



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0206/25'

January 23, 2025

Dr. Linda A. Birch  
**CHIEF MEDICAL OFFICER**  
John F. Kennedy Memorial Medical Center  
Monrovia, Liberia

Dear Dr. Birch:

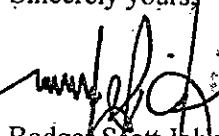
**Subj: REQUEST FOR NO OBJECTION TO USE THE SOLE SOURCE METHOD OF PROCUREMENT TO AWARD CONTRACT TO ROCKSTONE FOR THE CONSTRUCTION OF TWO CT SCAN MACHINE UNIT**

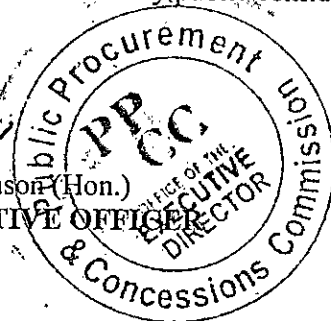
We present our compliments and wish to acknowledge receipt of your communication dated January 22, 2025, which sought the approval of the Commission for John F. Kennedy Memorial Medical Center (JFK) justified and provided additional documents for the use the Sole Source Method of Procurement to award contract to Rockstone for the construction of two Units of CT Scan Machine at an estimated cost of one hundred sixty thousand four hundred fifty United States Dollars fifty cents (US \$160,045.50).

The Commission upon thorough review of your documentation submitted reveals that your request was accompanied with adequate documentation and is in keeping with section 55 of the PPCA, 2010. Therefore, the Commission hereby grants an approval to the John F. Kennedy Memorial Medical Center (JFK) to use the sole source method of procurement to award contract to **Rockstone** for the construction of two Units of CT Scan Machine at the above estimated costs.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Bodger Scott Johnson (Hon.)  
CHIEF EXECUTIVE OFFICER



January 7, 2025

**Hon. Bodger Scott Johnson**

Executive Director

Public Procurement & Concession Commission (PPCC)

Capitol Hill

Monrovia, Liberia

Dear Hon. Johnson:

**Subject: Request for "NO OBJECTION" for the use of Sole Source Procurement Method.**

We wish to seek approval of "**Sole Source Procurement Method**" for the Construction of CT Scan Machines Unit in the compound of the Medical Center to ROCKSTONE. The estimated cost for the Construction of this Unit is One **Hundred Sixty Thousand United States Dollars (US \$160,000.00)**

As the largest referral Medical Center in Liberia, our only CT Scan machine shutdown due to software "malfunction" and for over five months, we have been unable to provide CT services to our patients. Fortunately, and surprisingly, a philanthropist from Italy sent the Medical Center a 2009 model CT machine. Considering the surprising nature regarding the arrival date of the machine, there were no window to properly plan for annex construction. we are challenged with space to keep and install the CT Machines. Due to the high level of radiation emitted by the machine, its current location poses a serious health risk to both staff and patients. The Environment Protection Agency (EPA) had reviewed the situation and has recommended the immediate relocation of the machine to a suitable, secure location to prevent any exposure to harmful radiation. Given the age and specialized requirements of the CT Scan machine, the best and most viable solution is to construct a purpose-built facility to house it. The construction of this building will address the safety concerns highlighted by the EPA and ensure that the CT Scan machine can be operated safely.

Furthermore, we have also been informed by the Minister of Health, Dr. Louise M. Kpoto about the arrival of another CT purchased for the Medical Center at the end of February, 2025. Based on the above mentioned and in accordance with Section 55 (1) (d) of the PPCA, we are kindly requesting the approval of Sole Source for an immediate construction of a CT Unit.

As demystified in the attached Technical Drawing and Bill of Quantity (BOQ), the unit will be built with "Lead" walls, doors and glasses. The foundation will be constructed to withstand a five-storey building. It's designed to house two CT Scan Machines, doctor offices, patients changing rooms, bathrooms, control rooms etc.

Considering the Medical Center financial constraints, ROCKSTONE had agreed to pre-finance the project with a payment term of ten (10) months.

John Sambo  
TIME 9:54am  
Jan 9/2025

In light of the above considerations, we believe that granting sole source approval for this specialized and critical unit construction will ensure that the JFKMC continue to provide affordable healthcare services. We respectfully request your favorable consideration of this request and approval to proceed with the construction process.

Again, thanks to your honorable office as you continue to guide the procurement process towards achieving accountability and value for money.

Sincerely Yours,

  
Dr. Linda A. Birch, MD  
Chief Executive Officer (CEO)  
John F. Kennedy Medical Center  
Cell#: +231-776-535-462  
Email: [aramintabirch2018@gmail.com](mailto:aramintabirch2018@gmail.com)

**Attached:** Addendum (001) Special Project Procurement Plan, Explanatory Notes, Bill of Quantity, Technical Drawing, and Scope of Work



**JOHN F. KENNEDY MEDICAL CENTER**  
**SPECIAL PROJECT PROCUREMENT PLAN**  
**Source of Funding: Internal Generated Revenue**  
**Budget Period/Fiscal year: JANUARY –March 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No: JFK/SP/SS/001/2025	Construction of CT Scan Machines Units	J-6120	1 Firm	\$ 160,000.00	SS	12/27/24	1/3/25	1/13/25	1/16/25	1/28/25	2/3/25	2/7/25	2/12/25	N/A	12/15/25	12/31/25	
UPDATE																			
ACTUAL																			
TOTAL						\$160,000.00													

Prepared by: PP Kennedy  
 Telewoda T. Kennedy / Procurement Director

Date: Jun 8, 2025

Approved by: L. Birch  
 Dr. Linda A. Birch C.E.O / Chair. Proc. Committee

Date: 08/01/25

**JFK MEMORIAL MEDICAL CENTER**

FROM THE OFFICE OF  
**THE CEO/CA**



15810  
1/24/25

Name of Entity: JOHN F. KENNEDY MEDICAL CENTER  
Special Project Procurement Plan Explanatory Notes  
Calendar Year: January -March 2025

CORE BUDGET			
Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO.JFK/SS/001/2025	Construction of CT Scan Machines Unit	This contract package is intended to construct a CT Scan Machine Unit at the Medical Center. This Unit will be used to serve as multi-purpose building to house two CT Scan Machines. It will be built with "lead" to withstand high radiations. The foundation of the Unit will be enforced to handled five storey building. Funding for this project will come from the Internal Generated Revenue.

Prepared By: pp Telewoda  
Telewoda T. Kennedy  
Procurement Director

Date: January 8, 2025

Approved By: Dr. Linda A. Brich  
Dr. Linda A. Brich  
Head of Entity/Chairman Proc. Committee

Date: 08/01/25

FROM THE OFFICE OF  
THE CEO:GA

11/24/25

