



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/034/'22

January 14, 2022

Hon. Trokon N. Roberts

DIRECTOR

Executive Protection Service (EPS)

Republic of Liberia

Dear Hon. Roberts:

Subject: **PROVISIONAL APPROVAL OF EXECUTIVE PROTECTION SERVICE PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Executive Protection Service Non SBA Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

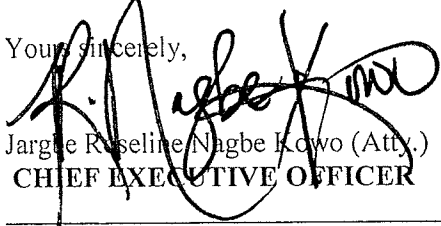
Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non- recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for EPS's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,

Jargue Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

EXECUTIVE PROTECTION SERVICES
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOI
FISCAL YEAR: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L-1 BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	IMPLEMENTATION DATES				ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
				Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD					BID SUBMISSION ON/PRBLIC OPENING	SUBMISSION ON OF BID EVALUATION REPORT	PC APPROVAL L-1 BID EVALUATION REPORT	CONTRACT ACT AWARD & SIGNING		
PLANNED	1	IFB NO.EPS/RB /001/2022	Air Tickets	N7911	1 Firm	\$100,000.00	RB	1/6/2022	1/10/2022	1/14/2022	1/17/2022	02/17/2022	02/21/2022	02/24/2022	03/16/2022	N/A	04/1/2022
UPDATE															2		2
ACTUAL																	
PLANNED	2	IFB NO.EPS/NC B/001/2022	Vehicles Spare Parts	G-4530	Assorted	\$ 263,501.00	NCB	1/6/2022	1/10/2022	1/14/2022	1/17/2022	02/17/2022	02/21/2022	02/24/2022	03/16/2022	N/A	04/1/2022
UPDATE															2		2
ACTUAL																	
PLANNED	3	IFB NO: EPS/RB/002 /2022	Petroleum Products (Diesel & Gasoline)	G-4661	95,238, 095 gas @ 4.20	\$ 580,000.00	RB	1/6/2022	1/10/2022	1/14/2022	1/17/2022	02/17/2022	02/21/2022	02/24/2022	03/16/2022	N/A	04/1/2022
UPDATE															2		2
ACTUAL																	
Grand Total						\$ 943,501											

Prepared by:
S. Agt. Nelson N. Morillas
Procurement Director

Approved by:

Hon. Socorro H. Molo
Chairman, Procurement Committee

Date: 1/13/2022

01-13-2022
2/1/13/22

1/13/22



1/14/2022

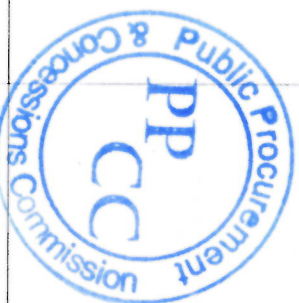
EXECUTIVE PROTECTION SERVICE

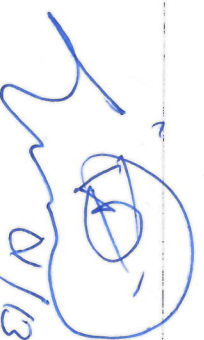
Procurement Plan: SBA/ NON-SBA

Explanatory Notes

FISCAL YEAR- 2022

1.	IFB NO.EPS/RB/001/2022	Air Ticket	This Contract Package is intended to procure Air Ticket for used by the entity during foreign travel which is funded from the budget line Foreign Means of Travel.
2.	IFB NO.EPS/NCB/001/2022	Vehicles Spare Parts	This Contract Package is intended to procure Spare parts for all EPS vehicles, including the president, vice president and first lady motorcades. Note: That these vehicles are repaired by EPS mechanical personnel employed with the entity. This package is funded from the budget line Vehicles Services and Maintenance.
3.	IFB NO: EPS/RB/002/2022	Petroleum Products (Diesel & Gasoline)	This contract package is intended to procure gasoline and fuel for EPS fleet of vehicles which is funded from the budget line Fuel and Lubricant Vehicles and Generators.

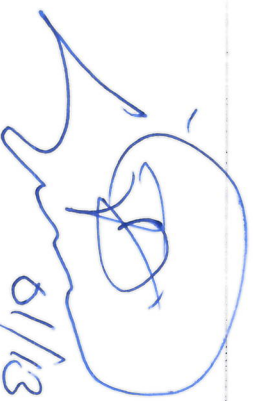



11/13/22


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11/14/2022

			a)fuel& Gasoline _____ 95,238.095 gas @ 4.20
4.	IFB NO.EPS/RFQ/001/2022	Building Materials	This Contract Package is intended to procure Building Materials for used by the entity which is funded from the budget line Repair and Maintenance Civil.
--	IFB.NO:EPS/002/2022	Cleaning Materials	This contract package is intended to procure cleaning Materials for used by the entity such as, Napkins, tissues, dust towel, liquid hand soap, air freshener, regular bleach, floor mop, soft broom, etc.



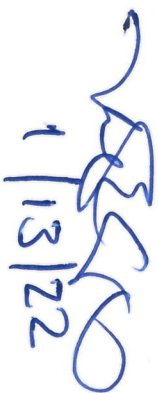
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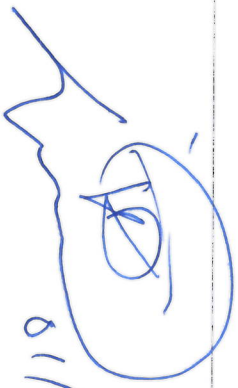
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6. IFB NO:EPS/003/2022	Stationery	This contract package is intended to procure the following items below:
		<p>215mm x 356mm- 10 cartoon- legal paper.</p> <p>A4- Paper, 210mmx 297mm- 12cartoons.</p> <p>Brown envelope- A4- size- 1 cartoon.</p> <p>Manila folder, legal size- 4 cartoons.</p> <p>Manila folder, A4- Size – 4 cartoons</p> <p>Staple machine, gel pens, ball point pens colors, genuine ink, toner cartridges. Etc.</p>


01/13/22



11/13/22


7.	IFB NO.EPS/NCB/002/2022	Security Uniforms	This package is intended to purchase security uniform for EPS employees within the entity to enhance uniformity which is funded from the budget line Uniform and Specialized clothing.
8.	IFB.NO:EPS/SBA/001/SS/2022	Internet Service	This contract package is funded from the budget line internet service which will be used by the entity. The above amount will be withheld at the MFDP and then transfer to Libtelco account for this package.


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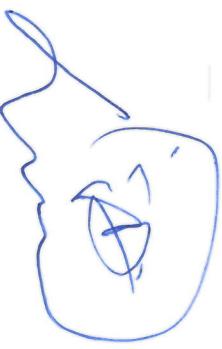

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9. N/A	Staff Training	This amount in the budget is going to be used for the training of EPS staff who are normally sent to the police training academy. Usually the amount is transfer to the training academy to carter to our staff lodging, feeding and other facilities.

Prepared by: 
 S/Agt. Nelson N. Gborlay
 Procurement Director

Approved by: 
 Hon. Sodjatt H. Wolo
 Co-Chairman Procurement
 Committee/EPS

Date: 01-13-2022


 01/13/22


 11/13/22

