

## **DOCUMENTS SUBMITTED**

1. COVER LETTER
  2. 1<sup>st</sup> & 2<sup>nd</sup> QUARTER PROCUREMENT REPORTS
  3. ANNEX A. SUMMARY TABLE
  4. COPY OF 2023 APPROVED PROCUREMENT PLAN
  5. PROCUREMENT COMMITTEE MEETING MINUTES
  6. COPIES OF SIGNED CONTRACTS
  7. COPIES OF NOTIFICATION OF AWARD LETTERS
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*Office of the  
Chief Executive Officer*

Date: August 2, 2023

**Hon. Bodger Scott Johnson**  
**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Johnson,

The Procurement Committee of the John F. Kennedy Medical Center herewith submits to your office its First and Second Quarters (1<sup>st</sup> & 2<sup>nd</sup> Quarters) Procurement Reports for the Calendar Year 2023.

This report summarizes the procurement activities implemented at the John F. Kennedy Medical Center for the period (January to June 2023).

Kind Regards.

Sincerely yours,



FROM THE OFFICE OF  
THE GENERAL  
EXECUTIVE  
Dr. Jerry F. Brown, FLCS, MD, MPH, BSC.  
Chief Executive Officer/ Chair Procurement Committee

P.O. Box 1973 • Tubman Boulevard • Sinkor, Monrovia • Montserrado County • Republic of Liberia

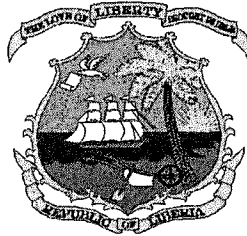
**66 Building a Strong, Viable and Healthy Nation 99**

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Josephine Gelescia  
Aug 8 11, 2023  
9:24 AM

# REPUBLIC OF LIBERIA

## John F. Kennedy Medical Center



1<sup>st</sup> and 2<sup>nd</sup> Quarters Procurement Report for  
Calendar year 2023

For the period (January –June 2023)

Date of Submission: August 2, 2023

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procurement report.....

**1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit this Procurement Report for the First and Second Quarter of 2023 Calendar Year for your review and consideration.

During the period under review, the John F. Kennedy Medical Center advertised Sixteen (16) contract packages out of the twenty- nine (29) contract packages captured on our approved procurement plan for the period under review. The breakdown for the twenty-nine (29) contract packages are as followed:

**Non-SBA (GOL& Fees for Service (FFS).....Thirteen (13) packages**  
**SBA-(GOL & Fees for Service (FFS) ..... Fourteen (14) packages**  
**Special Project--(GOL).....Two (2) packages**

Out of the thirteen (13) **Non-SBA** Contract Packages on our approved Procurement Plan, we advertised ten (10) Contract Packages two **ICB** and eight (8) **NCB** thus far. The two (2) **ICB** include (Laboratory Consumables and Medical Drugs & Medicines). The eight (8) (**NCB**) contract packages include: (**Computers & its Accessories, Food Stuff, Electrical Materials, Vehicle Spare Parts, Air Condition & Accessories, Generator Spare Parts, Plumbing Materials, Furniture& Fixture**). Also, there were two (2) **NCB** contract packages that bidder did not respond to. These include (**Generator Spare Parts and Air Condition & Accessories**).

Henceforth, the remaining three Contract Packages on the **SBA** Plan that were not advertised include one **NCB** (Repair & Maintenance Civil Work) and two **RB** (Oxygen Cylinder Refill and Assorted Medical Equipment).

Furthermore, for the **SBA**, out of the fourteen (14) approved contract packages on our Procurement Plan, three (3) contract packages were advertised using **NCB** Method. They include: (**Printing & Binding, Stationery and Cleaning Materials**). In addition, other procurement methods were applied in line with the approved procurement plan as depicted below:

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1) Restricted Bidding (**RB**) method to procure Petroleum Products and one (1) Request for Quotation (**RFQ**) Method for Vehicles Insurance Service during the period under review.

Meanwhile, the remaining nine Contract Packages on the SBA Plan that were not advertised include four **NCB** (Vehicle Repairs & Maintenance Services; Carriage Haul & Freight; Generator Repairs and Maintenance Services and Repair & Maintenance of Machinery and Equipment); two **RB** (Air Tickets and Repair Maintenance ICT Equipment); two **RFQ** (Publication Services and Vehicle Rental & Lease) and one **SS** (Internet Connectivity).

As for Special Project, the Government of the Republic of Liberia is yet to make funding available for the procurement process to begin.

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## **2.0 Challenges**

Due to the current economic constraint, the Medical Center is heavily challenged in meeting with the payment deadline for Supplier of goods, works and services because of its limited Operational Resources. In so doing, some vendors that the Medical Center signed contract with, are refusing to supply the Medical Center whenever Purchase Order (PO) are raised. Sometimes, when Purchase Orders are raised, they demand for payment upon delivery is made.

Additionally, there are some critical issues affecting the Medical Center that need to be captured. These issues rang from logistics, financial waivers or Gratis and delay of vendor's payment.

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### **3.0 Recommendations**

Based on the amount allocated by the Government of Liberia for the 2023 calendar year to the Medical Center, the Center is constrained in meeting up with some of its basic needs in a timely manner. As a result of the above mentioned, timely quality health care delivery is a huge challenge in most cases.

In this regard, we are kindly recommending that the Government of Liberia provides additional funding to increase the budgetary allotment to improve the smooth operation of the Medical Center.





4.0 Annexes:


Annex A: Summary Table

General Information
John F. Kennedy Medical Center
Quarterly Procurement Report: 1 <sup>st</sup> & 2nd Quarters
First and Second Quarters, 2023


SPECIFIC INFORMATION														First and Second Quarters 2023				
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Service Provider PCC VR Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFB No. JFk/ICB/0 02/2023	Drugs & Medical Consumables (Lot 1)	ICB	GOL	02/17/2023	03/23/2023	8	May 9, 2023	\$210,000 .00	Entrance Pharmace utical& Research enter	Foreign Firm	Mr. Justice Essuman	----	5/18/23	-----	12/29/2 3	-----	
2	IFB No. JFk/ICB/0 02/2023	Drugs & Medical Consumables (Lot 2)	ICB	GOL	02/17/2023	03/23/2023	8	May 9, 2023	\$250,000 .00	Pharma nova Ltd.	Foreign Firm	Mr. Anurag Tripathi		5/18/23		12/29/2 3		
3	IFB No. JFk/ICB/0 02/2023	Drugs & Medical Consumables (Lot 3)	ICB	GOL	02/17/2023	03/23/2023	8	May 9, 2023	\$155,000 .00	G2 Pharmacy	Current	Jiendra k. Harchand ani		5/18/23		12/29/2 3		
4	IFB No. JFk/ICB/0 02/2023	Drugs & Medical Consumables (Lot 4)	ICB	GOL	02/17/2023	03/23/2023	8	May 9, 2023	\$100,000 .00	G2 Pharmacy	Current	Jiendra k. Harchand ani		5/18/23		12/29/2 3		

5	IFB No. JFK/ICB/0 02/2023	Drugs & Medical Consumables (Lot 5)	ICB	GOL	02/17/2023	03/23/2023	8	May 9, 2023	\$156,000.00	G2 Pharmacy	Current	Jitendra k. Harchandani		5/18/23		12/29/23		
6	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 1)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$109,320.00	Biomedical Link	Current	Mr. Vannuyen Traore	-----	5/18/23	-----	12/29/23	-----	--
7	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 2)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$58,581.84	DCL	Current	Ugbebu Stephen		5/18/23		12/29/23		
8	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 3)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$100,556.00	Biomedical Link	Current	Mr. Vannuyen Traore		5/18/23		12/29/23		
9	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 4)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$46,233.96	DCL	Current	Ugbebu Stephen		5/18/23		12/29/23		
10	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 5)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$2,611.20	DCL	Current	Ugbebu Stephen		5/18/23		12/29/23		
11	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 6)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$150,250.00	Biomedical Link	Current	Mr. Vannuyen Traore		5/18/23		12/29/23		
12	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 7)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$30,020.00	DCL	Current	Ugbebu Stephen		5/18/23		12/29/23		
13	IFB No. JFK/ICB/0 02/2023	Laboratory Consumables (Lot 8)	ICB	GOL	02/17/2023	03/23/2023	4	May 10, 2023	\$64,000.00	SISIE INC.	Current	Sisie Choi		5/18/23		12/29/23		
14	IFB No. JFK/NCB/0 03/2023	Food Stuff (Supermarket)	NCB	GOL	01/11/23	02/09/23	1	April 17, 2023	\$88,573.00	ASM/AR Brothers	Current	Jack Asmar	----	4/17/23	----	12/29/23	-----	--
15	IFB No. JFK/NCB/0 03/2023	Food Stuff (Local Food)	SS	GOL			1	April 17, 2023	LRD\$3,257,600.00	Gedoh Local Food	Current	Gedoh Korfeh		4/17/23		12/29/23		
16	IFB No. JFK/NCB/0 05/2023	Electrical Materials	NCB	GOL	01/11/23	02/09/23	1	unsuccessful	-----	-----	----	-----	----	-----	-----	-----	----	--
17	IFB No. JFK/NCB/0 09/2023	Furniture & Fixture	NCB	GOL	01/11/23	02/08/23	2	April 17, 2023	\$23,000.00	United Office Supplies	Current	Mr. Lavash Kewalramani	Hassan Bitar	4/17/23		12/29/23	---	--

18	IFB No. JFK/NCB/0 7/2023	Generator Spare Parts	NCB	GOL	01/11/23	02/14/23	None	-----	-----	----	----	-----	-----	-----	-----	-----	-----
19	IFB No. JFK/NC B/008/2023	Plumbing Materials	NCB	GOL	01/11/23	02/09/23	1	unsuccessful	-----	-----	----	----	-----	-----	-----	-----	-----
20	IFB No. JFK/NCB/0 05/2023	Vehicle Spare Parts	NCB	GOL	01/11/23	02/13/23	2	4/17/23	\$24,980. 00	Auto Care Center	Current	Mr. Samah Ismail	-----	4/17/23	-----	12/29/2 3	-----
21	IFB No. JFK/NCB/0 02/2023	Computer & Its Accessories (Lot 1)	NCB	GOL	01/11/23	02/08/23	4	4/17/23	\$35,000. 00	United Office Supplies	Current	Mr. Lavash Kewalram ani	Hassan Bittar	4/17/23	-----	12/29/2 3	-----
	IFB No. JFK/NCB/0 02/2023	Toner & Cartridges (Lot 2)	NCB	GOL	01/11/23	02/08/23	4	02/08/23	\$55,000. 00	Office Express	Current	Mr. Naji Abou Hassan		4/17/23		12/29/2 3	
22	IFB No. JFK/NCB/0 06/2023	Air Condition & Its Accessories	NCB	GOL	01/11/23	02/08/23	None	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
23	IFB No. JFK/NCB/0 08/2023	Printing & Binding	NCB	GOL	01/11/23	02/10/23	3	4/17/23	\$51,721. 00	Vision Printz	Current	Mr. Melvin K. Reed	-----	4/17/23	-----	12/29/2 3	----
24	IFB No. JFK/NCB/0 05/2023	Stationery	NCB	GOL	01/11/23	02/10/23	1	Unsuccessful	-----	----	-----	-----	-----	-----	-----	-----	-----
25	IFB No. JFK/NCB/0 02/2023	Cleaning Materials	NCB	GOL	01/11/23	02/10/23	1	4/17/23	\$138,440 .00	ATCO INC.	Current	Richard Gibson	-----	4/17/23	-----	12/29/2 3	-----
26	IFB No. JFK/RB/00 2/2023 (Lot 1)Coupon	Petroleum Products (Lot 1)	RB	GOL	01/11/23	01/25/23	3	4/17/23	\$192,730 .00	Petro Trade	Current	A Karen Kanneh		4/17/23		12/29/2 3	
27	IFB No. JFK/RB/00 2/2023	Petroleum Products (Lot 2) Bulk Diesel	RB	GOL	01/11/23	01/25/23	3	4/17/23	\$157,500 .00	Nexium Petroleum	Current	Esther G. Nuefville	-----	4/17/23	-----	12/29/2 3	----
28	IFB No. JFK/RFQ/0 02/2023	Vehicle Insurance	RFQ	GOL	4/12/23	4/26/23	2	6/123	\$3,589.0 0	NICOL Insurance	State Owned Enterprise	Mr. Sam Manneh		6/2/23		5/31/24	

Prepared by:   
Telewoda T. Kennedy  
Deputy Procurement Director

Date: Aug 2, 2023

Approved by:   
Dr. Jeffery F. Brown  
Head of Entity/Chairman PC  
THE SENIOR  
ADMINISTRATOR

Date: 24 Aug 2023

**Annex B: Copies of the quarterly actualized procurement plans**

*[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]*

**Annex C: Copies of notice of award**

*[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]*

**Annex D: Copies of signed contracts**

*[Attach copies of all contracts signed during the quarter]*

**Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report**

*[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]*