



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/130/'23**

March 22, 2023

Hon. C. Mike Doryen  
**MANAGING DIRECTOR**  
Forestry Development Authority (FDA)  
Republic of Liberia

Dear Hon. Doryen:

Subject: **PROVISIONAL APPROVAL OF THE FORESTRY DEVELOPMENT AUTHORITY  
PROCUREMENT PLAN FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Forestry Development Authority Core, SBA and Chain of Custody Procurement Plan for FY 2023 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the FDA's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,

  
Jangbe Roseanne Nabbe Kowo (Cllr.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia



FORESTRY DEVELOPMENT AUTHORITY  
CHAIN OF CUSTODY (COC) SPECIAL PROCUREMENT PLAN (CORE BUDGET)  
Source of Funding: GOVERNMENT OF LIBERIA TRANSITORY ACCOUNT  
Calendar Year: 2023

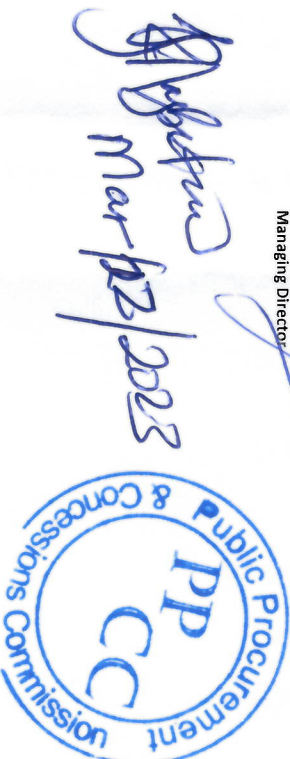
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
			BASIC DATA					IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARK	
PLANNED	1	IFB No. FDA-COC/RB/001/2023	Petroleum Products	G 4661	75, 956 gals @5.45	\$ 413,960.00	RB	4-Apr-23	11-Apr-23	18-Apr-23	20-Apr-23	18-May-23	26-May-23	30-May-23	9-Jun-23	N/A	14-Jun-23	21-Jun-23		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. FDA-COC/RB/002/2023	Internet Connectivity	J 6120	1 Firm	\$ 68,700.00	RB	5-Apr-23	12-Apr-23	19-Apr-23	24-Apr-23	25-May-23	1-Jun-23	6-Jun-23	20-Jun-23	N/A	4-Jul-23	19-Jul-23		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No. FDA-COC/NCB/001/2023	Personal Protective Equipment (PPE)	G 4773	Assorted	\$ 20,000.00	NCB	6-Apr-23	13-Apr-23	20-Apr-23	26-Apr-23	25-May-23	6-Jun-23	12-Jun-23	20-Jun-23	N/A	22-Jun-23	28-Jun-23		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB No. FDA-COC/RB/003/2023	Vehicle Purchase	G 4510	2	\$ 208,000.00	RB	10-Apr-23	17-Apr-23	24-Apr-23	28-Apr-23	30-May-23	9-Jun-23	14-Jun-23	23-Jun-23	N/A	27-Jun-23	30-Jun-23		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB No. FDA-COC/NCB/002/2023	Civil Works	G 4663	Assorted	\$ 50,000.00	NCB	11-Apr-23	17-Apr-23	25-Apr-23	26-Apr-23	29-May-23	6-Jun-23	13-Jun-23	27-Jun-23	N/A	5-Jul-23	25-Jul-23		
UPDATE																N/A	17-Feb-00	24-Feb-00		
ACTUAL																				
PLANNED	6	IFB NO. FDA-COC/NCB/003/2023	ICT Equipment	G 4741	Assorted	\$ 18,600.00	NCB	12-Apr-23	18-Apr-23	20-Apr-23	25-Apr-23	25-May-23	1-Jun-23	8-Jun-23	14-Jun-23	N/A	29-Jun-23	19-Jul-23		
UPDATE																				
ACTUAL																				
		Sub	Total			\$ 779,260.00														

Prepared by:   
Drace S. Baar  
Manager, Projects Procurement



Hon. C. Mike Doryen  
Managing Director

Date:





[illegible]

Prepared by:   
Drace S. Baar  
Manager, Projects Procurement



Mar. 17, 2023

  
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Hon. C. Mike Doryen  
Managing Director

Date: \_\_\_\_\_



March 22, 2023



FORESTRY DEVELOPMENT AUTHORITY  
CHAIN OF CUSTODY SPECIAL PROCUREMENT PLAN (CORE BUDGET)  
Source of Funding: GOVERNMENT OF LIBERIA TRANSITORY ACCOUNT  
CALENDAR YEAR: 2023

Item	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.FDA/COC/RB/001/2023	Petroleum Products	This package will be procured under the budget line items of Fuel & Lubricant Vehicle and Generator
2	IFB No. FDA/COC/RB/002/2023	Internet Connectivity	This contract package will be procured under the budget line item of Internet Provider Services
3	IFB No.FDA/COC/NCB/001/2023	Personal Protective Equipment	This package will be procured under the budget line item of other specialized materials such as safety boots, uniform, reflective vest, and safety eye glass.
4	IFB No.FDA/COC/RB/003/2023	Vehicle Purchase	This package will be procured under the budget line item of Transport Equipment which is intended to purchase one unit of Vehicles & Motorbikes for field operation.
5	IFB No.FDA/COC/NCB/002/2023	Civil Works	This contract package will be procured under the budget line item of Repair & Maintenance Civil which is intended to hire a construction to carry on the construction of the Retaining Wall at the head office.
6	IFB NO. FDA/COC/NCB/003/2023	ICT Equipment	This package will be procured under the budget line item of Computer Supplies of ICT materials ( Laptop, Printer, Desktop, .....)
7	IFB NO. FDA/COC/RFQ/001/2023	Repair & Maintenance Generator	This package will be procured under the budget line item of Repair & Maintenance Machinery and Equipment(15 and 5 KVA Generator)
8	IFB No. FDA/COC/RB/004/2023	Scratch Cards	This contract package will be procured under the budget line item Scratch Cards(3,000 Pes of Lonestar and 5,400 Pes of Orange)
9	IFB No.FDA/COC/RFQ/002/2023	Printing & Binding	This contract package will be procured under the budget line item of printing binding and publication (way bill)
			This contract package will be procured under the budget line item of printing, binding & publication. This contract package will be purchased from the Netherlands because of the good security features and based on SGS survey, they have not seen any vendor in Liberia who has the ability to produce said features.
10	IFB No.FDA/COC/SS/001/2023	Container Seal	
11	IFB No.FDA/COC/NCB/004/2023	Repair & maintenance Computer	This package will be procured under the budget line item of Repair & Maintenance of Computer Hardware

Prepared by:

*Dr. S. Baar*

Drace S. Baar  
Manager, Projects Procurement



*Mar. 17, 2023*

Hon. C. Mike Doyen  
Managing Director

*Approved*  
*March 22, 2023*

