



Ref. PPCC/RL/CEO/0437/'19

July 24, 2019

Hon. Trokon N. Roberts

DIRECTOR

Executive Protection Agency

Republic of Liberia

Dear Hon. Roberts:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated June 27, 2019 which sought the approval of the Commission for the Executive Protection Agency SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for EPS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargoe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

EXECUTIVE PROTECTIVE SERVICES
PROCUREMENT PLAN (SBA CONSULTANCY)

Source of Funding: GOL
Fiscal year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business code	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable						IMPLEMENTATION DATES						
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	RFP NO. EPS/LCS/001/19/20	Security consulting services	M7490	1 Firm	\$ 55,200.00	LCS	5/27/19	6/03/19	6/24/19	7/1/19	7/8/19	7/22/19	7/29/19	8/5/19	8/26/19	9/9/19	9/16/19	10/1/19
UPDATE																			
ACTUAL						\$													
GRAND TOTAL						\$ 55,200.00													

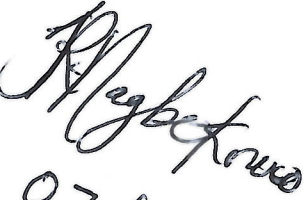
Prepared by: 
S/Agt. Nelson N. Gborlay
Procurement Director/ Manager

Approved by: 
Hon. Iromon N. Roberts
Head of Entity/Chairman Proc. Committee




Date: 16/07/19


July 22, 2019

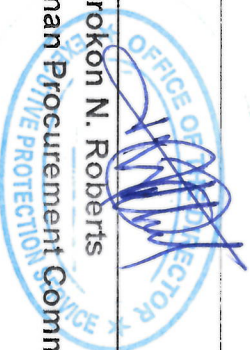

07/24/19

EXECUTIVE PROTECTIVE SERVICES
PROCUREMENT PLAN (SBA CONSULTANCY)
Source of Funding: GOL
Fiscal year: 2019/2020

No.	Package Code	Contract Package	Detailed Description
1.	RFP No:/EPS/LCS/001/19/20	Consultancy Service(Training Services)	This contract package is funded from the budget line consular service which is intended to hire a security firm to conduct specialized training for EPS personnel.

Prepared by: 
S/Agt. Nelson N. Gborlay
Procurement Director

Approved by: 
Hon. Trokon N. Roberts
Chairman Procurement Committee/EPS



Date: 16/07/19

Attended
July 23, 2019

R. N. Ayikoro
07/24/19