

# ENVIRONMENTAL PROTECTION AGENCY (EPA)

P. O. Box 4024  
4th Street, Tubman Blvd, Sinkor  
1000 Monrovia 10, Liberia



## INTERNAL PURCHASE ORDER (IPO)

No: 1687

SEPTEMBER 08, 2022.

DATE: \_\_\_\_\_ IPO#: \_\_\_\_\_

NAME OF VENDOR: T.B.C. TUS BUSINESS CENTER.

ADDRESS: BENSON STREET

TEL: 0886351410

| ITEM                                                                                                                                                                               | QTY ORDER | DESCRIPTION          | UNIT PRICE | TOTAL PRICE |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------|------------|-------------|
|                                                                                                                                                                                    | 40pcs     | Orange scrтч cards   | 5.00       | 200.00      |
|                                                                                                                                                                                    | 40pcs     | Lonestar scrтч cards | 5.00       | 200.00      |
| NOTE: IPO,<br>Representing the payment of (80)<br>pcs of scratch cards EPA's Comptr<br>oller's office and Manager of Adm<br>office use, in favor of T.B.C.<br>TUS BUSINESS CENTER. |           |                      |            |             |
| TOTAL                                                                                                                                                                              |           |                      | USD        | \$400.00    |

Verified by: [Signature] 12/9/22  
CONTROLLER

Prepared by: [Signature] Sept 8, 2022  
ASSISTANT MANAGER  
PROCUREMENT

signed by: [Signature] 9/8/2022  
MANAGER / ADMINISTRATION

Approved by: [Signature]  
EXECUTIVE DIRECTOR

ATTACHMENT: Three (3) Proforma Invoice, Copy of Purchase Request Order.

COPY: Vendor ☐ Procurement Unit ☐ Finance Unit ☐

[Signature]  
Authorized Signature