



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/415/'21**

September 30, 2021

Hon. Joel Gamys
EXECUTIVE DIRECTOR
Forestry Training Institute
Republic of Liberia

Dear Hon. Gamys:

Subject: **PROVISIONAL APPROVAL OF FORESTRY TRAINING INSTITUTE PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Forestry Training Institute SBA and Non SBA Procurement plans for FY 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for FTI's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Name of Entity: Forestry Training Institute (FTI)
PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: GOL
Fiscal year: July – December 2021

	1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE SBA	BASIC DATA					IMPLEMENTATION DATES									
				BAC	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCE & PAI
PLANNED	1	IFB No. / FTI/ SBA/RFQ/ 001/ 2021	Petroleum Product	G-4661	914.5 Gal.@4.00	3,658.00	RFQ	7/14/ 2021	7/21/2021	7/29/2021	9/22/2021	8/12/2021	8/19/2021	8/27/2021	10/1/2021	10/29/2021	11/8/2021	De 2
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. /FTI /SBA/NCB/001/ 2021	Food & Catering	I-5629	1	17,186.00	NCB	7/21/ 2021	7/29/2021	8/5/2021	9/22/2021	9/3/2021	9/10/2021	9/17/2021	10/15/2021	11/15/2021	12/14/2021	De 2
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No./FTI/ SBA/RFQ/002/2 021	Guard Security Service	M8010	1 firm	8,400.00	RFQ	7/7/2021	7/7/2021	7/12/2021	9/22/2021	8/12/2021	8/19/2021	8/27/2021	9/3/2021	9/17/2021	9/24/2021	De 2
UPDATE																		
ACTUAL																		
Grand total					29,244													

Signed: George S. Yeanay, Sr.
Procurement Director



Approved: Mr. Joel Ganys
Executive Director



Name of Entity: Forestry Training Institute (FTI)
PROCUREMENT PLAN (Core budget)
Source of Funding: GOL
Fiscal year: 2021

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB/FTI/RFQ/001/FY-2021	Fuel & Lubricant Generator	1. This contract package is intended to procure seven thousand, eight-hundred and forty-eight (7,848) gallons of petroleum product for three vehicles and two generators using the RFQ methods.
2	IFB NO. FTI/SBA/001/2021	Food & Catering	2. This Contract Package is intended to feed one hundred & fifty (150) students and Staffs of FTI. To be procure through the National Competitive Bidding Method. The inputs in this object of procurement include; Local food commodities and store commodities. NBC See attached document for more details.
3	IFB/FTI/ RFQ/002/FY-2021	Guard & Security Services	3. This contract package is intended to hire a security guard firm through a RFQ Procurement method to safeguard the FTI campus

Signed:

[Signature]
George S. Yeanay, Sr.
Procurement Officer



Approved:

[Signature]
Mr. Joel Camys
Executive Director

