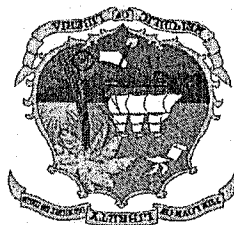


REPUBLIC OF LIBERIA

Honourable House of Representatives



Quarterly Procurement Report FISCAL YEAR 2022

QUARTER 1-4, JANUARY TO DECEMBER 2022

Date of Submission: February 7, 2023

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for Quarter 1, 2, 3 & 4, for your review and consideration.

During the period under review, the Honourable House of Representatives completed the implementation of three Procurement Packages, which include Petroleum Products, Assorted Stationery for the Office of the Speaker and Assorted Printing Services for the Office of the Speaker, out of the five (5) planned contract packages for SBA and eight (8) for Non-SBA of contract packages within our approved Procurement Plan for the period under review.

Out of the total procurement implemented thus far, Restricted Bidding Method was used for the acquisition of petroleum products to the House of Representatives for the fiscal year 2022, whereas the National Competitive Bidding Method of Procurement were used to procure two contract packages, that include; Assorted Stationery and Assorted Printing Materials for the period under review.

2.0 Challenges

Due to lack of funding in the midst of Budget shortfall from the Ministry of Finance and Development Planning to effect budgetary allotment on the monthly or quarterly basis, the Honourable House of Representatives experienced serious challenges or constraints in fully executing its procurement plan.

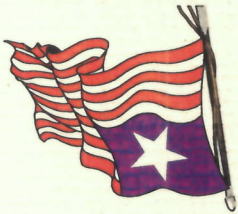
3.0 Recommendations

All Budgetary appropriations must be allotted by the Ministry of Finance and Development Planning during implementation time.



THE HONORABLE HOUSE OF REPRESENTATIVES

Capitol Building
P.O. Box 9005
Monrovia, Liberia
Website: www.legislature.gov.lr



February 7, 2023

Cllr. Jargebeh Roseline Nagbe-Kowo
Executive Director

Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Cllr. Kowo:

The Procurement Committee of the House of Representatives herewith submits to your office its Quarter 1, 2, 3&4 Procurement Report for Fiscal Year 2022.

This Report summarizes the procurement activities implemented at the Honourable House of Representatives for the period: 1st Quarter (January 1, 2023 to March 31, 2022), 2nd Quarter (April 1, 2022 to June 31, 2022), 3rd Quarter (July 1, 2022 to September 30, 2022) and 4th Quarter (October 1, 2022 to December 31, 2022), respectively.

Kind regards,

Sincerely yours,

John N. Gwaikolo

Hon. Johnson N. Gwaikolo
Head of Procurement Committee



4.0 Annexes:

Annex A: Summary Table

House of Representatives
Quarterly Report
Quarter 1 - 4 FY 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Owner's Legal Name	Business Owner's Beneficiary Name	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract amount (Amortized Status)
1	IFB No. HOR/SBA/RB/001/20/22	PETROLEUM PRODUCTS ✓	RB	03/16/22	03/23/22	03/23/22	1	03/28/22	3,547,828	Super Petroleum Company	Yes	A.Kari m Kanneh	A.Kari m Kanneh	04/01/22	12/31/22	12/31/22	3,144,708
2	IFB No. GOL/HOR/NCB/001/20/22	Stationery ✓	NCB	Gol	02/14/2022	03/14/2022	2	03/21/2022	38,844	Office Equip Inc.	Yes	Ishmael M. Turra y	Ishmael M. Turra y	10/15/2022	12/31/22	12/31/22	4,000.00
3	IFB No. GOL/HOR/SBA/NCB/003/2022	Printing Services ✓	NCB	Gol	02/14/2022	03/14/2022	1	03/28/2022	39,437	Progress Printing Press	YES	Mulbah J. Togba	Mulbah J. Togba	10/15/2022	12/31/22	12/31/22	9,000.00

5	IFB No. Gol.HOR /NCB/00 5/2022	Generator Spare Parts	NCB	Gol	02/14/2022	03/14/2022	-0-	-0-	43,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
4	IFB No. Gol./NC B/002/20 22	Cleaning Materials	NCB	Gol	02/14/2022	03/14/2022	-0-	-0-	30,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
6	IFB No. Gol.HOR /NCB/00 3/2022	Vehicles Spare Part	NCB	Gol	02/14/2022	03/14/2022	-0-	-0-	43,425	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
7	IFB.No.G ol.HOR/ RB/001/2 022	Vehicles	RB	Gol	02/14/2022	03/14/2022	-0-	-0-	3,285,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
8	IFB No. Gol.HOR /NCB/00 4/2022	Digital Micropho ne	NCB	Gol	02/14/2022	03/14/2022	-0-	-0-	47,750	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
9	IFB No.Gol.H OR/RFO/ 001/202 2	Books	RFQ	Gol	07/18/2022	07/25/2022	-0-	-0-	2,865	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
10	IFB No.Gol.H OR/SBA/ RFO/001 /2022	Event catering	RFQ	Gol	07/18/2022	07/25/2022	-0-	-0-	9,300	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-

Signed: 

Jarwee M. Saywon
Head of Procurement Unit



Date: 21-02-23

Approved: 

Hon. Johnson N. Gwaikolo
Chairman/Procurement Committee

Date: 21-02-23