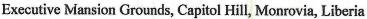


Public Procurement & Concessions Commission





Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0432/'19

July 24, 2019

Hon. Emmanuel B. Nyeswa DIRECTOR GENERAL Internal Audit Agency Republic of Liberia

Dear Hon. Nyeswa:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to acknowledge receipt of your letter dated July 16, 2019 which . sought the approval of the Commission for the Internal Audit Agency SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in framework agreements for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download http://ppcc.gov.lr/vr/index.php/documents

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for IAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagt CHIEF EXECUTIVE

OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Source of Funding: Government of Liberia PROCUREMENT PLAN (Core budget) INTERNAL AUDIT AGENCY Fiscal year: 2019/2020

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Culled of 24,2019

Approved by:

HEAD OF ENTITY/CHAIRMAN PC, ACTING

CLARENCE W. WILLIAMS

Prepared by:

PROCUREMENT MANAGER

Joseph S Neufville

INTERNAL AUDIT AGENCY Explanatory Notes Procurement Plan FY2019/20

(SBA Core Budget - GOL)

NO.	PACKAGE CODE	CONTRACT	DETAILED DESCRIPTION
		PACKAGE	
_	IFB No.	Cleaning Materials	US\$6,000.00 is the allotment for IAA to ensure a clean and conducive office
	IAA/SBA/RFQ/001/19/20		work environment.
2	IFB No.	Printing and Binding	US\$800.00 is the allotment for IAA to ensure the timely printing, binding
	IAA/SBA/RFQ/002/19/20		and issuance of Audit Reports and other documents.
ယ	IFB No.	Newspapers, Books &	US\$660.00 is the allotment for IAA Subscriptions to newspapers and
	IAA/SBA/RFQ/003/19/20	Periodicals	periodicals to ensure continuous information and awareness.
4	IFB No.	Scratch Cards	US\$4,800.00 is the allotment for the acquisition of scratch cards.
	IAA/SBA/RFQ/004/19/20		
5	IFB No.	Repair & Maintenance:	US\$30,000.00 is the allotment to repair and maintain IAA vehicles of
,	IAA/NCB/003/19/20	Machinery, Equipment &	various makes and generator(s). IAA has its presence widely spread out
		Furniture.	throughout the country and must have reliable vehicles and generator(s) services.
)			
Core	Core Budget - GOL		
NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1	IFB No.	Fuel & Lubricants	US\$90,000.00 is the allotment for petroleum products to run IAA vehicles
	IAA/NCB/001/19/20		and generator(s).
2	IFB No.	Computer Supplies & ICT	US\$25,000.00 is the allotment for computer supplies and ICT services.
	IAA/NCB/002/19/20	Services	
3	IFB No.	Stationery	US\$30,000.00 is the allotment to ensure the timely acquisition of stationery
	IAA/NCB/004/19/20		for operations and for the production, printing and issuance of various
			reports and documents.

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CORE BUDGET - GOL (Not listed in the Procurement Plan) S N/A PACKAGE CODE Z/A N/A N/A N/A N/A Supplies Water & Sewage Operational Expenses Office Building Rental & Audit Fees PACKAGE CONTRACT Education Materials & Lease Workshop/Seminar/Confer. US\$75,000.00 is to underwrite the cost of workshops/seminars/conferences US\$1,200.00 is allotted for the payment of water and sewage bills to the Auditing Professionals) etc. abroad to certify 25-50 auditors of IAA Staff. software for CIA (Certified Internal Auditors), CGAP (Certified Government abroad. About 20% is earmarked for acquisition of air-tickets while 80% is situation, the Agency uses its own professional staff to conduct the Audit and Cash. This is not reflected on the Procurement Plan. US\$11,816.00 is to underwrite the cost of incidental expenses through Petty Congo Town, Monrovia, Liberia. US\$75,000.00 is the allotment for the rental of IAA Head office in Oldest US\$8,000.00 for the acquisition/subscription of professional training prepare reports as appropriate. Not reflected in the procurement plan. for per-diems, registrations and fees for workshops/seminars/conferences. (MACs) mandated by the Executive into specific areas of concerns. In this US\$100,000.00 is the allotment for the conduct of special audits of entities DETAILED DESCRIPTION Liberia Water & Sewage Corporation.

Prepared by: _

roseph S. Neufville

Procurement Manager

THEY 24 200 .

Approved by:

Clarence W. Williams

Date: 07/16/2019

Chairman/Procurement Committee, Acting

