

INTERNAL PURCHASE ORDER (IPO)



No: 1509

DATE: APRIL 29, 2022 IPO#:

NAME OF VENDOR TUS BUSINESS CENTER

ADDRESS: BENSON STREET

TEL: 0886 351 410

ITEM	QTY ORDER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	15	Pieces of Orange Scratch cards	5.00	75.00
	15	Pieces of Lonestar Scratch cards	5.00	75.00
NOTE: IPO, Representing payment for fifteen (15) pieces of Orange scratch cards and fifteen (15) pieces of Lonestar scratch cards for the Department of Finance, in favor of Tus Business Center.				
TOTAL			USD	150.00

Verified by: 
CONTROLLER

Prepared by: 
ASSISTANT MANAGER
PROCUREMENT

signed by:  03/02/22
MANAGER ADMINISTRATION

Approved by:  02/05/2022
EXECUTIVE DIRECTOR

ATTACHMENT: Three (3) Proforma Invoice, Copy of Purchase Request Order.

COPY: Vendor ☐ Procurement Unit ☐ Finance Unit ☐