



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/033/'21

February 3, 2020

Hon. YUSADOR S. GAYE, CGMA
AUDITOR GENERAL, R.L
General Auditing Commission
Republic of Liberia

Dear Hon. Gaye:

Subject: **RECEIPT AND APPROVAL OF GAC'S FINAL SBA AND NON SBA
PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and acknowledge receipt of your letter which sought the final approval of the Commission for **General Auditing Commission** SBA and Non SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Approved** and has been forwarded to the Ministry of Finance and Development Planning(MFDP).

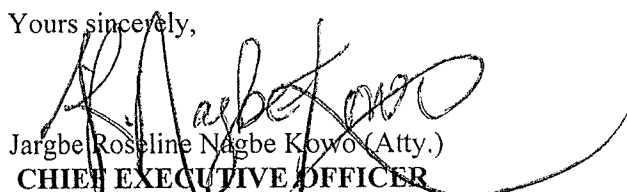
The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in procurement plan and be provided with copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be advised that your Entity can carry out procurement activities based on this final approved Procurement Plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

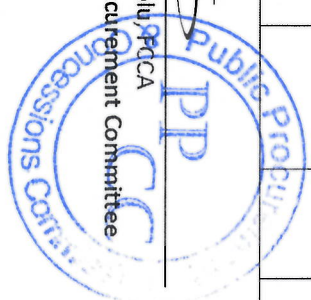
GENERAL AUDITING COMMISSION
PROCUREMENT PLAN (GENERAL)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES										
				BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FIN PAYMENT
PLANNE D	1	IFB No. GAC/NCB/001/20/21	VEHICLE SPARE PARTS	G4530	ASSORTED	60,000.00	NCB	07/14/20	07/28/20	08/07/20	08/14/20	08/11/20	08/25/20	10/05/20	10/12/20	N/A	06/30/21	06/30/21
UPDAT E																		
ACTUAL																		
PLANNE D	2	IFB No. GAC/NCB/002/20/21	VEHICLE REPAIRS & MAINT. SERVICE	G4520	1 FIRM	31,000.00	NCB	07/06/20	07/13/20	07/21/20	08/07/20	09/08/20	09/16/20	09/24/20	10/01/20	N/A	6/30/21	6/30/21
UPDAT E																		
ACTUAL																		
PLANNE D	3	IFB No. GAC/NCB/003/20/21	STATIONERY	G4761	ASSORTED	70,000.00	NCB	7/10/20	7/17/20	7/24/20	7/31/20	8/3/20	8/10/20	8/17/20	9/7/20	N/A	6/30/21	6/30/21
UPDAT E																		
ACTUAL																		
SUB TOTAL						US \$161,000												


Signed: 
Musa C. Kamara
Procurement Manager



Approved: 
Foday G. Kiazoli, FCCA
Chairman, Procurement Committee



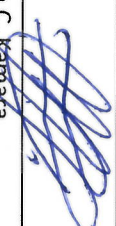
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21/3/2021




GENERAL AUDITING COMMISSION
PROCUREMENT PLAN (GENERAL)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

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PLANNE D	4	IFB No. GAC/NCB/004/20/21	CLEANING MATERIALS	G4773	ASSORTED	20,000.00	NCB	07/08/20	07/15/20	07/22/20	07/30/20	08/31/20	09/08/21	09/16/20	09/30/20	N/A	6/30/21	6/30/21
UPDAT E																		
ACTUAL																		
PLANNE D	5	IFB No. GAC/RFQ/001/20/21	SUPPLY OF NON-PORTABLE WATER	E3600	1 Firm	10,000.00	RFQ	01/25/21	01/29/21	02/02/21	02/09/21	02/17/21	02/24/21	02/26/21	03/01/21	N/A	6/30/21	6/30/21
UPDAT E																		
ACTUAL																		
PLANNE D	6	IFB No. GAC/RFQ/002/20/21	GENERATOR REPAIRS & MAINTENANCE SERVICES	C3314	1 Firm	10,000.00	RFQ	01/25/21	01/29/21	02/02/21	02/09/21	02/17/21	02/24/21	02/26/21	03/01/21	N/A	6/30/21	6/30/21
UPDAT E																		
ACTUAL																		
SUB-TOTAL						US \$40,000.00												

