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Ref. PPCC/RL/CEO/0437/'19

July 24, 2019

Hon. Trokon N. Roberts

DIRECTOR

Executive Protection Agency

Republic of Liberia

Dear Hon. Roberts:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated June 27, 2019 which sought the approval of the Commission for the Executive Protection Agency SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for EPS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargoe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Prepared by: _____
S/Agt. Velsor, J. [Signature]
Procurement Director


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July 24/2019

Atlanta
July 23, 20 12

EXECUTIVE PROTECTION SERVICE
Procurement Plan: NON-SBA
Explanatory Notes
Fiscal Year: 2019/2020

1	IFB NO.EPS/NCB/001/19/20	Air tickets	This Package is intended to procure air tickets to facilitates the travels of agents of the EPS
2.	IFB NO.EPS/NCB/002/19/20	Vehicles Spare Parts	This Package is intended to procure Spare parts for all EPS vehicles, including president, vice president and first lady motorcades. Note: That these vehicles are repaired by EPS personnel employed at the entity.
3.	IFB NO.EPS/RB/001/19/20	Petroleum products	This contract package is intended to procure gasoline and fuel for the fleet of vehicles for EPS. a)fuel _____ 97,297.29gallons

Prepared by: 
S/Agt. Nelson N. Gborlay
Procurement Director

Approved by: 
Hon. Trokon Roberts
Chairman Procurement Committee/EPS

Date: 16/07/19

ATTACHED
DATE 22, 2015

Completed
17/7/2019