



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0690/'19

September 30, 2019

Hon. Dama Yekeson-Koffa
DEPUTY CEO FOR ADMINISTRATION
John F. Kennedy Medical Center
Republic of Liberia

Dear Hon. Koffa:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the John F. Kennedy Medical Center SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for JFK's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely, Yours


Jargbe Rosefide Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year: 2019/2020

Provisional

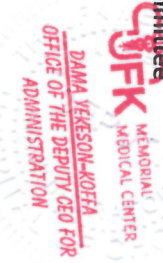
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCU REMEN T METHO D	TECHNICAL SPECS/BO Q/DRAWIN GS	PREP-OF BID DOCUMENT T	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSIO N OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMEN T (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT	REMAI
1	1	IFB No: JFk/RB/001/19/20	Generator Repairs and Maintenance Services	C-3314	1 Firm	\$11,000.00	RB	6/17/2019	6/20/2019	6/25/2019	7/1/2019	7/29/2019	8/5/2019	8/9/2019	8/12/2019	N/A	6/26/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNED	2	IFB No: JFk/NCB/001/19/20	Generator Spare Parts	Assorted	\$ 12,000.00	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNED	3	IFB No: JFk/NCB/002/19/20	Purchase of Computer and its Accessories	Assorted	\$ 92,000.00	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2019	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/23/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
SUB TOTAL						\$115,000.00													

Prepared by: *[Signature]* Date: *August 26, 2019*
Vashta J. Warner/ Procurement Director

Approved by: *[Signature]* P.P.
Dr. Jerry F. Brown C.E.O / Chair, Proc. Committee

Date: *August 28, 2019*
[Signature]

[Signature]
Seal of the Commonwealth of Massachusetts
September 20, 2019



09/30/19
[Signature]

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

Provisional

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
	4	IFB No: JFK/NCB/003/19/20	Laboratory Consumables	G-4772	Assorted	\$ 490,000.00	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNE D	5	IFB No: JFK/RFQ/001/19/20	Vehicles Spare Parts	G-4530	Assorted	RFQ	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	8/18/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNE D	6	IFB No: JFK/NCB/004/19/20	Medical Drugs/Medicine	G-4772	Assorted	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2020	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/22/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
SUB TOTAL						\$1,460,000.00													

Prepared by: Vashta J. Warner/ Procurement Director Date: August 26, 2019

Approved by: Dr. Jerry F. Brown C.E.O / Chair, Proc. Committee

Date: August 29, 2019



Signature
September 30, 2019

Signature
09/30/19

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

Provisioned

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
	PLANNE D	IFB No: JF/NCB/005/19/20	Food Stuffs (Supermarket Food)	G-4711	Assorted	\$107,000.00	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNE D	IFB No: JF/NCB/006/19/20	Purchase of Building Materials	G-4663	Assorted	\$ 144,000.00	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2020	7/25/2019	7/28/2019	8/12/2019	8/19/2019	N/A	6/23/2019	6/30/2020	
	UPDATE																		
	ACTUAL																		
		SUB TOTAL					\$ 251,000.00												

Prepared by: Vashta J. Warner/ Procurement Director Date: August 26, 2019

Approved by: Dr. Jerry F. Brown C.E.O / Chairman, Proc. Committee

Date: August 28, 2019

[Signature]

ATTN: September 30, 2019

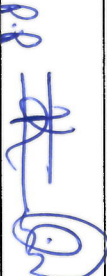
DANA YEKSON-KOFFA
OFFICE OF THE DEPUTY CEO FOR
ADMINISTRATION


R. Naghewo
09/30/19

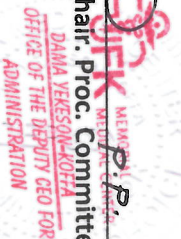
JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: COL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

Provisional


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCU REMEN T METHO D	TECHNICAL SPECS/BO Q/DRAWI NGS	PREP. OF BID DOCUMENT T	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTAN CE & FINAL PAYMENT	REN K
	PLANNE D 9	IFB No: JFK/NCB/007/19 /20	Repair & Maintenance of Machinery & Equip	C-3312	1 Firm	\$ 25,000.00	NCB	6/17/2019	6/20/2019	6/25/2019	7/1/2019	7/30/2019	8/6/2019	8/13/2019	8/19/2019	N/A	6/16/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNE D 10	IFB No: JFK/NCB/008/19 /20	Furniture & Fixtures	G-4659	Assorted	\$ 41,500.00	RFQ	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	8/18/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
	PLANNE D 11	IFB No: JFK/NCB/009/19 /20	Purchase of Air Conditioners & Accessories	G-4751	Assorted	\$ 41,500.00	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2020	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/22/2020	6/30/2020	
	UPDATE																		
	ACTUAL																		
SUB TOTAL						\$ 108,000.00													

