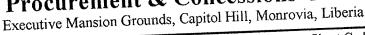


Republic of Liberia

ablic Procurement & Concessions Commission



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1425/'20

August 28, 2020

Hon. Yusador S.Gaye AUDITOR GENERAL General Auditing Commission Republic of Liberia

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the General Auditing Commission (GAC) SBA and Non SBA Procurement Plans for FY 2020/2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at http://ppcc.gov.lr/vr/index.php/documents

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for GAC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely

Jargbe Ro CHIEF E XEC

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

			ACTUAL	UPDAT E	PLANNE D	ACTUAL	UPDAT	PLANNE	30	ACTIIAI	UPDAT	PLANNE D				Ъ
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500					IFB No. GAC/RFQ/001/20/21			IFB No. GAC/NCB/002/20/21				IFB No. GAC/NCB/001/20/21		PACKAGE NUMBER (CODE)		ω.
D	SUB TOTAL				REPAIRS & MAINT. OF OFF. MACH. & EQUIPMENT			VEHICLE REPAIRS & MAINT. SERVICE				VEHICLE SPARE PARTS		CONTRACT PACKAGE		4
					C1811		a	G4520				G4530	CODE	BUSINESS ACTIVITY	BASI	
					1 Firm			1 FIRM				ASSORTED		QTY	BASIC DATA	6
	US \$170,563	•			4,685.00			25,878.00				140,000.00		COST (USD)		7
					RFQ			NCB				NCB	METHOD	MENT		00
					07/08/20			07/06/20				07/14/20	DRAWINGS	SPECS/BOQ/		9
					07/15/20		-	07/13/20				07/28/20		DOCUMENT		10
					07/22/20			07/21/20				08/07/20	DOC/TECH SPECS	APPROVAL -		11
					07/29/20			08/07/20				08/14/20	OF BID DOC	INVITATION	1	12
\					08/07/20			09/08/20				08/11/20	OPENING	SUBMISSION	PLEME	13
					08/17/20			09/16/20				08/25/20	REPORT	OF BID	IMPLEMENTATION DATES	14
					08/25/20			09/24/20				10/05/20	REPORT	- BID	N DATE	15
					09/14/20			10/01/20				10/12/20	SIGNING	T AWARD		16
					N/A			N/A				Z/A	TION)	PAYMENT		17
_					6/30/21			6/30/21				06/30/21	COMPLETION)	INSPECTION	71.57	100
					6/30/21			6/30/21				06/30/21		E & FINA	ACCEPTAN	19

Signed:

Procurement Manager Musa C. Kamara

Approved:

Foday G. Kiazolu, FCCA

Chairman, Procurement Committee

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	S			IFB No. GAC/RB/004/20/21			IFB No. GAC/RB/003/20/21			IFB No. GAC/NCB/003/20/21		PACKAGE NUMBER (CODE)		ω
	SUB TOTAL			PERSONNEL LIFE INSURANCE COVERAGE			VEHICLE INSURANCE COVERAGE			STATIONERY		CONTRACT PACKAGE		4
				K6511			K6512			G4761	COBR	BUSINESS ACTIVITY	BASIC	UI
				1 FIRM			1 FIRM			ASSORTED		QTY	BASIC DATA	6
	US \$575,701			95,220.00			30,400.00			450,081.00		COST (USD)		7
				RB			RB			NCB	WEINGE	MENT		00
				07/08/20			07/07/20			7/10/20	DECAMINA	SPECS/BOQ/		9
				07/16/20			07/16/20			7/17/20		DOCUMENT		10
				07/24/20			07/23/20			7/24/20	DOC/TECH SPECS	PC APPROVAL -		11
				07/29/20			07/31/20			7/31/20	OF BID DOC	BID	¥	12
				08/31/20			08/31/20			8/3/20	OPENING	SUBMISSION	PLEME	13
				09/07/20			09/11/20			8/10/20	REPORT	OF BID FVAILIATION	IMPLEMENTATION DATES	14
				09/18/20			09/21/20			8/1//20	REPORT	PC APPROVAL - BID FVAILIATION	N DATE	15
				10/02/20			10/05/20			9///20	SIGNING	T AWARD		16
				N/A			N/A			N/A	TION)	PAYMENT		17
				06/30/21			6/30/21			6/30/21	COMPLETION)	INSPECTION (SUBSTANTIAL		18
-04				06/30/2			6/30/21			6/30/21		E & FINA		19

