020	4
This package is intended for the routine repairs and maintenance of office equipment used by the project.	Repair & maintenance	IFB NO. EPA/SCN/RFQ/002/2020	ω
This package is intended to procure Air ticket for the SNC project consultants and project coordinators.	Air ticket	IFB NO.EPA/SCN/RFQ/001/2020	2
US\$3,712 from the budget line is for fuel and lubricants. This contract package is intended to procure the following: Three hundred and eleven (311) gallons of gasoline @ the rate of \$3.21 per gallon and seven hundred thirteen (713) gallons of diesel @ the rate of \$3.80 per gallon. This is a piggyback of the 2019/2020 procurement plan of the EPA.	Fuel & lubricants (Gasoline & Diesel)	IFB NO.EPA/SCN/RB/001/2020	1
Content of Contract Package	Contract Package	Contract package code	Item No.

Submitted By:

Rebecca E. Doo/ Head of Procurement

5 52, 2020

Algertano July 14, 2020

Environmental Protection AgencySNC Project- Procurement Plan Explanatory Notes Annual Year: January – December 2020

symposia and seminars. The contract value is Ten thousand United State dollars (\$10,000)			
This contract package is intended to hire caterers for all workshops, meetings,	Event Catering	IFB NO. EPA/SCN/RFQ/007/2020	00
(\$10,000).			
symposia and seminars. The contract value is Ten thousand United States dollars			
This contract package is intended for payment for all halls for meetings, workshops,	Hall rental	IFB NO. EPA/SCN/RFQ/006/2020	7
SNC project. The contract value is three thousand United States dollars (\$3,000).			
This package is intended for the procurement of office materials and furniture for the	Office equipment & furniture	IFB NO. EPA/SCN/RFQ/005/2020	6

Submitted By: __

Rebecca E. Doo/ Head of Procurement

Alghano July 111

Name of Entity: ENVIRONMENTAL PROCTECTION AGENCY **PROCUREMENT PLAN (Project budget)**

Source of Funding: SFFA/ Secretariat of the convention on Biological Diversity Budget Period/Annual year: January — December 2020

	ACTUAL	UPDATE		PLANNED	ACTUAL	UPDATE		PLANNED	ACTUAL PLANNED	UPDATE ACTUAL PLANNED	PLANNED UPDATE ACTUAL PLANNED	PLANNED UPDATE ACTUAL PLANNED	PLANNED UPDATE ACTUAL PLANNED
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SUB TOTAL			0/002/2020	7			FA/RF 2020	IFB NO.			//SFFA/ /2020	MBER (CODE) MBER (CODE) EPA/SFFA/ 001/2020	MBER (CODE) (OD1/2020
1			Equipment Office	Repairs & Maintenanc			Stationery				Petroleum product	Patroleum product	CONTRACT PACKAGE Petroleum product
				1firm			Assorted				1000 Gallons	QTY 1000 Gallons	BASIC DATA RACT VAGE OTT OTT CO Ct Gallons 3,50
6,800.00				1,800.00			1,500.00				3,500.00	cost (usb) 3,500.00	ESTIMATED COST (USD) 3,500.00
				RFQ			RFQ				RB	T METHOD RB	PROCUREMEN T METHOD RB
				05/29/20			07/8/19				07/8/19	SPECS/BOQ/D RAWINGS 07/8/19	TECHNICAL SPECS/BOQ/D RAWINGS 07/8/19
				06/3/20			07/9/19				07/9/19	PREP. OF BID DOCUMENT 07/9/19	PREP. OF BID DOCUMENT 07/9/19
				06/8/20			07/11/18				07/11/19	PC APPROVAL- BID DOC/TECH SPECS 07/11/19	PC APPROVAL - BID DOC/TECH SPECS 07/11/19
				06/11/20			07/12/19				07/12/19	BID INVITATION & RELEASE OF BID DOC 07/12/19	
				06/22/20			08/9/19				08/9/19	SUBMISSION/PU BLIC OPENING 08/9/19	MPLEMENTATION DATES BID SUBMISSION PC OF BID
				06/25/20			08/13/19				0813/19	SUBMISSION OF BID EVALUATION REPORT 0813/19	SUBMISSION OF BID EVALUATION REPORT
7	N.N.Ben.			06/29/20			08/15/19				08/15/19	PC APPROVAL - BID EVALUATION REPORT 08/15/19	PC APPROVAL- BID EVALUATION REPORT 08/15/19
	T T			07/2/20			08/20/19				08/20/19	CONTRACT AWARD & SIGNING 08/20/19	CONTRACT AWARD & SIGNING 08/20/19
	F	•		N/A			N/A				N/A	ADVANCE PAYMENT (MOBILIZA TION) N/A	ADVANCE PAYMENT (MOBILIZA TION) N/A
				07/7/20			08/23/19				06/15/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) 06/15/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) 06/15/20
				12/28/20			6/29/20				12/28/20	ACCEPTANCE & FINAL PAYMENT 12/28/20	ACCEPTANCE & FINAL PAYMENT 12/28/20
												REMARKS	REMARKS

