



Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1063/'20

March 2, 2020

Dr. Syrulwa Somah, PhD

**PRESIDENT**

Harbel College

Republic of Liberia

Dear Dr. Somah:

Subject: **RECEIPT AND APPROVAL OF SBA, CORE AND CONSULTANCY  
PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Harbel College SBA, Core and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,


  
Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

Habel College (HARCO)  
Procurement Plan (Core Budget)  
Source of Funding: Government of Liberia  
Fiscal Year 2019/2020

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
			BASIC DATA						IMPLEMENTATION DATES													
ITEM NO		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activities Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL L - BID DOCTECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL L - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & FINAL PAYMENT	REMARK				
Planned	1	IFB No/HARCO/RFCQ/001/19/20	Event Catering	HS-5621	assessed	2,500.00	RFQ	25-May-19	1-Jun-19	8-Jun-19	15-Jun-19	29-Jun-19	6-Jul-19	13-Jul-19	27-Jul-19	N/A	30-Apr-20	30-Jun-20				
Actual																						
Update																						
Planned	2	IFB No/HARCO/CONC/001/19/20	ICT Equipment	G-4651	assessed	22,450.00	NCR	8-May-19	15-May-19	22-May-19	29-May-19	26-Jun-19	3-Jul-19	10-Jul-19	24-Jul-19	N/A	30-Apr-20	30-Jun-20				
Actual																						
Update																						
Planned	3	IFB No/HARCO/RFCQ/002/19/20	Drugs & Medical consumables	G-4772	assessed	3,500.00	RFQ	31-May-19	7-Jun-19	14-Jun-19	21-Jun-19	5-Jul-19	12-Jul-19	19-Jul-19	2-Aug-19	N/A	30-Apr-20	30-Jun-20				
Actual																						
Update																						
Planned	4	IFB No/HARCO/RFCQ/003/19/20	Vehicle Spare Parts	G-4530	assessed	2,500.00	RFQ	31-May-19	7-Jun-19	14-Jun-19	21-Jun-19	5-Jul-19	12-Jul-19	19-Jul-19	26-Jul-19	N/A	30-Apr-20	30-Jun-20				
Actual																						
Grand Total						30,950.00																

Signed:   
George Harris  
Procurement Officer

Date: APR-25-2019

Approved by:   
Dr. Sylvia Soimah  
President/ Chairman PC.

Date: APR-25-2019

  
March 28, 2020







# HARBEL COLLEGE (HARCO)

HARBEL, LOWER MARGIBI COUNTY  
REPUBLIC OF LIBERIA

## PROCUREMENT PLAN EXPLANATORY NOTES (CORE BUDGET) FISCAL YEAR: 2019/2020

Item No	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No/HARCO/RFQ/001/19/20	<b>Class Room Furniture.</b> This Package includes Portion of the Budget Line Educational Materials and Supplies	This package is intended to procure Classroom items such as: 1.Arm Chairs.....250 pcs 2.Desk.....20 pcs
2.	IFB No/HARCO/RFQ/002/19/20	<b>Printing&amp; Binding Services</b> This package is attached to the budget line Printing and Binding	This package is intended to procure the printing services for Harco: 1.Annual Reports..... 10 Sets 2.Brochures.....Assorted 3.Officials Documents....Assorted
3.	IFB No/HARCO/RFQ/003/19/20	<b>Publication Services</b> This package is attached to the budget line Printing and Binding and Publication Services	This package is intended to procure publication services for Harco. 1.Advertisement..... 4 times

*[Signature]*  
Mar. 2, 2020








# HARBEL COLLEGE (HARCO)

HARBEL, LOWER MARGIBI COUNTY  
REPUBLIC OF LIBERIA

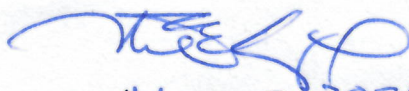
4.	IFB No/HARCO/RFQ/004/19/20	<b>Scratch Cards</b> This package is attached to the budget line scratch cards	This Package is intended to procure the following items: 1.Us\$ 5.00 Lonestar cards... 250pcs 2.Us\$5.00 Orange cards...250pcs
5.	IFB No/HARCO/RFQ/005/19/20	<b>Drugs and medical consumables</b>	This package is for the procurement of the following: 1.Anti-biotics.....Assorted 2.Syrings.....Assorted 3. First Aid Medicines... Assorted

Prepared By:

  
George Harris  
Procurement Officer

Date:

NOV-25-2019

  
Mar. 2, 2020