Signed: _

Procurement Manager Musa C. Kamara

Approved:

Foday G. Kiazolu, FCCA

Chairman, Procurement Committee

PROCUREMENT PLAN (GENERAL) SOURCE OF FUND: NATIONAL BUDGET GENERAL AUDITING COMMISSION FISCAL YEAR 2020/2021

	ACTUAL	UPDAT	PLANNE D	ACTUAL	m	UPDAT	PLANNE D	ACTUAL	UPDAT	PLANNE D			<u> </u>
			9				00			7	. N M H		2
			IFB No. GAC/RFQ/002/20/21				IFB No. GAC/NCB/005/20/21			IFB No. GAC/NCB/004/20/21	PACKAGE NUMBER (CODE)		ω
SUBTOTAL			Repair & Maintenance of ICT Equipment				Computers (Laptops/Desktops			CLEANING MATERIALS	CONTRACT PACKAGE		4
			C3212				G4741			G4773	BUSINESS ACTIVITY CODE	BASIC	(J
			1 Firm				30 pcs			ASSORTED	QIY	BASIC DATA	6
\$111,818			4,975.00				50,000.00			56,843.00	ESTIMATED COST (USD)		7
			RFQ				NCB			NCB	PROCURE MENT METHOD		00
			07/08/20			2	07/08/20			07/08/20	TECHNICAL SPECS/BOQ/ DRAWINGS		9
			07/15/20				07/17/20			07/15/20	PREP. OF BID DOCUMENT		10
			07/22/20				07/24/20			07/22/20	PC APPROVAL - BID DOC/TECH SPECS		11
			07/29/20				07/30/20			07/30/20	BID INVITATION & RELEASE OF BID DOC	AI	12
			08/07/20				08/31/20			08/31/20	BID SUBMISSION /PUBLIC OPENING	IPLEME	13
			08/17/20				09/08/20			09/08/21	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION DATES	14
			08/25/20				09/16/20			09/16/20	PC APPROVAL - BID EVALUATION REPORT	N DATE	15
			09/14/20				09/30/20			09/30/20	CONTRAC T AWARD & SIGNING	S	16
			N/A				N/A			N/A	ADVANCE PAYMENT (MOBILIZA TION)		17
			6/30/21			·	6/30/21			6/30/21	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		18
			6/30/21				6/30/21			6/30/21	ACCEPTA E & FINJ PAYMEN		19

Signed:

Musa C. Kamara

Procurement Manager

Approved:

Foday G. Kiazolu, FCCA

Chairman, Procurement Committee

SOURCE OF FUND: NATIONAL BUDGET PROCUREMENT PLAN (GENERAL)