Prepared by: Selder

Rebecca Doo / Head of Procurement

Approved:

all M. Dobayou II

Acting Executive Director/ Chairman Procurement Committee

Name of Entity: ENVIRONMENTAL PROCTECTION AGENCY PROCUREMENT PLAN (Project budget) Source of Funding: SFFA/ Secretariat of the convention on Biological Diversity Budget Period/Fiscal year: 2019/2020

	Prepai		ACTUAL	UPDATE	PLANNED	ACTUAL	UPDATE	PLANNED			1
70	Prepared by:				5			4		ITEM NO.	2
Rebecca Doo / Head of Procurement	fepa	GRAND TOTAL			IFB NO. EPA/SFFA/RFQ/ 007/2020			IFB NO. EPA/SFFA/RFQ/ 006/2020	PACKAGE NUMBER (CODE)		w
Head of Pr		TAL			Event Catering			Hall rental	CONTRACT PACKAGE	BAS	4
ocuremen					3Firms			3Firms	QTY	BASIC DATA	U
*		\$9,300.00			1,250.00			1,250.00	ESTIMATED COST (USD)		6
					RFQ			RFQ	PROCUREME NT METHOD		7
	Date: 🚺				05/28/20			05/28/20	TECHNICAL SPECS/BOQ/ DRAWINGS		00
•	Date: 06 10/20				06/1/20			06/1/20	PREP. OF BID DOCUMENT		9
	•				06/4/20			06/4/20	PC APPROVAL - BID DOC/TECH SPECS		10
Acting	Approved:				06/8/20			06/8/20	BID INVITATION & RELEASE OF BID DOC		11
Hon-R Executive	1				06/15/20			06/15/20	BID SUBMISSION /PUBLIC OPENING	IMPLEN	12
Hon: Randal M. Dobayou II. Acting Executive Director/ Chairman Procurement Committee			DOLUME TO B		06/18/20			06/18/20	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION DATES	13
bayou II	2	6			06/23/20			06/23/20	PC APPROVAL - BID EVALUATION REPORT	N DATES	14
ocuremer			*		06/30/2 0			06/30/2 0	CONTRACT AWARD & SIGNING		15
nt Comr					N/A			N/A	ADVANCE PAYMENT (MOBILIZ ATION)		16
nittee					07/3/20			07/3/20	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		17
					12/28/20			12/28/20	ACCEPTANCE & FINAL PAYMENT		18
									REMARKS		19

Environmental Protection Agency
SFFA Project- Procurement Plan Explanatory Notes

Annual Year: January – December 2020

Item No.	Contract package code	Contract Package	Content of Contract Package
Ъ	IFB NO.EPA/SFFA/RB/001/2020	Petroleum Products	US\$3,500 from the budget line is for fuel and lubricants. This contract package is intended to procure the following:
			Three hundred and eleven (311) gallons of gasoline @ the rate of \$3.21 per gallon and Six hundred fifty seven (657) gallons of diesel @ the rate of \$3.80 per gallon. This is a piggyback of the 2019/2020 procurement plan of the EPA.
2	IFB NO.	Stationery	This contract package is intended to procure for assorted stationery for the SFFA Project for the fiscal year
	EPA/SFFA/RFQ/004/2020		2019/2020. The contact value is One thousand five hundred United States dollars (\$1,500). This is a piggyback
			of the 2019/2020 procurement plan of the EPA. This is a piggyback of the 2019/2020 procurement plan of the EPA.
ω	IFB NO. EPA/SFFA/RFQ/002/2020	Repair & maintenance	This package is intended for the routine repairs and maintenance of office equipment used by the project.
4	IFB NO. EPA/SFFA/RFQ/006/2020	Hall rental	This contract package is intended for the payment for all halls for meetings, workshops and seminars. The contract value is One thousand two hundred and fifty United States dollars (\$1,250).
ъ	IFB NO. EPA/SFFA/RFQ/007/2020	Event Catering	This contract package is intended to hire caterers for all workshops, meetings, symposia and seminars. The
	0		