Prepared by:  Date: August 26, 2019

Approved by:  Dr. Jerry F. Brown C.E.O / Chair, Proc. Committee




September 30, 2019


August 28, 2019
8/30/19

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: COL/ INTERNALLY GENERATED REVENUE
Fiscal Year: 2019/2020

Prousinel

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROC UREM ENT METH OD	TECHNICAL SPECS/BO Q/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSIO N OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMEN T (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT	REMA	
PLANNED 12	IFB No: JFK/NCB/010/19/20	Repairs & Maintenance of Non-Residential Buildings	F-4100	Assorted	\$ 20,000	NCB	6/17/2019	6/20/2019	6/25/2019	7/1/2019	7/11/2019	7/15/2019	7/19/2019	7/24/2019	N/A	6/16/2020	6/30/2020		
UPDATE																			
ACTUAL																			
SUB TOTAL					\$20,000.00														
GRAND TOTAL CORE BUDGET					\$ 1,954,000														

* Prepared by: [Signature] Date: August 26, 2019
Vashta J. Warner/ Procurement Director
Approved by: [Signature] Date: August 28, 2019
Dr. Jerry F. Brown C.E.O./Chair, Proc. Committee

[Signature]
Secretary
September 3, 2019



[Signature]
6/30/19

Name of Entity: JOHN F. KENNEDY MEDICAL CENTER
Procurement Plan Explanatory Notes
Fiscal Year: 2019/2020

CORE BUDGET			
Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No: JFK/RB/001/19/20	Generator Repair & Maintenance Services	<p>This contract package is from the Budget Line item Repair and Maintenance – Generator and is intended for repair and Maintenance Services of JFKMC generators</p> <p>A. Generator (Perkins) ----- 5 pcs (500 KVA, 300 KVA, 150 KVA, 22.5 KVA & 30 KVA)</p> <p>Due to the complex nature of generator repair encountered over the years, a market survey was conducted by the JFKMC to identify potential service providers. It was than identified that not many service providers especially for the 500 KVA and 300 KVA on the market. Therefore, the service is available to limited number of bidders.</p>
2.	IFB No: JFK/NCB/001/19/20	Generator Spare Parts	<p>This contract package is from the Budget Line item Repair and Maintenance – Generator and is intended to procure spare parts for JFKMC generators</p> <p>A. Generator (Perkins) ----- 3 pcs (500 KVA, 300 KVA, 150 KVA, 22.5 KVA & 30 KVA)</p>
	IFB No: JFK/NCB/002/19/20	Purchase of Computer and its Accessories	<p>This contract package is intended to procure the below line items for the medical facility. This contract package is from the budget line item other office materials.</p> <p>A. Computer</p> <p>B. Toner & Cartridges</p> <p>C. Printers</p>
3			
4	IFB No: JFK/NCB/003/19/20	Laboratory Consumables	<p>This contract package is intended to procure the following laboratory consumables</p> <p>A. Pregnancy test strips _____10,000</p> <p>B. Urine test strips urocolor _____ 500</p> <p>C. Capillary tubes, Heparinised _____1,000</p>

			D. Blood Lancets _____ 250 E. RDT, Syphilis test strips _____ 1,500 F. Widal test reagents _____ 150 G. RDT, Hepatitis B BHs Ag _____ 200 H. RDT, Hepatitis CHCU _____ 150 I. Microscope Slides _____ 200 J. Microscope Cover slips _____ 200 K. RDT, FOB (occult blood) _____ 50 L. Blood Grouping antigen/Anti A, B, D, & AB _____ Assorted M. Chemical Reagents _____ Assorted N. Funnels _____ Assorted etc
	IFB NO.JFK/RFQ/001/19/20	Vehicles SPARE PARTS	This contract package is intended to procure spare parts for JFKMC 16 vehicles ----- (5 Buses,3 Prado, 5 pickup, 3 ambulances and some of those items includes 1. Oil Filter 2. Fuel Filter 3. Tyres 4. Batteries 5. Fuel Pump 6. Fuel Injector 7. Brake Shoot 8. Brake Fluid 9. Shark..... etc
6.	IFB No: JFK/NCB/004/19/20	Medical Drugs/Medicine	This Contract Package is intended to procure the below listed consumables: A. Quinine Syrup _____ ASSORTED B. Salbutamol Syrup C. Adrenaline Inj D. Amoxicillin E. Cotrimoxazolesusp. F. Dexorange G. Multivitamin syrup

