



Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/551/'22

September 9, 2022

Hon. C. Mike Doryen
MANAGING DIRECTOR
Forestry Development Authority
Republic of Liberia

Subject: **RECEIPT AND APPROVAL OF THE FORESTRY DEVELOPMENT AUTHORITY COUNTER PART PROCUREMENT PLAN (SBA CORE BUDGET) FY - 2022**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Forestry Development Authority (FDA) Counter Part Procurement Plan (SBA Core Budget) for Fiscal Year 2022, upon review of all submitted documentation, in accordance with Section 40 of the PPCA, 2010.

The Commission conveys to the Forestry Development Authority that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards

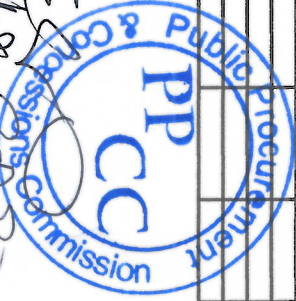

Jargile Roseline Nagbe Kowo (Atty.)
Chief Executive Officer



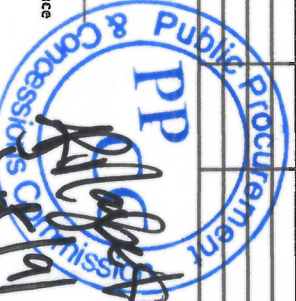
FORESTRY DEVELOPMENT AUTHORITY
COUNTER FUNDING PROCUREMENT PLAN (SBA)
Source of Funding: GOVERNMENT OF LIBERIA
Calendar Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACAGE NUMBER (CODE)	BASIC DATA CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE- MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB NO. FDA/SBA/RFQ/001/2022	Generator Repair & Maintenance	C-3311	Assorted	\$ 10,000.00	RFQ	21-Sep-22	26-Sep-22	4-Oct-22	5-Oct-22	20-Oct-22	26-Oct-22	2-Nov-22	8-Nov-22	N/A	17-Nov-22	21-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No.FDA/SBA/RFQ/003/2 022	Printing & Binding	C-1811	Assorted	\$ 4,000.00	RFQ	20-Sep-22	27-Sep-22	4-Oct-22	6-Oct-22	24-Oct-22	27-Oct-22	3-Nov-22	10-Nov-22	N/A	16-Nov-22	21-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No.FDA/SBA/RFQ/004/2 022	Publication	G-4659	Assorted	\$ 3,000.00	RFQ	19-Sep-22	21-Sep-22	27-Sep-22	4-Oct-22	19-Oct-22	24-Oct-22	26-Oct-22	31-Oct-22	N/A	2-Nov-22	10-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No.FDA/SBA/NCB/001/2 022	Vehicle Insurance	K-6512	4	\$ 15,000.00	NCB	21-Sep-22	22-Sep-22	26-Sep-22	29-Sep-22	27-Oct-22	31-Oct-22	2-Nov-22	14-Nov-22	N/A	25-Nov-22	30-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No.FDA/SBA/RFQ/005/2 022	Office Furniture	G-4759	Assorted	\$ 10,000.00	RFQ	22-Sep-22	25-Sep-22	30-Sep-22	3-Oct-22	19-Oct-22	26-Oct-22	2-Nov-22	16-Nov-22	N/A	22-Nov-22	28-Nov-22	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.FDA/SBA/RFQ/006/2 022	ICT Equipment	G-4741	Assorted	10,000.00	RFQ	20-Sep-22	27-Sep-22	4-Oct-22	6-Oct-22	24-Oct-22	27-Oct-22	3-Nov-22	10-Nov-22	N/A	16-Nov-22	21-Nov-22	
UPDATE																			
ACTUAL																			
		Sub Total				\$ 52,000.00													
		Grand Total				\$ 342,451.00													

Prepared by:
Wynm G. Bryant, Jr.
Manager, Procurement Unit



Mon. Benjamin Tennessee Plewon, III
Deputy Managing Director Administration/Finance



Date: 09/14/22

Sept 8, 2022

2022



FORESTRY DEVELOPMENT AUTHORITY
COUNTER PART FUNDING PROCUREMENT PLAN (SBA BUDGET)
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
CALENDAR YEAR: 2022

Item	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. FDA/SBA/RFO/001/2022	Generator Repair & Maintenance	This contract packaged will be procured under the budget line item of Repair & Maintenance Machinery & Equipment (eleven cars)
2	IFB No. FDA/SBA/RFO/003/2022	Printing Binding	This contract package will be procurement under the budget line item of printing, binding, and publication services. (Printing of way bill & miscellaneous receipt)
3	IFB No. FDA/SBA/RFO/004/2022	Publication	This package will be procured under the budget line item of printing, binding, and publication services (invitation to bid for national competitive bid)
4	IFB No. FDA/SBA/NCB/001/2022	Vehicles Insurance	This package will be procured under the budget line items of Vehicle Insurance (4 Vehicles)
5	IFB No.FDA/SBA/RFO/005/2022	Office Furniture	This contract package will be procured under the budget line item of furniture & fixture (executive desk, chairs, and cabinet.....)
6	IFB No.FDA/SBA/RFO/006/2022	ICT Equipment	This package will be procured under the budget line item of ICT Infrastructure, Hard Ware, Network & Facilities. (Laptop & Desktop Computer)

Prepared by: _____

Wynn Bryant Jr,
Manager, Procurement Unit



Hon. Benjamin Tennessee Plewon, III
Deputy Managing Director Administration/Finance



8/2022
SEP. 8, 2022