Signed: 
Musa C. Kamara
Procurement Manager

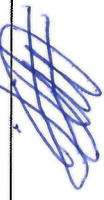


Approved: 
Foday B. Kiazolu, FCCA
Chairman, Procurement Committee




GENERAL AUDITING COMMISSION
PROCUREMENT PLAN (GENERAL)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

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BASIC DATA								IMPLEMENTATION DATES										
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PLANNE D	7	IFB No. GAC/SS/001/20/2104/002/20/21	ORANGE SCRATCH CARDS (RECHARGE VOUCHERS)	J6120	1 Firm	25,000.00	SS	01/25/21	01/29/21	02/02/21	02/09/21	02/17/21	02/24/21	02/26/21	03/01/21	N/A	6/30/21	6/30/21
UPDATE																		
ACTUAL																		
PLANNE D	8	IFB No. GAC/RB/001/20/21	VEHICLE INSURANCE COVERAGE	K6512	1 Firm	11,000.00	RB	02/01/21	02/05/21	02/12/21	02/15/21	02/26/21	03/05/21	03/12/21	03/19/21	N/A	6/30/21	6/30/21
UPDATE																		
ACTUAL																		
GRAND TOTAL						US \$237,000												

Signed: 
Musa C. Kamara
Procurement Manager

Date: 1/14/2021

Approved: 
Foday G. Kiazolu, FCCA
Chairman, Procurement Committee

Date: 1/21/2021


2/3/21



GENERAL AUDITING COMMISSION
PROCUREMENT PLAN (GENERAL)
SOURCE OF FUND: NATIONAL BUDGET
FISCAL YEAR 2020/2021

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1	IFB No. GAC/NCB/001/20/21	VEHICLE SPARE PARTS	The cost of US \$60,000.00 is derived from the budget line-item Repair and Maintenance-Vehicles , under Administration and Management, Audit Service and Audit Fees as indicated in GAC's Approved Budget FY 2020/2021. The procurement of the contract package is intended to cover cost of vehicle Spare Parts. Currently, GAC has 37 vehicles in its fleet.
2	IFB No. GAC/NCB/002/20/21	VEHICLE REPAIRS & MAINT. SERVICE	The cost of US \$31,000.00 is derived from the budget line-item Repair and Maintenance-Vehicles , under Administration and Management and Audit Fees as indicated in GAC's Approved Budget FY 2020/2021. The procurement of the contract package is intended to cover cost of vehicle Servicing by outside parties. Currently, GAC has 37 vehicles in its fleet.
3	IFB No. GAC/NCB/003/20/21	STATIONERY	The sum of US \$70,000.00 is derived from the budget line-items Stationery under Administration and Management as indicated in GAC's Approved Budget FY 2020/2021. The procurement of this contract package is intended to cover costs of stationery materials such as cartridges, toners, Binding comb, sheets, pens, etc.
4	IFB No. GAC/NCB/004/20/21	CLEANING MATERIALS	The cost of US \$ 20,000.00 is derived from the budget line-item Other Office Materials and Consumables , under Administration and Management and Audit Fees as indicated in GAC's Approved Budget FY 2020/2021. This contract package is intended to cover cost of procuring janitorial materials for cleaning GAC facility. Below is a table containing materials to be procured:
5	IFB No. GAC/RFO/001/20/21	SUPPLY OF NON-PORTABLE WATER	The cost of US \$ 10,000.00 is derived from the budget line-item Water and Sewage , under Administration and Management as indicated in GAC's Approved Budget FY 2020/2021. This contract package is intended to cover cost of procuring non-portable water for use in GAC. LWSC is currently not supplying the GAC.
6	IFB No. GAC/RFO/002/20/21	GENERATOR REPAIRS & MAINTENANCE SERVICES	The cost of US \$ 10,000.00 is derived from the budget line-item Audit Fees , under Audit Service as indicated in GAC's Approved Budget FY 2020/2021. The procurement of the contract package is intended to cover cost of repairs and maintenance of generators by outside party.
7	IFB No. GAC/SS/001/20/21	ORANGE SCRATCH CARDS (RECHARGE VOUCHERS)	The cost of US \$ 25,000.00 is derived from the budget line-item Audit Fees , under Audit Service as indicated in GAC's Approved Budget FY 2020/2021. The procurement of the contract package is intended to cover cost of facilitating communications with outside parties.
8	IFB NO. GAC/RB/001/20/21	VEHICLE INSURANCE COVERAGE	The cost of US \$ 11,000.00 is obtained from budget line-item Audit Fees , under Audit Services, as indicated in GAC's Approved Budget FY 2020/2021. This Contract package is intended to cover cost of vehicle insurance for all operational vehicles in the fleet. Currently, GAC has 37 vehicles in its fleet.

T. Lukosa
2/3/2021

213/21

Feb/03/2021