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		ACTUAL	DAT	PLANNE D	ACTUAL	JA!	+	PLANNE	ACTUAL)AT	D PLANNE	-			
				12			_	11			10	1	5 3 7	i I	2
	SI			IFB No. GAC/RB/007/20/21			GAC/RFQ/004/20/21	IFB No.			IFB No. GAC/RFQ/003/20/21		(CODE)		ω
	SUB TOTAL			Vehicles			SPARE PARTS	GENERATOR			GENERATOR REPAIRS & MAINTENANCE SERVICES		CONTRACT PACKAGE		4
				G4510				G4659			C3314	CORR	ACTIVITY	BASIC	G
				10 units				Assorted			1 Hrm		Ę	BASIC DATA	6
\$412,600	SN			400,000.00				5,100.00			7,500.00		COST (USD)		7
				RB				RFQ			RFQ	WEIROD	MENT		00
				07/08/20				07/08/20			07/08/20	DRAWINGS	SPECS/BOQ/		9
				07/17/20				07/15/20			07/15/20		DOCUMENT		10
				07/24/20				07/22/20			07/22/20	DOC/TECH SPECS	APPROVAL -		11
				07/30/20		·		07/29/20			07/29/20	OF BID DOC	INVITATION		12
				08/31/20				08/07/20			08/07/20	OPENING	SUBMISSION	PLEME	13
				09/08/20				08/17/20			08/17/20	REPORT	OF BID	IMPLEMENTATION DATES	14
				09/16/20				08/25/20			08/25/20	REPORT	- BID	N DATE	15
				09/30/20				09/14/20			09/14/20	SIGNING	T AWARD		16
				N/A				N/A			N/A	TION)	PAYMENT		17
				6/30/21				6/30/21			6/30/21	COMPLETION)	INSPECTION		18
				6/30/21				6/30/21			6/30/21	PATWEN	E & FINAI		19

Signed:

Approved:

Chairman, Procurement Committee

Foday G. Kiazolu, FCCA

Date: 144120

Procurement Manager Musa C Kamara

	ACTUAL	UPDAT E	PLANNE D		ACTUAL	UPDAT	PLANNE D	ACTUAL	UPDAT E	PLANNE D			1
	'		15				14			13	. N Z .		2
			IFB No. GAC/NCB/008/20/21				IFB No. GAC/RFQ/005/20/21			IFB No. GAC/NCB/007/20/21	PACKAGE NUMBEK (CODE)		3
TOTAL			APPLIANCES				AIR CONTIDITONERS			Office Furniture	CONTRACT PACRAGE		4
			G4759				G4759			G4569	ACTIVITY CODE	BASI	5
			Assorted				8 pcs			Assorted	Ę	BASIC DATA	б
US \$45,960			19,805.00				3,000.00			23,155.00	COST (USD)		7
			NCB				RFQ			NCB	MENT METHOD	200	00
			07/08/20		9		07/08/20			07/08/20	SPECS/BOQ/ DRAWINGS	TECHNICAL	9
			07/17/20				07/15/20			07/17/20	DOCUMENT	25 817	10
			07/24/20				07/22/20			07/24/20	APPROVAL - BID DOC/TECH SPECS	8	11
			07/30/20				07/29/20			07/30/20	INVITATION & RELEASE OF BID DOC		12
			08/31/20				08/07/20			08/31/20	SUBMISSION /PUBLIC OPENING	PLEME	13
			09/08/20				08/17/20			09/08/20	OF BID EVALUATION REPORT	IMPLEMENTATION DATES	14
			09/16/20				08/25/20			09/16/20	- BID EVALUATION REPORT	N DATE	15
			09/30/20				09/14/20			09/30/20	T AWARD & SIGNING	CONTRAC	16
			N/A				N/A			N/A	PAYMENT (MOBILIZA TION)	ADVANCE	17
			6/30/21	0.00			6/30/21			6/30/21	INSPECTION (SUBSTANTIAL COMPLETION)	DELIVERY.	18
			6/30/21	0/20/21			6/30/21			6/30/21	E & FINA PAYMEN	ACCEPTAI	19

Signed:

