



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1190/22

April 4, 2022

Prof. Wilson K. Tarpeh
EXECUTIVE DIRECTOR
Environmental Protection Agency
Republic of Liberia

Dear Prof. Tarpeh:

Subject: **PROVISIONAL APPROVAL OF THE EPA's SBA, NON SBA AND CONSULTING SERVICES PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Environmental Protection Agency, the SBA, Non SBA and Consulting Procurement Plans for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

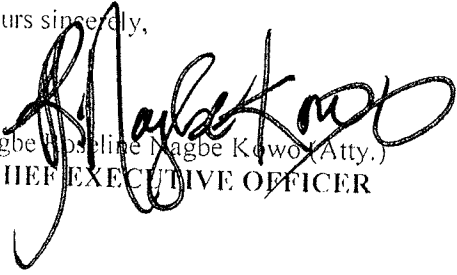
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for EPA's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Uposline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA									IMPLEMENTATION DATES									
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment
	1	IFB NO. EPA/SBA/RB/001/22	Petroleum products (Diesel & gasoline)	G-4661	1 Firm	185,667.00	RB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
	update																	
	Actual																	
	Planned	2	IFB NO. EPA/SBA/NCB/001/22	Repair and maintenance Vehicle	G-4520	1 Firm	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
	Update																	
	Actual																	
	Planned	3	IFB NO. EPA/SBA/NCB/002/22	Repair and maintenance motorbike	G-4540	1 Firm	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
	Update																	
	Actual																	
		Sub Total				255,580.00												

Submitted By:

Pescee T. Doe

Officer in Charge (OIC) of Procurement

Date:

March 23/2022

Approved:

Williamson K. Tarpeh

Executive Director/CEO Chairman Procurement Committee



ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo/ Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment
planned	4	IFB NO. EPA/SBA/RFO/001/22	Repair and maintenance Generator	C-3314	1 Firm	6,000.00	RFO	12/1/21	12/7/21	12/10/21	3/28/22	4/1/22	4/11/22	4/18/22	4/25/22	6/14/22	7/18/22	12/30/22
update																		
Actual																		
Planned	5	IFB NO. EPA/SBA/RFO/002/22	Vehicle Rental	H-4922	1 Firm	9,500.00	RFO	12/1/21	12/7/21	12/10/21	3/28/22	4/1/22	4/11/22	4/18/22	4/25/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
Planned	6	IFB NO. EPA/SBA/RB/002/22	Vehicle Insurance	K-6512	1 Firm	15,000.00	RB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
	Sub Total					30,500.00												

Submitted By:

Pescee T. Doe

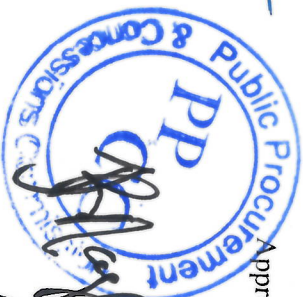
Officer in Charge (OIC) of Procurement

Date: March 28, 2022

Approved:

Executive Director/CEO Chairman Procurement Committee

PP Benetta S. Norman



April 14, 2022

ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo /Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment
	7	IFB NO. EPA//SBA/RFQ/003/22	Air conditioner	G-4759	1 Firm	7,000.00	RFQ	12/1/21	12/7/21	12/10/21	3/28/22	4/1/22	4/11/22	4/18/22	4/25/22	6/14/22	7/18/22	12/30/22
update																		
Actual																		
Planned	8	IFB NO. EPA/SBA/NCB/003/22	Printing & Blinding	C-1812	1 Firm	24,500.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
Planned	9	IFB NO. EPA/SBA/NCB/004/22	Repair & maintenance office machinery & equipment	C-3312	1 Firm	16,500.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
		Sub Total				48,000.00												

IMPLEMENTATION DATES

Submitted By: 

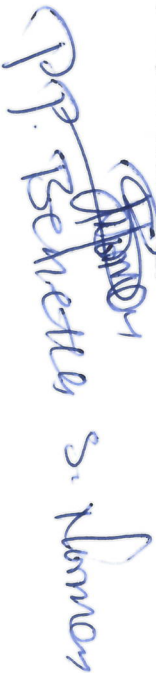
Pessce T. Doe
Officer in Charge (OIC) of Procurement

Date: March 23, 2022

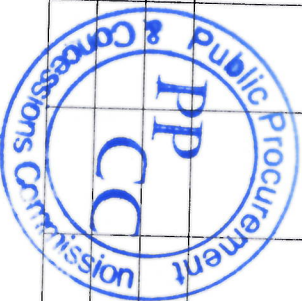
Approved:

