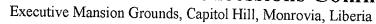


## Republic of Liberia

## Public Procurement & Concessions Commission





Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1501/'2020

August 21, 2020

Hon. Emmanuel D. Nyeswa DIRECTOR-GENERAL Internal Audit Agency Republic of Liberia

Dear Hon. Nyeswa:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Internal Audit Agency's Core and Non SBA Procurement Plans for FY 2020/2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in <a href="framework agreements">framework agreements</a> for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <a href="http://ppcc.gov.lr/vr/index.php/documents">http://ppcc.gov.lr/vr/index.php/documents</a>

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for IAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincer

Jargbe Roseline N

JAVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

INTERNAL AUDIT AGENCY
PROCUREMENT PLAN (Core budget)
Source of Funding: Government of Liberia
Fiscal year: 2020/2021

HELMICAL   PREP. OF BID   APPROVAL   CONTRACT   ADVANCE   INVITATION   SUBMISSION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   ADVANCE   INVITATION   SUBMISSION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   ADVANCE   INVITATION   SUBMISSION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   ADVANCE   INVITATION   ADVANCE   INVITATION   ADVANCE   INVITATION   PC APPROVAL   CONTRACT   ADVANCE   ADVANCE   INVITATION   ADVANCE   INVITATION   ADVANCE   INVITATION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   ADVANCE   INVITATION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   ADVANCE   INVITATION   PC APPROVAL   CONTRACT   ADVANCE   INVITATION   PC APPROVAL   PARMISTON   PA	TECHNOL   COUNTE		2										0	\$172,230.90		4	GRAND TOTAL		Cardy Contraction Control	
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Approved by: EMIMANUEL I

Prepared by:

Isaac T. Charleson
PROCUREMENT DIRECTOR

EMMANUEL B. NYESWA
HEAD OF ENTITY/CHAIRMAN PC

ate: 7/21/20

4. ROJE 08/19/2020

## INTERNAL AUDIT AGENCY **Explanatory Notes** FY2020/2021 Procurement Plan

ω	2	_	NO.	CORE B	4		3.	2	_	NO.	Core Bu	2		1	NO.
N/A	N/A	A	PACKAGE CODE	BUDGET - GOL (Not listed in the Procurement Plan)	IFB No. IAA/NCB/003/20/21		IFB No. IAA/NCB/002/20/21	IFB No. IAA/NCB/001/20/21	IFB No. IAA/RB/001/20/21	PACKAGE CODE	Core Budget - GOL	IFB No. IAA/SBA/RB/002/20/21	IAA/SBA/RB/001/20/21	IFB No.	NO. PACKAGE CODE
Operational Expenses	Workshop, Conference, Seminars	Audit 1 ccs	Andit East	the Procurement Plan)	Computer supplies & ICT services	Machinery, Equipment & Furniture	Repair & Maintenance:	Stationery & Supplies	Fuel & Lubricants	CONTRACT PACKAGE		Printing, Binding Publications		Cleaning Materials	CONTRACT PACKAGE
US\$23,700.00 is to finance the cost of incidental expenses through Petty Cash. This is not reflected on the Procurement Plan.	US\$25,000.00 is allotted for the conduct of work, conferences and seminars for IAA Staffs. It is not reflected in the Procurement Plan.	mandated by the Executive into specific areas of concerns. In this situation, the Agency uses its own professional staff to conduct the Audit and prepare reports as appropriate. Not reflected in the procurement plan.	DETAILED DESCRIPTION		US\$65,000.00 is allotted for the acquisition of computers supplies and ICT services.	generator(s). Currently IAA has its presence widely spread out throughout the country and must have reliable vehicles and generator(s).	US\$30,000.00 is allotted to repair and maintain IAA vehicles of various makes and	US\$45,000.00 is the allotment to ensure the timely acquisition of stationery & Supplies for operations and for the production, printing and issuance of various reports.	US\$, 32,230.90 is the allotment for petroleum products to run IAA Generator.	DETAILED DESCRIPTION		US\$ 15,000.00 is allotted for IAA to ensure the timely printing, binding and issuance of Audit Reports.	environment.	US\$16,035.00 is the allotment for IAA to ensure a clean and conducive office work	DETAILED DESCRIPTION

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Apprired by: 7

Prepared by:

Procurement Director Isaac T. Charleson

Emmanuel B. Nyeswa

Chairman/Procurement Committee