Musa C-Kamara

Procurement Manager

Foday G. Kiazolu, FCCA

Chairman, Procurement Committee

Date: (78/2) 2

SOURCE OF FUND: NATIONAL BUDGET GENERAL AUDITING COMMISSION PROCUREMENT PLAN (GENERAL) FISCAL YEAR 2020/2021

	ACTUAL	UPDAT E	PLANNE D		۳
			16	. № <u>H</u>	2
G.			IFB No. GAC/SS/001/20/21	PACKAGE NUMBER (CODE)	ω
GRAND TOTAL			SCRATCH CARDS	CONTRACT PACKAGE	4
			Ј6120	BASIC BUSINESS ACTIVITY CODE	5
			29,504 pcs	BASIC DATA SUSINESS ACTIVITY CODE	6
\$1,464,162			29,504 pcs 147,520.00	ESTIMATED COST (USD)	7
			SS	PROCURE MENT METHOD	00
			07/08/20	TECHNICAL SPECS/BOQ/ DRAWINGS	9
			07/17/20	PREP. OF BID DOCUMENT	10
			07/24/20	PC APPROVAL - BID DOC/TECH SPECS	11
			07/30/20	BID INVITATION & RELEASE OF BID DOC	12
			08/31/20	BID SUBMISSION /PUBLIC OPENING	13
			09/08/20	2 2 5	14
			09/16/20	PC APPROVAL - BID EVALUATION REPORT	15
			09/30/20	CONTRAC T AWARD & SIGNING	16
			N/A	ADVANCE PAYMENT (MOBILIZA TION)	17
			6/30/21	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	120
			6/30/21	ACCEPTANI E & FINAL PAYMENT	19

Signed:

Procurement Manager Musa C. Kamara

Approved:

Chairman, Procurement Committee Foday G. Kiazolu, FCCA

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GAC/RFQ/002/20/21	IFB No.		GAC/NCB/005/20/21	IFB No.		GAC/NCB/004/20/21	IFB No.		GAC/RB/004/20/21	IFB No.		GAC/RB/003/20/21	IFB No.			GAC/NCB/003/20/21	IFB No.		GAC/RFQ/001/20/21	IFB No.		GAC/NCB/002/20/21	IFB No.	,	GAC/NCB/001/20/21	IFB No.	CODE	CONTRACT PACKAGE	
MAINTENANCE OF	REPAIR &		(LAPTOPS/DESKTOPS	COMPUTERS		MATERIALS	CLEANING	COVERAGE	INSURANCE	PERSONNEL LIFE		COVERAGE	VEHICLE INSURANCE		-		STATIONERY	EQUIPMENT	OF OFF. MACH. &	REPAIRS & MAINT.		MAINT. SERVICE	VEHICLE REPAIRS &		PARTS	VEHICLE SPARE		CONTRACT PACKAGE	
Management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and Audit Services as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package (management and management and mana	The cost of US \$4,975.00 is derived from the budget line item Computer Supplies, Parts and Cabling under Administration and	Laptops to be used for the smooth operations of GAC.	Management and Audit Service as indicated in GAC's proposed Budget FY 2020/2021. This contract package is intended to procure	The cost of US \$50,000.00 is derived from the budget line item Computer supplies, parts and cabling under Administration and	janitorial materials for cleaning GAC facility. Below is a table containing materials to be procured:	Management as indicated in GAC's Proposed Budget FY 2020/2021. This contract package is intended to cover cost of procuring	The cost of US \$ 56,843.00 is derived from the budget line item Cleaning Material and Services , under Administration and	medical and life insurance for all GAC employees. Currently, GAC has 348 employees in its employ.	Audit Service as indicated in GAC's Proposed Budget FY 2020/2021. This contract package is intended to cover cost of comprehensive	The cost of US \$95,220.00 is derived from the budget line item Personnel Insurance , under Administration and Management and	all operational vehicles in the fleet. Currently, GAC has 37 vehicles in its fleet.	Service as indicated in GAC's Proposed Budget FY 2020/2021. This contract package is intended to cover cost of vehicle insurance for	The cost of US \$30,400.00 is derived from the budget line item Vehicle Insurance , under Administration and Management and Audit	toners, Binding comb, sheets, pens, etc.	Budget FY 2020/2021. The procurement of this contract package is intended to cover costs of stationery materials such as cartridges,	Service Printing Binding and Publications , under Administration and Management and Audit Service as indicated in GAC's Proposed	The sum of US \$450,081.00 is derived from the budget line items Stationery under Administration and Management and Audit	- 1	Audit Service as indicated in GAC's Proposed Budget FY 2020/2021. The procurement of the contract package is intended to cover cost	The cost of US \$4,685.00 is derived from the budget line item Repair and Maintenance of Office Machinery and Equipment, under	intended to cover cost of vehicle Servicing by outside parties. Currently, GAC has 37 vehicles in its fleet.	Management and Audit Service as indicated in GAC's Proposed Budget FY 2020/2021. The procurement of the contract package is	The cost of US \$25,878.00 is derived from the budget line item Repair and Maintenance-Vehicles , under Administration and	intended to cover cost of vehicle Spare Parts. Currently, GAC has 37 vehicles in its fleet.	Management and Audit Service as indicated in GAC's Proposed Budget FY 2020/2021. The procurement of the contract package is	The cost of US \$140,000.00 is derived from the budget line item Repair and Maintenance-Vehicles, under Administration and		DESCRIPTION OF CONTRACT PACKAGE	