Prof. Wilson A. Arpeh

Executive Director/CEO Chairman Procurement Committee



P.P. Benetta S. Noman


Prof. Wilson A. Arpeh



ENVIRONMENTAL PROTECTION AGENCY (EPA)
PROCUREMENT PLAN (SBA)
Source of funding (GOL)
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022

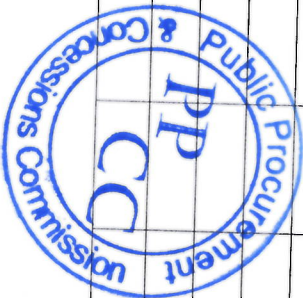
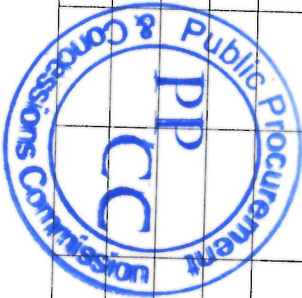
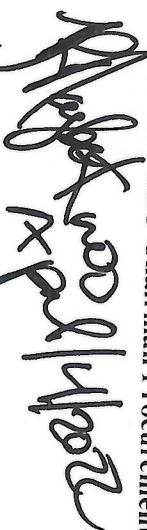
FISCAL YEAR JANUARY 1, - DECEMBER 30, 2022																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA										IMPLEMENTATION DATES								
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure Method	Technical specs./Boo /Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment
planned	10	IFB NO. EPA/SBA/RB/003/22	Garbage Collection	E3811	1 Firm	10,200.00	RB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
update																		
Actual																		
Planned	11	IFB NO. EPA/SBA/NCB/005/22	Publication Services	J-5813	1 Firm	51,000.00	NCB	12/1/21	12/7/21	12/10/21	3/28/22	4/22/22	4/29/22	5/6/22	5/23/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
Planned	12	IFB NO. EPA/SBA/SS/001/22	Internet Service Provider	J-6120	1 Firm	45,999.96	SS	12/1/21	12/7/21	12/10/21	3/28/22	4/1/22	4/11/22	4/18/22	4/25/22	6/14/22	7/18/22	12/30/22
Update																		
Actual																		
		Sub Total				107,199.96												
<div>PPCC & Concessions Commission</div> <div>PPCC & Concessions Commission</div>																		

Submitted By: 
Pescee T. Doe
Officer in Charge (OIC) of Procurement

Date: March 23, 2022

Approved: 
Fred. Watson K. Tarpeh

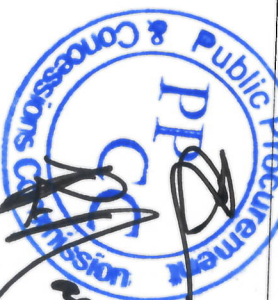

Executive Director/CEO Chairman Procurement Committee



Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFB NO. EPA/SBA/RB/001/ 22	Petroleum Product (diesel and gasoline)	US\$108,000.00 from the budget line fuel and lubricant generator & bus, US\$56,559.96 from the budget line fuel and lubricant vehicle and US\$21,107.04 from the budget line fuel and lubricant for motorbike was consolidated. This contract package is intended to hire a firm to supply the following: Twenty Seven thousand Four Hundred Twenty-Six point Sixty Six (27,426.66) gallons of diesel @ 6.00 per gallon and Three Thousand Seven Hundred Twenty-Nine point One-Fifty Nine (3,729.159) gallons of gas at the rate of \$5.66 per gallon. The estimated cost for this contract package is \$185,667.00 (One Hundred Eighty Five Thousand Six Hundred Six Seven United States Dollars).
2	IFB NO. EPA/SBA/NCB/001/22	Repair and maintenance vehicle	This contract package is intended to hire a firm or garage for the servicing all of EPA vehicles. The estimated cost for this package is \$48,413.00 (Forty Eight Thousand Four Hundred and Thirteen United States Dollars)
3	IFB NO. EPA/SBA/NCB/002/22	Repair and maintenance motorbike	This contract package is intended to procure or hire a firm to do the servicing for all of EPA's thirty-five (35) motorbikes. The estimated cost for the contract package is \$21, 500.00 (Twenty One Thousand Five Hundred United States Dollars).
4	IFB NO. EPA/SBA/RFQ/001/ 22	Repair and maintenance Generator	This package is intended to procure the service of a firm to carry out the routine repairs and maintenance of the EPA'S generators. The estimated cost of this package is \$6,000.00 (Six Thousand United States Dollars).
5	IFB NO. EPA/SBA/RFQ/002/22	Vehicle Rental	This contract package is intended to hire a firm for the renting of vehicles for staffs of the EPA or its guests in and around Monrovia and some rural areas in Liberia. This is from two separate budget lines, domestic means of travel and \$7,500 (Seven Thousand Five Hundred United States Dollars) taken from workshop, conference and seminar the estimated cost of this contract package is \$9,500.00 (Nine Thousand Five Hundred United States Dollars).
6	IFB NO. EPA/SBA/RB/002/22	Vehicle Insurance	This package is intended to hire a firm/ insurance company to cover the insurance for 22 vehicles in the EPA or the vehicles that are not insured. The estimated cost of this contract package is \$15,000.00 (Fifteen Thousand United States Dollars)

