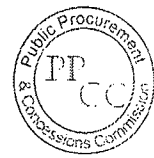




Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/147/P'22

March 14, 2022

Hon. Johnson N. Gwaikolo  
**CHAIRMAN/PROCUREMENT COMMITTEE**  
House of Representative  
Republic of Liberia

Dear Hon. Gwaikolo:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the **House of Representative (HOR)** SBA and Non-SBA Procurement Plans with a one-week reduction in lead time (Petroleum Products) for FY 2022 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

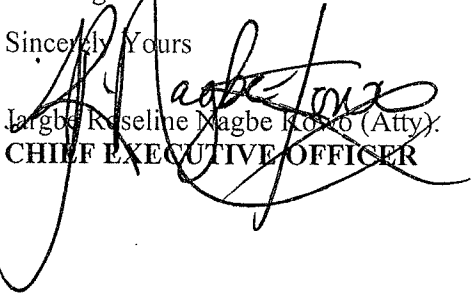
Upon passage of the Fiscal Year 2022 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **HOR's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

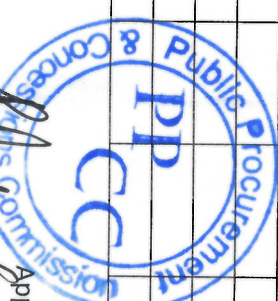
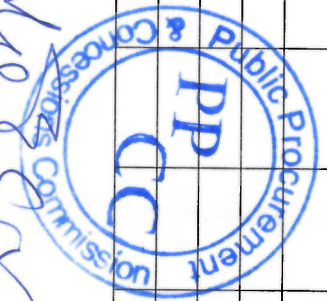
Sincerely Yours

  
Jargbe Roseline Magbe Koko (Atty).  
**CHIEF EXECUTIVE OFFICER**

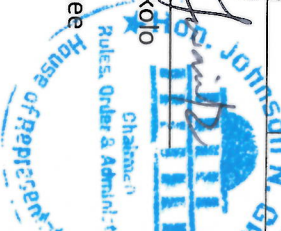
House of Representatives  
Procurement Plan (None SBA National Budget  
Source of Funding: Government of Liberia National Budget  
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL – BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINANCIAL PAYMENT	
PLAN 1	IFB No. GOL.HOR/NCB/001/2022	Stationery	G-4761	Assorted	38,844	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
PLAN 2	IFB No. GOL.HOR/NCB/002/2022	Cleaning Materials	G-4773	Assorted	30,000	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
PLAN 3	IFB No. GOL.HOR/RB/001/2022	Vehicles	G4510	73 Units	3,285,000	RB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
SUB TOTAL					3,353,844													

Signed: Jarwee M. Saywon  
Head Procurement Unit




Approved: Hon. Johnson N. Gwaikolo  
Chairman  
Procurement Committee  
March 14, 2022

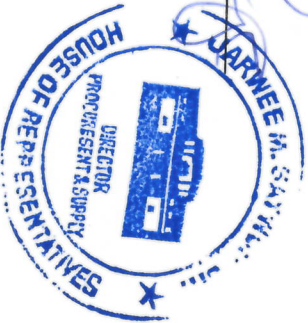




House of Representatives  
Procurement Plan (None SBA National Budget  
Source of Funding: Government of Liberia National Budget  
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
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PLAN 4	IFB No. GOL.HOR/NCB/003/2022	Vehicles Spare Parts	G-4530	Assorted	43,425	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
PLAN 5	IFB No.GOL.HOR/NCB/004/2022	Digital Microphone	N8220	42 UNITS	47,750	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
PLAN 6	IFB No. GOL.HOR/RfQ/001/2022	Books	J-5813	20 Units	2,865	RfQ	07/04/22	07/11/22	07/18/22	0725/22	08/01/22	08/08/22	08/15/22	08/22/22	N/A	N/A	12/31/22	
UPDATE																		
ACTUAL																		
SUB TOTAL					94,040													

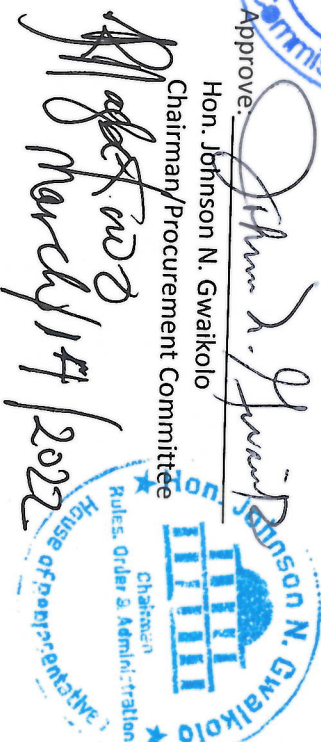
Signed:   
Jarwee M. Saywon  
Head of Procurement Unit



Mar- 4, 2022

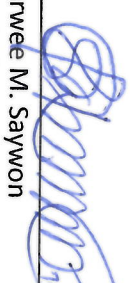


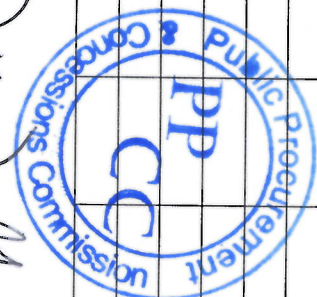
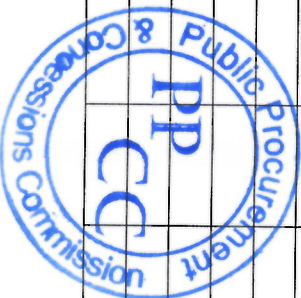
Approve:   
Hon. Johnson N. Gwarkolo  
Chairman/Procurement Committee




House of Representatives  
Procurement Plan (None SBA National Budget  
Source of Funding: Government of Liberia National Budget  
Fiscal Year: 2022


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
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	PLAN 7	IFB No. GOL.HOR/NCB/00 5/2022	Generator Spare Parts	G-4659	10 Units	43,425	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22
	UPDATE																	
	ACTUAL																	
	PLAN 8	IFB No. GOL.HOR/NCB/00 6/2022	Food Stuff	N-7990	Assorted	11,460	NCB	01/05/22	01/12/22	01/19/22	02/14/22	03/14/22	03/21/22	03/28/22	04/04/22	N/A	N/A	12/31/22
	UPDATE																	
	ACTUAL																	
					SUB TOTAL	54,885												
					GRAND TOTAL	3,502,769												

Signed:   
Jarwee M. Saywon  
Head of Procurement Unit



Approve:   
Hon. Johnson N. Gwaikolo  
Chairman/Procurement Committee



  
Mar 14, 2022

  
Mar 14, 2022