ICT EQUIPMENT

intended for computer supplies such as keyboards, screens, internal hard drives, network cables, etc.

10	IFB No. GAC/RFO/003/20/21	GENERATOR REPAIRS &	The cost of US \$7,500.00 is derived from the budget line item Repairs & Maintenance-Generator , under Administration and Management as indicated in GAC's Proposed Budget FY 2020/2021. The procurement of the contract package is intended to cover cost
	•	MAINTENANCE SERVICES	of repairs and maintenance of generators by outside party.
1	IFB No.	GENERATOR SPARE	The cost of US \$5,100.00 is derived from the budget line item Repairs & Maintenance-Generator, under Administration and
	GAC/RFQ/004/20/21	PARTS	Management as indicated in GAC's Proposed Budget FY 2019/2020. The procurement of the contract package is intended to cover cost
			of spare parts for generators.
12	IFB No.	VEHICLES	The cost of US \$400,000.00 is derived from the budget line item Transportation Equipment under Administration and Management
	GAC/RB/007/20/21		and Audit Service as indicated in GAC's proposed Budget FY 2020/2021. The procurement of the contract package is intended to
	,		purchase additional vehicles to replace vehicles whose life spans are expiring. Currently, GAC has 37 vehicles in its fleet.
13	IFB No.	OFFICE FURNITURE	The cost of US \$23,155.00 is derived from the budget line item Furniture and Fixtures under Administration and Management and
	GAC/NCB/007/20/21		Audit Service as indicated in GAC's proposed Budget FY 2020/2021. The procurement of this contract package is intended to purchase
			furniture to be used in the offices of GAC.
14	IFB No.	AIR CONTIDITONERS	The cost of US \$3,000.00 is derived from the budget line item Machinery and Other Equipment under Administration and
	GAC/RFQ/005/20/21		Management as indicated in GAC's proposed Budget FY 2020/2021. This contract package is intended to procure air conditioners for
			offices at the GAC.
15	IFB No.	OTHER ELECTRICAL	The cost of US \$19,805.00 is derived from the budget line item Other Office Materials and Consumables and Machinery and Other
	GAC/NCB/008/20/21	APPLIANCES	Equipment under Administration and Management as indicated in GAC's proposed Budget FY 2020/2021. This contract package is
			intended to procure electrical appliances for offices at the GAC
16	IFB No.	SCRATCH CARDS	The cost of US \$147,520.00 is derived from the budget line item Telecommunications, Internet, Postage & Courier under
	GAC/SS/001/20/21		Administration and Management and Audit Service as indicated in GAC's proposed Budget FY 2020/2021. This contract package is
			intended to cover the cost of communications for the smooth operations of the GAC.



