



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1047/'20

February 27, 2020

Hon. Mariamu B. Fofana

CHAIRMAN/PROCUREMENT COMMITTEE

House of Representatives

Republic of Liberia

Dear Hon. Fofana:

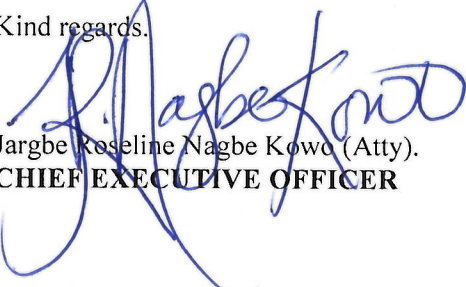
Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the House of Representatives SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.



Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

HOUSE OF REPRESENTATIVES
PROCUREMENT PLAN (NON-SBA)
GOVERNMENT OF LIBERIA NATIONAL BUDGET
FISCAL YEAR 2019/2020

BASIC DATA										IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLAN 1	IFB No. HOR/NCB/001/19/20	Office Equip. & spare parts	C3312	5 Units	6,535	RFQ	07/08/19	07/15/19	07/22/19	07/29/19	08/05/19	08/12/19	08/19/19	08/26/19	N/A	06/15/20	06/29/20		
UPDATE																			
ACTUAL																			
PLAN 2	IFB No. HOR/NCB/002/19/20	Repair, Maint. non-residential building	F4322	1Firm	74,917	NCB	07/08/19	07/15/19	07/22/19	07/29/19	08/26/19	09/02/19	09/09/19	09/16/19	N/A	06/15/20	06/29/20		
UPDATE																			
ACTUAL																			
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Prepared By: Jarwee M. Saywon
Acting Director of Procurement

Approved by: Hon. Mariamu B. Fofana
Chairman/Procurement Committee

Date: 2-25-2020



Name of Entity: House of Representatives
Procurement Plan Explanatory Notes (non SBA)
Fiscal year: 2019/2020

Item No.	Contract package code	Contract Package	Content of Contract package
1	IFB No. HOR/NCB/001/19/20	Office Machinery & Equipment Spare Parts	This object of procurement is from the budget repair and maintenance-equipment, and is intended to procure the following items; a. Computer hard drive-----20 PCS b. Photo copier Roller-----20 PCS c. Internet cable -----6roll
2	IFB No. HOR/NCB/002/19/20	Building Materials	This object of procurement is from the budget line Repair and maintenance—civil and is intended to procure the following building materials: a. Mix Plumbing Materials -----111 PCS b. Mix Electrical Materials -----119 PCS c. Painting Materials -----105 d. Tiles & Accessories -----230PCS

Prepared by: 
Jarwee M. Saywon
Acting Director of Procurement



Date: 28-01-20

