



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0413/'19

July 10, 2019

Hon. Stephen S. Manley  
**CHAIRMAN/PROCUREMENT COMMITTEE**  
Governance Commission  
Republic of Liberia

Dear Hon Manley:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated June 27, 2019 which sought the approval of the Commission for the Governance Commission SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for GC's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

GOVERNANCE COMMISSION  
PROCUREMENT PLAN (NON-SBA PROCUREMENT PLAN)  
FY: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	Qty	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. GC/RFO/001/1	Vehicles Spare Parts	G4530	Assorted	\$1,050.00	RFO	6/10/2019	6/17/2019	6/24/2019	7/1/2019	7/29/2019	8/12/2019	8/19/2019	9/2/2019	N/A	1/5/2020	1/12/2020		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. GC/RFO/002/1	Cleaning Materials	G4773	Assorted	\$1,006.00	RFO	6/10/2019	6/17/2019	6/24/2019	7/1/2019	7/15/2019	7/29/2019	8/5/2019	8/19/2019	N/A	12/9/2019	12/16/2019		
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$2,056.00														

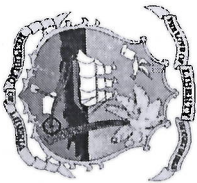
Prepared by:  Date: June 27, 2019  
Quonoi Z. Gavflor  
PROCUREMENT DIRECTOR

Approved by:   
Mr. Stephen S. Manley  
CHAIR PROCUREMENT COMMITTEE

Date: 6/27/19

*Attended*  
*JULY 4, 2017*

*Provisioned*  
*R. Magbo Kawa*  
*July 10/19*



REPUBLIC OF LIBERIA

GOVERNANCE COMMISSION

P. O. BOX 1757  
9<sup>th</sup> Street, Sinkor  
Monrovia, Liberia

[www.governancecommissionlr.org](http://www.governancecommissionlr.org)

Non-SBA Procurement Plan Explanatory Note  
FY: 2019/2020

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. GC/RFQ/001/19/20	Vehicles Spare Parts	<p>This Contract Package will be used to procure the services of one (1) Company or Firm to provide the following spare parts for GC's six (6) vehicles as well as changing in case of ware &amp; tear or damage. The spare parts include:</p> <ul style="list-style-type: none"><li>i. Tyres</li><li>ii. Oil Filters</li><li>iii. Fuel Filters</li></ul>

attached  
July 9, 2019

