

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357



Ref. PPCC/RL/CEO/1430/20

September 4, 2020

Dr. Jerry F. Brown

CHIEF EXECUTIVE OFFICER

John F. Kennedy Memorial Medical Center
Republic of Liberia

Dear Dr. Brown:

Subject: **PROVISIONAL APPROVAL OF JFK's DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the John F. Kennedy Memorial Medical Center (JFK) SBA and Non SBA Procurement Plans for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for JFK's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours,


Jargbe Roseline Nagbe Kowo (Atty).

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia

Source of funding: GOL/ INTERNALLY GENERATED REVENUE

Fiscal Year: 2020/2021

[illegible]

Approved by:  DR. JERRY F. BROWN
Dr. Jerry F. Brown C.E.O. / Chair, Prog. Committee

DR. JERRY F. BROWN
Chair, Proc. Committee
FROM THE OFFICE OF
THE GENERAL
ADMINISTRATOR

Date: 27/Aug/2020

Z. Lewis Dr
9/03/20

September 4/2020

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Years: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCU REME NT METH OD	TECHNICAL SPECS/BOQ /DRAWING S	PREP. OF BID DOCUMENT T	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSI ON OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVAN CE PAYME NT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARK
PLANNE D	3	IFB No: JFK/N\ICB/002/20/21	Medical Drugs/Medicine	G-4772	Assorted	\$908,200.00	ICB	6/15/2020	6/19/2020	6/25/2020	6/30/2020	7/29/2020	8/3/2020	8/7/2020	8/13/2020	N/A	6/16/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	4	IFB No: JFK/NCB/002/20/21	Food Stuffs (Supermarket Food)	G-4711	Assorted	\$100,000.00	NCB	6/16/2020	6/22/2020	6/26/2020	7/1/2020	7/30/2020	8/4/2020	8/10/2020	8/14/2020	N/A	6/17/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	5	IFB No: JFK/NCB/003/20/21	Electrical Materials	G-4759	Assorted	\$70,000.00	NCB	6/17/2020	6/23/2020	6/29/2020	7/1/2020	7/31/2020	8/5/2020	8/11/2020	8/17/2020	N/A	6/18/2021	6/30/2021	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$1,078,200.00													

Prepared by: [Signature] Date: Aug 27, 2020
Vashta J. Warner / Procurement Director
Approved by: [Signature] Date: 27/Aug/2020
Dr. Jerry F. Brown C.E.O / Chief Executive Officer
THE GENERAL ADMINISTRATOR

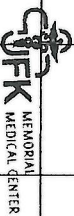
[Signature]
9/03/20

[Signature]
September 4, 2020

**JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)**

Source of funding: COL/ INTERNALLY GENERATED REVENUE

Fiscal Year: 2020/2021

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BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNE D	6	IFB No: JFK/NCB/004/20/21	Vehicles Spare Parts	G-4520	Assorted	\$15,000.00	NCB	6/17/2020	6/23/2020	6/29/2020	7/1/2020	7/31/2020	8/5/2020	8/11/2020	8/17/2020	N/A	6/18/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	7	IFB No: JFK/RB/001/20/21	Generator Repairs and Maintenance Services	C-3314	1 Firm	\$16,000.00	RB	6/15/2020	6/19/2020	6/25/2020	6/30/2020	7/14/2020	7/24/2020	7/31/2020	8/6/2020	N/A	6/14/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	8	IFB No: JFK/NCB/005/20/21	Purchase of Air Conditions and its accessories	C-3314	Assorted	\$18,000.00	NCB	6/18/2020	6/24/2020	6/30/2020	7/3/2020	8/3/2020	8/7/2020	8/12/2020	8/18/2020	N/A	6/21/2021	6/30/2021	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$49,000.00													
 JFK MEMORIAL MEDICAL CENTER																			

Prepared by:

Vashta J. Warner/Procurement Director

Date:

Aug 27, 2020

Approved by:

Dr. Jerry F. Brown / Chair of the Committee

Date:

27/Aug/2020

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year: 2020/2021

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	9	IFB No: JFK/RB/002/20/21	Generator Spare Parts	C-3314	Assorted	\$ 12,000.00	RB	6/18/2020	6/24/2020	6/30/2020	7/3/2020	8/3/2020	8/7/2020	8/12/2020	8/18/2020	N/A	6/22/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	10	IFB No: JFK/NCB/006/20/21	Plumbing Materials	G-4660	Assorted	\$ 39,000.00	NCB	6/19/2020	6/25/2020	7/1/2020	7/6/2020	8/4/2020	8/10/2020	8/14/2020	8/20/2020	N/A	6/23/2021	6/30/2021	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$51,000.00													

Prepared by: [Signature] Date: Aug 27, 2020

Vashta J. Warner Procurement Director

Approved by: [Signature] Dr. Jerry F. Brown C.E.O. Chair, Proc. Committee

ADMINISTRATOR

Date: 27 Aug 2020

[Signature]
9/23/20


[Signature]
Sept 4, 2020

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year: 2020/2021

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	11	IFB No: JFK/NCB/007/20/21	Furniture and Fixtures	C-3314	Assorted	\$ 25,000.00	NCB	6/22/2020	6/26/2020	7/2/2020	7/6/2020	8/5/2020	8/11/2020	8/21/2020	8/28/2020	N/A	6/21/2021	6/30/2021	
UPDATE																			
ACTUAL																			
PLANNE D	12	IFB No: JFK/RB/003/20/21	Oxygen Cylinders Refill	G-4772	480 btis @ \$35.00	\$16,800.00	RB	6/19/2020	6/25/2020	7/1/2020	7/6/2020	7/27/2020	8/3/2020	8/6/2020	8/10/2020	N/A	6/22/2021	6/30/2021	
UPDATE																			
ACTUAL																			
Grand Total Core Budget						\$1,992,000.00													

Prepared by:  Date: Aug 27, 2020
Vashta J. Warner /Procurement Director

Approved by:  Date: 27/Aug/2020
DR. JERRY F. BROWN
FROM THE OFFICE OF THE GENERAL ADMINISTRATOR


9/25/20


9/25/20