Submitted By: HETOVO

Rebecca E. Doo/ Head of Procurement

ATTO

ental Protection Agency of Liberia (EPA) SFFA/PBDI/CBD PRO Quarter T		Comptroller			7		ect Mar	ect Manager/Coo	oject Manager/Coord				
Vironmental Protection Agency of Liberia (EPA) SFFA/PBDI/CBD PRO Quarter 1 Ititure Budget 2020 Jan Feb March Total Service		1				1	7	P					
Vironmental Protection Agency of Liberia (EPA) SFFA/PBDI/CBD PRO. Ilture Budget 2020 Jan Feb March Total . Service - CQuarter 1 Expenditure Budget 2020 Jan Feb March Total . Expenditure 2,500.00 800.00 800.00 800.00 2,400.00 2,400.00 es 3,700.00 5,000.00 800.00 800.00 2,000.00	2,100.00 7,100.00		5,000.00	6,200.00	1,00	1,000.00	0.00 12,200.00	12,200.00	12,200.00 500.00	12,200.00 500.00	12,200.00 500.00 500.00	12,200.00 500.00 500.00	12,200.00 500.00 500.00 1,500.00
Iture Budget 2020 Jan Feb Service - - - ly Subsistances Allow ance 2,500,00 800,00 800,00 es 3,700,00 500,00 500,00 f 4,500,00 800,00 800,00 faintenance Equipment Office 1,500,00 800,00 800,00 furtiure 1,800,00 950,00 1,250,00 furtiure 5,000,00 1,250,00 1,250,00	2,100.00 7,100.00		5,000.00	6,200.00	1,00	1,000.00	0.00 12,200.00		12,200.00	12,200.00 500.00	12,200.00 500.00 500.00	12,200.00 500.00 500.00 500.00	12,200.00 500.00 500.00 500.00
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Iliture Budget 2020 Jan Feb Service - - - Expenditure 2,500.00 800.00 800.00 Iy Subsistances Allowance 2,500.00 800.00 800.00 sis. Allowance 2,500.00 500.00 500.00 es 3,700.00 500.00 500.00 f 4,500.00 800.00 800.00 for Vehicles 1,500.00 800.00 800.00 laintenance Equipment Office 1,800.00 950.00 ruriture 2,500.00 1,250.00 1,250.00 1,250.00		1					ı	ı	,		•		•
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Itture Budget 2020 Jan Feb	2 500 00		+				1	1	à	2	1		
Budget 2020 Jan Feb							,	f	ı	f	f	1	,
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Protection Agency of Liberia (EPA) Budget 2020 Jan Feb	1,800.00	950,00	950.00			-	050.00	050 00	050 00	OFO OD	050 00		
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Jan Feb	800.00 800.00		600.00		500.00	ŏ		1.100.00	1.100.00	1.100.00	1.100.00	1.100.00	1.100.00
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Jan Feb		2,000.00	1,700.00				1,700.00	1,700.00	1,700.00	1,700.00	1,700.00		
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Jan Feb					oute		i Otal	July		July	Aug.	Aug. Sept.	ouly Aug. Sept. Total
	Jan Feb		April	May	mudi tei Z						Quarter	Quarter 3	Quarter 3
	Quarter	er1			Out	3	3	3	3				
ruting Partner: Environmental Protection Agency of Liberia (EPA)	SFFA/PB	PBDI/CBD PR	S	ASH PLAN 2020	020			A THE PARTY OF THE	West rates are a little A just of tradestrate editioners (2000), manufacturers one cannot be excessed.				
SOLICITION TO THE PROPERTY OF	tion Agency of Liberia (EPA)	•											
Project number: 01-09-19-09-09-09-09-09-09-09-09-09-09-09-09-09			The second secon		-				The second secon	The control of the co	THE CONTROL OF THE CO	The state of the substitute of the state of	