Submitted By: 
Pescee T. Doe
Officer in Charge (OIC) of Procurement



14/11/2022

Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

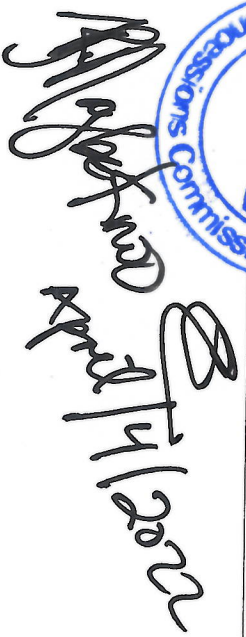
Item No.	Contract package code	Contract Package	Content of Contract Package
7	IFB NO. EPA/SBA/RFQ/003/22	Air conditioners	This contract package is intended for the purchase of Air Condition and repair and service of all EPA's Air conditions. It is from the budget line Refrigeration/Air Condition and the estimated cost of this contract package is \$7,000.00 (Seven Thousand United States Dollars)
8	IFB NO. EPA/SBA/NCB/003/22	Printing & Binding	This contract package is intended to hire a firm for the printing and binding the following: This is from two separate budget lines, Printing, Binding & Publication and \$10,000.00 (Ten Thousand United States Dollars) taken from workshop, conference and seminar. A. Printing of documents B. Binding of documents C. Printing of call cards D. Printing of invitations E. Printing of banners F. Printing on National Reports G. Printing of Stickers H. Printing of Flyers I. Printing of Souvenir programs The cost of this contract package is \$24,500.00 (Twenty Four Thousand Five Hundred United States Dollars).
9	IFB NO. EPA/SBA/NCB/004/22	Repair and maintenance Office machinery & equipment	This contract package is intended to repair and maintain the follow items: A. Desktop computers B. Laptop computers C. Printers This is from the budget line Routine repair & maintenance of office equipment and the cost of this contract package is \$16,500 (Sixteen Thousand Five Hundred United States Dollars).
10	IFB NO. EPA/SBA/RB/003/22	Garbage Collection	This contract package is to collect garbage from the EPA compound. This comes from the budgeted line Waste Disposal /Libra Sanitation. The estimated cost of this contract package is \$10,200.00 (Ten Thousand Two Hundred United States dollars).
11	IFB NO. EPA/SBA/NCB/005/22	Publication Services	This contract package is intended for advertising in local dailies and on radio. This comes from the budgeted line New Paper & Publication Media. This is from the budget line Printing, binding and publications and the estimated cost for this contract package is \$51,000.00 (Fifty One Thousand United States dollars).

Submitted By: _____

Pessee T. Doe


Officer in Charge (OIC) of Procurement

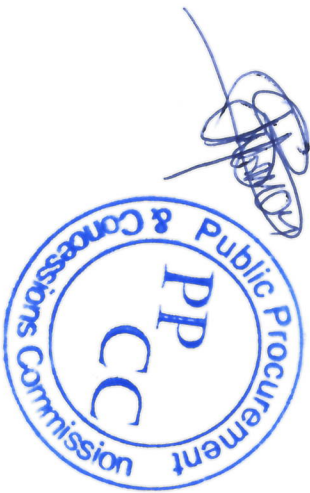



April 14, 2022

Environmental Protection Agency
SBA-Procurement Plan Explanatory Notes
Fiscal Year: January 1, - December 30, 2022

Item No.	Contract package code	Contract Package	Content of Contract Package
12	IFB NO. EPA/SBA/SS/001/22	Internet Service Provider	This contract package is intended to hire a firm to provide internet services to the EPA. This is from two separate budget lines Internet Provider Services and \$5,999.96 (Five Thousand Nine Hundred Ninety -Nine point Ninety Six Cents from Workshop, conference & seminar. The estimated cost for this package is Forty Five Thousand Nine Hundred Ninety- Nine United States Dollars Ninety Six Cents. (\$45,999.96).

Submitted By: 
Pescee T. Doe
Officer in Charge (OIC) of Procurement






Aybe Xawo
April 14/2022