

Name of Entity: ENVIRONMENTAL PROTECTION AGENCY
PROCUREMENT PLAN (Project budget)
Source of Funding: CCCD Project (UNDP)
Budget Period/Annual year: 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Reg Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB NO. EPA/CCCD/RFO/001/2020	Stationery	G-4761	Assorted	5,000.00	RFQ	07/8/19	07/9/19	07/11/19	07/12/19	08/9/19	08/13/19	08/15/19	08/20/19	N/A	08/23/19	6/29/20	
Update																			
Actual																			
PLANNED	2	IFB NO. EPA/CCCD/RFO/002/2020	Petroleum products	G-4661	1,178.5 Gallons	4,125.00	RFQ	07/12/19	07/15/19	07/17/19	07/19/19	08/16/19	08/20/19	08/22/19	08/29/19	N/A	09/3/19	6/26/20	
Update																			
Actual																			
PLANNED	3	IFB NO. EPA/CCCD/RFO/003/2020	Veh. Repair & maintenance	G-4520	1firm	7,000.00	RFQ	08/5/19	08/6/19	08/9/19	08/12/19	08/19/19	08/21/19	08/23/19	08/27/19	N/A	06/15/20	12/28/20	
Update																			
Actual																			
SUB TOTAL						16,125.00													

Prepared by: REBDOO
 Rebecca Doo/ Head of Procurement

Date: 06/10/20
 Approved: [Signature]
 Hon. Randal M. Dobayou II,
 Acting Executive Director/ Chairman Procurement Committee



[Signature]
 June 22, 2020

[Signature]

**PROCUREMENT PLAN (Project budget,
Source of Funding: CCCD (UNDP)
Budget Period/Annual year: 2020**

[illegible]

Prepared by: 181818
Rebecca Doo/ Head of Procurement

Date: 06/10/20

Approved: 
Hon. Randell M. Dobayou II,
Acting Executive Director / Chairman Procurement Committee

Deborah
July 14, 2010

Name of Entity: ENVIRONMENTAL PROTECTION AGENCY
PROCUREMENT PLAN (Project budget)
Source of Funding: CCCD (UNDP)
 Budget Period/Annual year: 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Reg. Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/D RAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/P UBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RE
PLANNED	7	IFB NO. EPA/CCCD /RFQ/007/ 2020	Hall Rental	L-6810	3Firms	10,100.00	RFQ	05/28/20	06/1/20	06/4/20	06/8/20	06/15/20	06/18/20	06/23/20	06/30/20	N/A	07/3/20	12/28/20	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO. EPA/CCCD /RFQ/008/ 2020	Publication & General announcement	M-7310	1Firm	10,000.00	NCB	08/5/19	08/6/19	08/9/19	08/12/19	08/19/19	08/26/19	08/28/19	08/30/19	N/A	09/3/20	12/26/20	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB NO. EPA/CCCD /RFQ/009/ 2020	Printing & Binding Service	C-1812	1Firm	5,525.00	RFQ	07/8/19	07/9/19	07/11/19	07/12/19	07/19/19	07/22/19	07/23/19	07/26/19	N/A	07/31/19	6/29/20	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB NO. EPA/CCC D/RFQ/1 0/2020	Vehicle Rental	H-4922	1Firm	10,000.00	RFQ	05/28/20	06/1/20	06/4/20	06/8/20	06/15/20	06/18/20	06/23/20	06/30/20	N/A	07/3/20	12/28/20	
UPDATE																			
ACTUAL																			
GRAND TOTAL						108,520.00													

Prepared by: Rebecca Doo

Date: 06/10/20

Approved: [Signature]

Hon. Randall M. Dobayou II,

Acting Executive Director/ Chairman Procurement Committee



[Signature]
06/22/20

[Signature]

Environmental Protection Agency
CCCD Project- Procurement Plan Explanatory Notes
Annual Year: 2019/2020

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFB NO.EPA/RFQ/001/2020	Stationery	This contract package is intended to procure forassorted stationery for the CCCD Project for the fiscal year 2020.The contract value is Five thousand United States dollars (\$5,000) . This is a piggyback of the 2019/2020 procurement plan of the EPA
2	IFB NO. EPA/RFQ/002/2020	Petroleum product	US\$4,125 from the budget line fuel and lubricants. This contract package is intended to procure the following: Three hundred and fifty nine (359) gallons of gasoline @ the rate of \$3.21 per gallon and Seven hundred and eighty two (782) gallons of diesel @ the rate of \$3.80 per gallon. This is a piggyback of the 2019/2020 procurement plan of the EPA.
3	IFB NO. EPA/RFQ/003/2020	Vehicle repair & maintenance	This package is intended for the routine repairs and maintenance of vehicles used by the CCCD Project. The contract value is seven thousand United States dollars (\$7,000)
4	IFB NO. EPA/RFQ/009/2020	Vehicle Rental	This package is intended to rent vehicle for all of the CCCD project out station operations. The contract value is Ten thousand United States dollars (10,000.00)
5	IFB NO. EPA/RFQ/004/2020	Internet Connectivity	This package is intended to hire LIBTELCO to provide Internet service for the running of the Environmental Knowledge Management System (EKMS). The contract value is seven thousand United States dollars (\$7,000) .
6	IFB NO. EPA/NCB/001/2020	Computer Supplies	This contract package is intended to procure Hard ware and software for the up-scaling of the EKMS. We are to procure computers and other computer accessories for the EKMS. The value of this contract package is Fifteen thousand United States dollars (\$15,000)


Submitted By: Rebecca E. Doo
Rebecca E. Doo/ Head of Procurement

6/22/20

July 1, 2020

Environmental Protection Agency
CCCD Project- Procurement Plan Explanatory Notes
Annual Year: 2020

Item No.	Contract package code	Contract Package	Content of Contract Package
7	IFB NO.EPA/RFQ/005/2020	Event Catering	This contract package is intended to hire caterers for all workshops, meetings, symposia and seminars. The contract value is Thirty four thousand eight hundred seventy dollars (\$34,870.00). the workshop will take place in the following Counties: Lot 1 Montserrado County ----- \$7,870 will be use for catering Lot 2 Bong County ----- \$5000.00 Lot 3 Margibi County ----- \$5000.00 Lot 4 Grand Bassa County----- \$5000.00 and Lot 5 Nimba County ----- \$5000.00
8	IFB NO. EPA/RFQ/006/2020	Hall rental	This contract package is intended for payment or renting of all halls for meetings, workshops, symposia and seminars. The contract value is Ten thousand one hundred United States dollars (\$10,100.00). This amount will be use to pay for hall in the following counties: Montserrado, Bong, Grand Bassa, Margibi County and Nimba County.
9	IFB NO. EPA/RFQ/009/2020	Publication of General announcement	This contract package is intended to put advert in the news papers and on radio. This is from the budget line media coverage
10	IFB NO. EPA/RFQ/008/2020	Printing & Binding services	This contract will include the following A. Printing of documents B. Binding documents C. Printing of banners D. Printing if Certificate This is from the budget line Printing and Binding.

Submitted By: 
Rebecca E. Doo/ Head of Procurement


09/20/20


Margaret