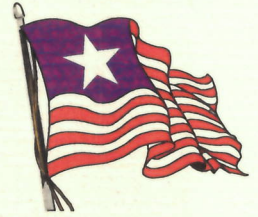




## THE HONORABLE HOUSE OF REPRESENTATIVES

Capitol Building  
P.O. Box 9005  
Monrovia, Liberia  
Website: [www.legislature.gov.lr](http://www.legislature.gov.lr)



**March 10, 2023**

Cllr. Roseline Jargbah Nagbe- Kowo  
**Chief Executive Officer (CEO)**  
Public Procurement and Concessions Commission (PPCC)  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Kowo:

Subject: Request for "NO OBJECTION" FOR THE SUPPLY OF PETROLEUM PRODUCTS FY 2023

I present my compliments and request the Public Procurement and Concessions Commission's approval for "NO OBJECTION" for the Supply of Petroleum Products.

For your consideration and information, this request is pursuant to funding received from the Government of the Republic of Liberia for the Petroleum Products.

The Honorable House of Representatives with the endorsement of the Public Procurement & Concessions Commission of its procurement plan, conducted a Restricted Bidding Process by issuing the specific procurement notice and bidding documents to the below listed Suppliers selected from the PPCC Vendor Database Registry:

- ❖ Super Petroleum Company
- ❖ Aminata & Sons Inco.
- ❖ Conex Energy Liberia
- ❖ Petro Trade
- ❖ Mayouabah & Sons Inc.

Upon submission of a bid by selected Supplier stated supra, an evaluation was conducted and the report thereof was endorsed by the Procurement Committee of the House of Representatives in accordance with the PPCC Act which led to the qualification and

Received:  
Theophilus S.B. Kollie  
March 13, 2023  
Time: 3:29pm

March 14, 2023  
[Signature]



selection of our intent to award contract to the lowest technically responsive bidder with detail below:

Specification/Description	Responsive bidder	Intended contract Amount(US\$)	Bid validity period
Gasoline (PMS) & Diesel (AGO)	PETRO TRADE INCORPORATED	4,267,489.01	30 days
Total intended contract price	US \$ 4,267,489.01		

In view of the above, the House of Representatives intends to disburse US\$ 4,267,489.01 from its Fiscal Year 2023 National Budget to undertake the Supply of Petroleum Products for the Honorable Members and Staff.

**The Honorable House of Representatives Requests:**

Having used the appropriate procurement method consistent with the PPC Act, the House requests the PPCC **No objection** for the Supply of Petroleum Products.

Find attached relevant documentations of the procurement proceedings leading to the intent for the award of contract for your perusal and immediate approval.

Thanks for your consideration and assistance.

With kind personal regards, I remain

Sincerely yours,

Hon. J. Marvin Cole  
Acting Chairman/Procurement Committee





Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: **PPCC/RL/CEO/130/'23**

March 21, 2023

Hon. J. Marvin Cole  
**ACTING CHAIRMAN/PROCUREMENT COMMITTEE**  
The Honorable House of Representatives  
Republic of Liberia

Dear Hon. Cole:

Subject: **"NO OBJECTION TO AWARD CONTRACT TO PETRO TRADE FOR THE SUPPLY OF PETROLEUM PRODUCTS FOR FISCAL YEAR 2023."**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Honorable House of Representatives to award contract to Petro Trade for the supply of Petroleum Products in the amount of **US\$4,267,498.01 (four million two hundred sixty-seven thousand four hundred ninety-eight United States dollars and one cent)**.

The Commission, upon review of your submissions, highlights the following:

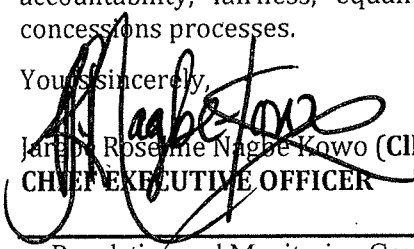
- That the Honorable House of Representatives submitted (Hard copies) including: copies of invitation letters sent to bidders, letters constituting the bid evaluation panel, bid opening attendance, draft contracts, bid opening minutes etc;
- That the HOR's submissions indicate, invitations were sent to five suppliers (Super Petroleum, Petro Trade, Connex Energy Liberia, Aminata and Sons and Mayouabah and Sons) inviting them to submit bids and Petro Trade was the lone bidder for this contract package.
- That as per HOR's submissions, Petro Trade, was responsive to the preliminary, financial and technical stages of the evaluation.

The Commission upon overall review of your submission renders "No Objection" for the Honorable House of Representatives to award **Framework Contract to Petro Trade for the supply of Petroleum products** as indicated above, in the stipulated monthly amount not to exceed **US\$355,624.83 (three hundred fifty-five thousand six hundred twenty-four United States dollars and eighty-three cents)**.

Kindly be reminded that all contracts which cumulative annual value exceeds the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested to by the Minister responsible for Justice.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours sincerely,

  
Jareb Rosemie Nagbe Kowo (Cllr.)  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia