



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0330/24'**

June 20, 2024

Cllr. T. Dempster Brown

CHAIRPERSON

Independent National Commission on Human Rights

Russel Avenue, 20th Street Sinkor

Monrovia, Liberia

Dear Cllr. Brown:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Independent National Commission on Human Rights (INCHR) Annual Procurement Plan. Following thorough review, the Commission hereby approves the INCHR's annual procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the INCHR that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states *"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Hon.)

CHIEF EXECUTIVE OFFICER



Inter-Office Memorandum

Public Procurement and Concessions Commission
Executive Mansion Grounds,
Capitol Hill

To: Hon. Bodger Scott Johnson
Executive Director/ Chief Executive Office

Thru: Himmie E. Langford
Director, CMD

From: Emmanuel Holder
Compliance Officer

Date: June 19, 2024

SUB: **Independent National Commission on Human Rights submission of FY 2024 procurement plan for review and approval**

The Independent National Commission on Human Rights submitted its procurement plan for fiscal year 2024 for review and subsequent approval in compliance with Section 40 (2,3) of the PPCA.

The INCHR submitted the following documents for review:

- Cover Letter
- PSIP SBA Procurement Plan
- PSIP Non-SBA Procurement Plan
- Explanatory Notes
- List of procurement committee members
- List of procurement unit members
- Copy of Budget

Recommendation:

Considering the above it is recommended:

- that the commission approve the procurement plan of the Independent National Commission on Human Rights for fiscal year 2024.

Josephine Gelescia
June 19, 2024
4:35 PM



Office of the Chairperson

Independent National Commission On Human Rights



Hon. Bodger Scott Johnson
Chief Executive Director
Public Procurement and Concession Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

June 13, 2024

RE: SUBMISSION OF PROCUREMENT PLAN

Dear Hon. Johnson:


I present to you warm greetings on behalf of the Independent National Commission on Human Rights.

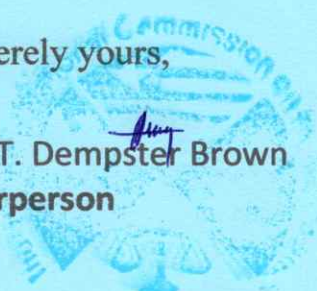
Consistent with Section 40 of the PPCA, the Independent National Commission on Human Rights herewith submits its SBA & PSIP budget procurement plans along with the explanatory notes for your approval.

I look forward to a timely response from you as soon as possible.

Thank you for your cooperation.

Sincerely yours,


Cllr. T. Dempster Brown
Chairperson



*Received -
Theophilus S. B. Kollie
June 17, 2024
Time: 11:24 AM*