

P. O. Box 4024  
4th Street, Tubman Blvd, Sinkor  
1000 Monrovia 10, Liberia



**INTERNAL PURCHASE ORDER (IPO)**

No: 1645

ADGETSI 9, 2022

IPO#:

NAME OF VENDOR TUS BUSINESS CENTER

ADDRESS BENSON STREET

0886 351 410

ITEM	QTY ORDER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	40	Pieces of Orange scratch cards	5.00	200.00
	35	Pieces of Lonestar scratch cards	5.00	175.00
NOTE: IPO, Representing payment for both Orange and Lonestar Scratch cards for Finance, Planning & Policy and Administration, in favor of Tus Business Center.				
TOTAL			USD	375.00

Verified by:

CONTROLLER

Prepared by:

ASSISTANT MANAGER  
PROCUREMENT

signed by:

MANAGER ADMINISTRATION

Approved by:

EXECUTIVE DIRECTOR

ATTACHMENT: Three (3) Proforma Invoice, Copy of Purchase Request Order.

COPY: Vendor ☐ Procurement Unit ☐ Finance Unit ☐