



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/308/20

May 23, 2022

Hon. C. Mike Doryen
MANAGING DIRECTOR
Forestry Development Authority
Republic of Liberia

Dear Hon. Doryen:

Subject: **RECEIPT AND APPROVAL OF FORESTRY DEVELOPMENT AUTHORITY
SPECIAL PROJECT PROCUREMENT PLAN (CHAIN OF CUSTODY) FOR FISCAL
YEAR 2022.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Forestry Development Authority Special Project Procurement Plan (Chain of Custody) to Sole Source for Container Seal and Internet Connectivity in favor of JCI European Business B.V. Operations, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Forestry Development Authority that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


J. Rosemary Nagbe Koyo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



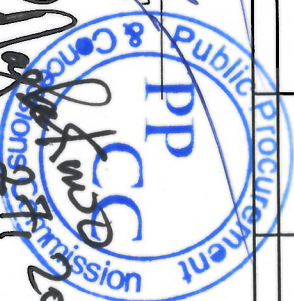
FORESTRY DEVELOPMENT AUTHORITY
CHAIN OF CUSTODY (COC) SPECIAL PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOVERNMENT OF LIBERIA TRANSITORY ACCOUNT
Calendar Year: 2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|---------|----------|------------------------------|-------------------------------------|------------------------|--------------------|----------------------|--------------------|------------------------------|-----------------------|---------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-----------------------------------|--------------------------|--------------------------------|---|----------------------------|---------|
| | ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL- BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS |
| PLANNED | 1 | IFB No.FDA-COC/RB/001/2022 | Petroleum Products | G 4661 | 41, 210 gals @4.40 | \$ 181,328.00 | RB | 30-May-22 | 6-Jun-22 | 13-Jun-22 | 15-Jun-22 | 13-Jul-22 | 21-Jul-22 | 28-Jul-22 | 11-Aug-22 | N/A | 25-Aug-22 | 22-Sep-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 2 | IFB No. FDA-COC/SS/001/2022 | Internet Connectivity | J 6120 | 1 Firm | \$ 60,000.00 | SS | 31-May-22 | 7-Jun-22 | 14-Jun-22 | 17-Jun-22 | 14-Jul-22 | 21-Jul-22 | 28-Jul-22 | 11-Aug-22 | N/A | 25-Aug-22 | 7-Dec-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 3 | IFB No.FDA-COC/NCB/001/2022 | Personal Protective Equipment (PPE) | G 4773 | Assorted | \$ 20,000.00 | NCB | 6-Jun-22 | 13-Jun-22 | 20-Jun-22 | 23-Jun-22 | 21-Jul-22 | 28-Jul-22 | 4-Aug-22 | 18-Aug-22 | N/A | 1-Sep-22 | 8-Dec-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 4 | IFB No.FDA-COC/RB/002/2022 | Transport Equipment | G 4510 | 1 | \$ 358,000.00 | RB | 30-May-22 | 6-Jun-22 | 13-Jun-22 | 15-Jun-22 | 13-Jul-22 | 21-Jul-22 | 28-Jul-22 | 11-Aug-22 | N/A | 25-Aug-22 | 22-Sep-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 5 | IFB No.FDA-COC/NCB/002/2022 | Civil Works | G 4663 | Assorted | \$ 40,000.00 | NCB | 21-Jun-22 | 28-Jun-22 | 4-Jul-22 | 8-Jul-22 | 5-Aug-22 | 12-Aug-22 | 19-Aug-22 | 1-Sep-22 | N/A | 14-Sep-22 | 12-Oct-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 6 | IFB No. FDA-COC/NCB/003/2022 | ICT Equipment | G 4741 | Assorted | \$ 15,000.00 | NCB | 6-Jun-22 | 13-Jun-22 | 20-Jun-22 | 23-Jun-22 | 21-Jul-22 | 28-Jul-22 | 4-Aug-22 | 18-Aug-22 | N/A | 1-Sep-22 | 8-Dec-22 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| Sub | | | | Total | | | | | | | | | | | | | | | |
| | | | | \$ 674,328.00 | | | | | | | | | | | | | | | |

