



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/113/'22

March 8, 2022

Hon. Garswa Jackson, Sr.

AUDITOR GENERAL

General Auditing Commission (GAC)

Republic of Liberia

Dear Hon. Jackson:

Subject: **PPCC's RESPONSE: REQUEST FOR APPROVAL OF NATIONAL PAYROLL AUDIT CONSULTANCY AND NON-CONSULTANCY PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and wish to acknowledge receipt of your letter and accompanying documents, which sought the approval of the National Payroll Audit Consultancy/Non-Consultancy Procurement Plans for Fiscal Year 2022.

The Commission states the below key observations and findings in its review:

- That the GAC stated an intent to sole source to a company (Professional Services Inc.), for the rental of (22) twenty-two Biometric Kits at a quoted cost of US\$2,270.00 per biometric kit;
- That **there is no evidence of performance report** for the recommended Individual consultant (**Albert Adjei-Laryea of Ghana**) and **information on the software development** quoted at (US\$25,567.00) to be used by the indicated consultant, in the GAC's submissions.
- That the PPCC's due diligence done on the biometric kits indicated that the rental cost indicated by the GAC's sole intended company is **high**, and that the biometric kit can be purchased in the price range of US\$1,899.00- US\$3,000(per kit), along with all the correlating accessories stated. (Please see attached relevant information).

The Commission, noting the above observations and given the clarifications/explanations from the GAC, states the below advisory:

1. That the packages outlaid on the GAC's Procurement Plans and indicated explanatory notes **are hereby approved** for subsequent execution of stipulated processes **with the exception of the contract packages "Rental of Biometric Kits" and Payroll Validation-Technical Advisory Consulting Services.**
2. That the GAC prepare and submit an addendum to its Special Project Procurement Plan with the stipulated contract package – **Purchase of Biometric Kits**, and that such **when procured can be also be used by another government entity after usage by GAC, all directed at ensuring value for money;**
3. That if GAC would elect to rent the Biometric Kit, **only**, if there are strong justifications given the GAC's expressed stated execution of the audit, such rented cost **must be significantly far less than the US\$2,270.00** price quoted by the GAC's intended vendor, so as to also ultimately ensure value for money.

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

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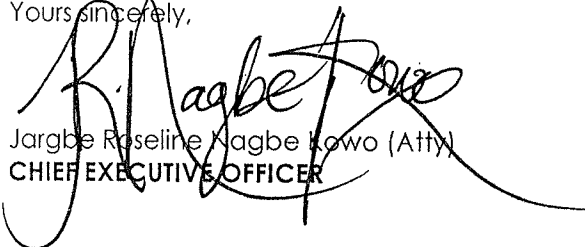


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4. That a copy of the **performance report and profile** of the recommended consultant (Albert Adjei-Laryea) should be submitted to **facilitate further review** by the PPCC;
5. That the **information about the software development** be submitted by the GAC for review;
6. That the GAC can also **tap on the expertise and resources of the National Identification Registry**, given this Biometric activity;
7. The GAC is **to promptly execute the above advisory** for the Commission's expeditious review. Please note that this communication supersedes the earlier communication (February 24, 2022) to the GAC.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, **Value for Money** and **ultimately public confidence** in Liberia's public procurement and concessions processes.

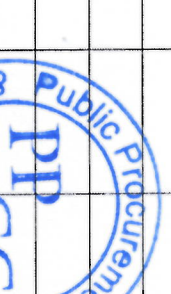
Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

GENERAL AUDITING COMMISSION
NATIONAL PAYROLL AUDIT PROCUREMENT PLAN (SBA)
SOURCE OF FUND: WORLD BANK
YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRAC T AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA TION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTA E & FINAL PAYME	
PLANNED 1	IFB No. GAC/NPA/SBA/RB/001/2022	PETROLEUM PRODUCTS (DIESEL & GASOLINE)	G4661	15,000 GALLONS	40,000.00	RB	1/27/2022	2/03/2022	2/09/2022	2/15/2022	2/28/2022	3/04/2022	3/08/2022	3/15/2022	N/A	N/A	12/31/2022	12/31/2022
UPDATE																		
ACTUAL																		
PLANNED 2	IFB No. GAC/NPA/SBA/RFQ/001/2022	PRINTING & BINDING SERVICES	C1812	1 FIRM	10,000.00	RFQ	1/26/2022	1/26/2022	2/03/2022	2/09/2022	2/16/2022	02/21/22	02/25/22	03/04/22	N/A	12/31/22	12/31/22	12/31/22
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$50,000.00													



Signed: 
Musa C. Kemara
Procurement Manager

Date: 2/18/2022

Approved: 
Hon. Foday G. Kiazoli, FCCA, CPA (Irb)
Chairman, Procurement Committee

Date: 12/02/2022




Feb 12/12/22


GENERAL AUDITING COMMISSION
NATIONAL PAYROLL AUDIT PROCUREMENT PLAN (EXPLANATORY NOTES)
SOURCE OF FUND: WORLD BANK

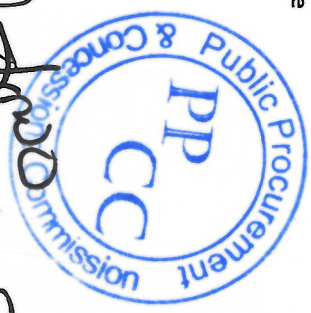
YEAR 2022

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB No. GAC/NPA/SBA/RB/001/2022	PETROLEUM PRODUCTS (DIESEL & GASOLINE)	The cost of US \$40,000.00 is derived from the National Payroll Audit (NPA). The fund is intended to be utilized on the procurement of petroleum products for vehicles that will be used during the field visits for the National Payroll Audit of Liberia.
2	IFB No. GAC/NPA/SBA/RFQ/001/2022	PRINTING & BINDING SERVICES	The cost of US \$10,000.00 is derived from the National Payroll Audit (NPA). The fund is intended to be utilized on the procurement of printing services. The services will include the printing and erection of billboards in the 15 counties of Liberia. This will serve as a medium of publicity for the audit of the National Payroll of Liberia.

Signed: 
Musa C. Kamara
Procurement Manager

Date: 2/18/2022
Approved: 
Hon. Foday G. Kiazoli, FCCA, CPA(ub)
Chairman, Procurement Committee

Date: 18/01/2022



Approved 18/01/2022
[Signature]