



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/205/'22

April 25, 2022

Hon. Joel Gamys
EXECUTIVE DIRECTOR
Forestry Training Institute
Republic of Liberia

Dear Hon. Gamys:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Forestry Training Institute (FTI) SBA and Non-SBA Procurement Plans for FY 2022 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

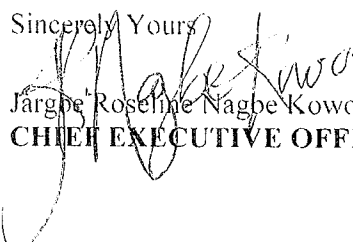
Upon passage of the Fiscal Year 2022 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **FTI's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours


Jargoe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Fiscal year: 2022

Prepared by:

Approved by:

Date: 3/7/22

My best friend
Amanda
9/25/2022

FORESTRY TRAINING INSTITUTE
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: COL
Fiscal year: 2022

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 1 |
|--------------|----------|-------------------------------|------------------------|----------------------------|-------|-----------------------------------|--------------------|-------------------------------|-----------------------|-----------------------------------|-------------------------------------|---------------------------------|---------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|---|
| BASIC DATA | | | | | | | | IMPLEMENTATION DATES | | | | | | | | | | |
| | ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | Business Activity Code (s) | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BO Q/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL L - BID DOCTECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION N/PUBLIC OPENING | SUBMISSION N OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | |
| | 4 | IFB NO. FT/ISB/ANC B/001/2022 | Event Catering | 15621 | 1firm | 150,000.00 | NCB | 3/28/22 | 4/6/22 | 4/11/22 | 4/29/22 | 5/25/22 | 5/30/22 | 6/6/22 | 6/17/22 | N/A | 12/15/22 | 1 |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNE D | 5 | IF NO. FT/ISB/ANC B/002/2022 | Security Guard Service | N8010 | 1Firm | 16,800.00 | NCB | 3/28/22 | 4/6/22 | 4/11/22 | 4/29/22 | 5/25/22 | 5/30/22 | 6/6/22 | 6/17/22 | N/A | 12/15/22 | 1 |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNE D | 6 | IFB NO. FT/ISB/ARF Q/003/2022 | Internet Connectivity | J6120 | 1Firm | 5005,000.00 5005.00 | RFQ | 3/28/22 | 4/6/22 | 4/11/22 | 4/29/22 | 5/13/22 | 5/18/22 | 5/23/22 | 6/9/22 | N/A | 12/15/22 | 1 |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| GRAND- TOTAL | | | | | | \$266,805.00 | | | | | | | | | | | | |

Prepared by: George S. I canny, Sr
Procurement Director

Approved by: Joel I canny
Executive Director

Date: 3/7/22



April 25, 2022
[Signature]

FORESTRY TRAINING INSTITUTE
PROCUREMENT PLAN (SBA)
EXPLANATORY NOTES
FISCAL YEAR: 2022

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|---|------------------------------|--------------------|--|
| 1 | IFB NO. FTI/SBA/RB/001/2022 | Petroleum Products | This contract Package is intended to procure petroleum products for the use of FTI vehicles and generator It is funded from the budget line as follows: <ul style="list-style-type: none">Fuel and Lubricants vehicles---\$50,000.00Fuel and Lubricants-generator-\$40,00.00 <div>-----</div> <div>\$90,000.0</div> |
| 2 | IFB NO. FTI/SBA/RFO/001/2022 | Cleaning Materials | This contract package is funded from the budget line cleaning materials and is intended to procure top soap, Dettol, tower, broom, liquid soap, detergent, |
| 3 | IFB NO. FTI/SBA/RFO/002/2022 | Stationery | This contract package is intended to procure the items below: legal paper 215mm x 356mm _10 cartons, A4 paper 210mm x 297mm 12 cartons, brown envelopes A4 size _1 carton, manila folder legal size _4 cartons, manila folder A4 size _4 cartons, staple machine, gel pens assorted, ball point pen assorted colors, genuine ink and toner cartridges, correction fluid, stick-on-pad, received date stamp, etc. |