Prepared by: *[Signature]*
Date: *May 27, 2022*
Manager/ Projects Procurement



[Signature]
Hon. C. Mike Doyen
Managing Director



Date: *May 27, 2022*



FORESTRY DEVELOPMENT AUTHORITY
CHAIN OF CUSTODY SPECIAL PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOVERNMENT OF LIBERIA TRANSITORY ACCOUNT
Calendar Year: 2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
|-------------|----------|-------------------------------|----------------------------------|------------------------|----------|----------------------|--------------------|------------------------------|-----------------------|---------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-----------------------------------|--------------------------|--------------------------------|---|----------------------------|-----|--|
| | | | BASIC DATA | | | | | IMPLEMENTATION DATES | | | | | | | | | | | | |
| | ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL- BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/ PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REM | |
| | 7 | IFB NO. FDA- COC/NCB/004/2022 | Generator Repair & Maintenance | C 3311 | Assorted | \$ 21,000.00 | NCB | 2-Jun-22 | 9-Jun-22 | 14-Jun-22 | 17-Jun-22 | 14-Jul-22 | 21-Jul-22 | 28-Jul-22 | 11-Aug-22 | N/A | 25-Aug-22 | 22-Dec-22 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| | 8 | IFB NO. FDA- COC/RB/003/2022 | Scratch Cards | J 6190 | 1 Firm | \$ 36,000.00 | RB | 2-Jun-22 | 9-Jun-22 | 14-Jun-22 | 17-Jun-22 | 14-Jul-22 | 21-Jul-22 | 28-Jul-22 | 11-Aug-22 | N/A | 25-Aug-22 | 22-Dec-22 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| | 9 | IFB NO. FDA- COC/NCB/005/2022 | Printing & Binding | C-1811 | Assorted | \$ 13,000.00 | NCB | 31-May-22 | 7-Jun-22 | 14-Jun-22 | 16-Jun-22 | 14-Jul-22 | 22-Jul-22 | 29-Jul-22 | 5-Aug-22 | N/A | 19-Aug-22 | 23-Nov-22 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| | 10 | IFB NO. FDA- COC/SS/005/2022 | Container Seal | C-2219 | Assorted | \$ 12,000.00 | SS | 23-Jun-22 | 25-Jun-22 | 29-Jun-22 | 6-Jul-22 | 3-Aug-22 | 11-Aug-22 | 13-Aug-22 | 18-Aug-22 | N/A | 20-Aug-22 | 24-Aug-22 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| | 11 | IFB NO. FDA- COC/RFQ/005/2022 | Repair & Maintenance of Computer | S-9511 | Assorted | \$ 7,200.00 | RFQ | 20-Jun-22 | 21-Jun-22 | 25-Jun-22 | 28-Jun-22 | 12-Jul-22 | 17-Jul-22 | 20-Jul-22 | 23-Jul-22 | N/A | 27-Jul-22 | 30-Jul-22 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| Grand Total | | | | | | \$ 763,528.00 | | | | | | | | | | | | | | |

Prepared by: *[Signature]*
Dorcas S. Baar
Manager, Projects Procurement



[Signature]
Hon. C. Mike Doryen
Managing Director



Date: *May 27, 2022*



FORESTRY DEVELOPMENT AUTHORITY
CHAIN OF CUSTODY SPECIAL PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOVERNMENT OF LIBERIA TRANSITORY ACCOUNT
CALENDAR YEAR: 2022

| Item | Contract Package Code | Contract Package | Content of Contract Package |
|------|-------------------------------|-----------------------------------|---|
| 1 | IFB No.FDA-COC/RB/001/2022 | Petroleum Products | This package will be procured under the budget line items of Fuel & Lubricant Vehicle and Generator |
| 2 | IFB No. FDA-COC/SS/001/2022 | Internet Connectivity | This contract package will be procured under the budget line item of Internet Provider Services |
| 3 | IFB No.FDA-COC/NCB/001/2022 | Personal Protective Equipment | This package will be procured under the budget line item of Uniform and Specialized Clothes |
| 4 | IFB No.FDA-COC/RB/002/2022 | Transport Equipment | This package will be procured under the budget line item of Transport Equipment Vehicles Motorbikes for COC field operation |
| 5 | IFB No.FDA-COC/NCB/002/2022 | Civil Works | This contract package will be procured under the budget line item of Repair & Maintenance Civil |
| 6 | IFB No. FDA-COC/NCB/003/2022 | ICT Equipment | This package will be procured under the budget line item of Computer Supplies of ICT materials (Laptop, Printer, Desktop,) |
| 7 | IFB No. FDA-COC/NCB/004/2022 | Repair & Maintenance Generator | This package will be procured under the budget line item of Repair & Maintenance Machinery and Equipment (15 and 5 KVA Generator) |
| 8 | IFB No. FDA-COC/RB/003/2022 | Scratch Cards | This contract package will be procured under the budget line item of Scratch Cards(Lonestar and Orange) |
| 9 | IFB No.FDA - COC/NCB/005/2022 | Printing & Binding | This contract package will be procured under the budget line item of printing binding and publication (4way bill) |
| 10 | IFB No.FDA-COC/SS/002/2022 | Printing & Binding Container Seal | This contract package will be procured under the budget line item of printing, binding & publication |
| 11 | IFB No.FDA-COC/RFQ/001/2022 | Repair & maintenance Computer | This package will be procured under the budget line item of Repair & Maintenance of Computer Hardware |

Prepared by:

[Signature]
Drace S. Baar

Managing Project Procurement

Hon. C. Mike Doryen
Managing Director

[Signature]
May 27, 2022

[Signature]
May 27, 2022