



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/015/'23

April 6, 2023

Hon. C. Mike Doryen
MANAGING DIRECTOR
Forestry Development Authority
Republic of Liberia

Dear Hon. Doryen:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2023**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Forestry Development Authority (FDA) SBA Procurement Plan for FY 2023 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the Fiscal Year 2023 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for FDA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2023 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended 2022 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours

Mr. Stevenson S. Yond
OFFICER IN CHARGE

Jonathan P. Janyeneh
0886401715 04/21/23



FORESTRY DEVELOPMENT AUTHORITY
NATIONAL BUDGET PROCUREMENT PLAN (SBA)
Source of Funding: GOVERNMENT OF LIBERIA
Calendar Year: 2023

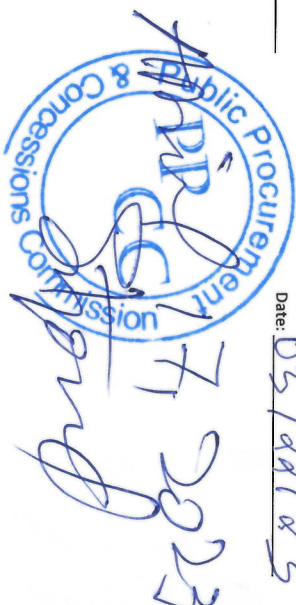
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	IMPLEMENTATION DATES									
										PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & REMA	
PLANNED	1	IFB No. FDA/SBA/RFQ/001/2023	Petroleum Products	G-4661	1,915.7gals @5.22	\$ 10,000.00	RFQ	8-May-23	10-May-23	16-May-23	22-May-23	5-Jun-23	13-Jun-23	15-Jun-23	22-Jun-23	N/A	6-Jul-23	19-Jul-23	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. FDA/SBA/RFQ/002/2023	Lubricant	G-4661	1 Firm	\$ 5,000.00	RFQ	9-May-23	11-May-23	16-May-23	19-May-23	2-Jun-23	8-Jun-23	13-Jun-23	20-Jun-23	N/A	4-Jul-23	24-Jul-23	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. FDA/SBA/RFQ/003/2023	Stationery	G-4761	Assorted	\$ 9,960.00	RFQ	10-May-23	16-May-23	23-May-23	25-May-23	12-Jun-23	20-Jun-23	21-Jun-23	5-Jul-23	N/A	13-Jul-23	20-Jul-23	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. FDA/SBA/RFQ/004/2023	Repair & Maintenance Vehicle	G-4520	3	\$ 5,000.00	RFQ	11-May-23	18-May-23	24-May-23	26-May-23	14-Jun-23	19-Jun-23	26-Jun-23	6-Jul-23	N/A	19-Jul-23	23-Jul-23	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. FDA/SBA/RFQ/005/2023	Repair & Maintenance Generator	C-3311	2	\$ 5,000.00	RFQ	16-May-23	23-May-23	30-May-23	1-Jun-23	15-Jun-23	22-Jun-23	29-Jun-23	13-Jul-23	N/A	23-Jul-23	28-Jul-23	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. FDA/SBA/RFQ/006/2023	Food Stuff	I-5621	Assorted	\$ 3,000.00	RFQ	17-May-23	22-May-23	30-May-23	2-Jun-23	16-Jun-23	22-Jun-23	28-Jun-23	5-Jul-23	N/A	19-Jul-23	25-Jul-23	
UPDATE																			
ACTUAL																			
		Sub	Total			\$ 37,960.00													

Prepared by:
Drace S. Baar
Manager, Projects Procurement



Hon. C. Mike Doryen
Managing Director

Date: 03/02/23





FORESTRY DEVELOPMENT AUTHORITY
NATIONAL BUDGET PROCUREMENT PLAN
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA

CALENDAR YEAR: 2023

Item	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.FDA/SBA/RFQ/001/2023	Petroleum Products	This package will be procured under the budget line items of Fuel & Lubricant Vehicle such as fuel
2	IFB No. FDA/SBA/RFQ/002/2023	Lubricant	This contract package will be procured under the budget line item of fuel & lubricant vehicle.
3	IFB No.FDA/SBA/RFQ/003/2023	Stationery	This package will be procured under the budget line item stationery such as A4 paper, leager sheet, box file, A3 paper, cartridge 17A, 728, and 057
4	IFB No.FDA/SBA/RFQ/004/2023	Repair & Maintenance Vehicle	This package will be procured under the budget line item of repair & maintenance vehicle (five (5) cars).
5	IFB No.FDA/SBA/RFQ/005/2023	Repair & Maintenance Generator	This contract package will be procured under the budget line item of Repair & Maintenance Generator. (two 350K VA Generator)
6	IFB NO. FDA/SBA/RFQ/006/2023	Food Stuff	This contract package will be procured under the budget line item of other office materials and consumable such as mineral water, ovaltine, lucies, and green tea.

Prepared by:

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Managing Director