			H. Nystatin Oral Susp I. Paracetamols J. Diclofenacinjs K. Dexamethasone Inj L. IV Fluids, Ciprofloxacin M. Hepatitis B Vaccines N. Insulins O. Aspirins P. Eye Drops _____ ASSORTED
7	IFB No: JFK/NCB/005/19/20	Food Stuffs (Supermarket food)	<p>This Contract Package is from the Budget line item Food and Catering Services and is intended to procure Supermarket food and nutritional supplies for inpatients feeding.</p> <p>Some of the Supermarket Food items are as follow:</p> <p>1 Instant Yeast x 20 2 Quaker Oats 3 Milk Powder x 25 kg/bag 4 Margarine butter x 10kg 5 Sardine x 50can/ct 6 Chicken White Egg 7 Ben quick x 8 8 Peanut Butter x 12 Jar/ctn 9 Sausage 10 Wax Paper 11 Alum. Foil 200sft x 12/ctn 12 Luncheon Meat x 72 can/ctn 13 Mix Vegetable 14 Round Cheese x 8pcs x 36pks 15 Spaghetti x 20pk/ctn 16 Potato 17 Sugar x 50kg 18 Flour x 100 lbs 19 Jam 20 Napkin 21 Tomato Paste 22 Season All 23 Lipton Tea (Large ctn) 24 Plastic Spoon 25 Borgoul Wheat</p>

			<div>26Pot Scrubber (Wire)</div> <div>27Brillo Sponge</div> <div>28Corn Beef</div> <div>29Cream of Wheat x 794 GRS X 12pks</div> <div>30Mayonnaise x 32 oz x 12 Jar/ctn</div> <div>31Black Pepper x 16 ox/Jar</div> <div>32Red Kidney Bean..... Etc</div>
8	Food Stuffs (Local food)	<div>This Contract Package is from the Budget Line item Food and Catering Services and is intended to procure Local food items and nutritional supplies for inpatients feeding. The Estimated Cost of this package is US\$ 95,000.00</div> <div>Some of the Local Food items to be procured are as follow:</div> <div>1Fresh Fish (Shiny Lady)</div> <div>2Fresh Fish (Pipe Fish)</div> <div>3Cassava Leaf</div> <div>4Pepper (Fresh/Dry)</div> <div>5Potato Greens</div> <div>6Bitterball / Eggsplant</div> <div>7Iron Soap</div> <div>8Chicken Thigh</div> <div>9Peanut Paste</div> <div>10Mineral Water (Small Bottles)</div> <div>11Crown Vita</div> <div>12Dry Fish</div> <div>13Dried Bonnie</div> <div>14Eggsplant.....</div> <div>15Rice</div> <div>16Cassava</div> <div>17Potatoes</div> <div>18Eddoes etc</div>	

9	IFB NO: JFK/NCB/006/19/20	Purchase of Building Materials	<p>This contract package is intended to procure materials or items for renovation, installation, assembling and rehabilitation. This contract package is from the budget line item repair & maintenance civil</p> <p>LOT 1 A. Plumbing Materials LOT 2 B. Electrical Materials LOT 3 C. Paint D. Zinc etc</p>
10	IFB NO. JFK/NCB/007/19/20	Repair & Maintenance of Office Machinery & Equipment	<p>This contract package is intended to procure services in repairing and maintaining machinery equipment</p> <p>A. Incinerator B. X Ray Equipment ----- 3pcs C. Auto claves ----- 2pcs D. Washing Machines ----- 8pcs E. Dental Equipment ----- 3pcs F. Surgical machines ----- 8 pcs G. EKG Machines ----- 3 pcs H. Ultra Sound Machines ----- 2 pcs</p>
11	IFB NO. JFK/NCB/008/19/20	Furniture & Fixtures	<p>This contract package is intended to procure office furniture and others related fixtures. This contract package is from the budget line item Other Office Materials and Consumables.</p> <p>A. Office Desk B. Furniture</p>
12	IFB NO. JFK/NCB/009/19/20	Purchase of Air Conditioners and Accessories	<p>This contract package is intended to procure Air conditioners and its related accessories.</p> <p>A. Air conditioners B. Fans etc</p>

13	IFB NO. JFK/NCB/010/19/20	Repair & Maintenance of Non-Residential Buildings	This contract package is intended to procure services in repairing and maintaining JFKMC Buildings
SBA CORE BUDGET			
1	IFB NO. JFK/SBA/RFO/001/19/20	Vehicle Repair & Maintenance Service	This contract package is intended for repair and Maintenance Services of JFKMC Vehicles A. 16 vehicles ----- (5 Buses, 3 Prado, 5 pickup, 3 ambulances
2	IFB NO. JFK/SBA/RFO/002/19/20	Vehicle Insurance Coverage	This contract package is intended for Vehicle Insurance Coverage for the following JFKMC Vehicles: A. 16 vehicles ----- (5 Buses, 3 Prado, 5 pickup, 3 ambulances
3.	JFK NO. JFK/SBA/RB/001/19/20	Purchase of ICT Equipment	This contract package is intended to procure assorted ICT accessories for repair or replacement and maintenance. Some of those items are as follow: 1. Computer Board 2. Switches 3. Computer Power Cable 4. Network Cables
4	IFB NO. JFK/SBA/RFO/003/19/20	Publication Services	This contract package is intended to procure the following services; LOT 1 A. Advertisement B. Magazine LOT 2 C. Newspapers etc
5.	IFB NO. JFK/SBA/NCB/001/19/20	Printing & Binding	This contract package is intended to procure the following Services: A. Printing of Booklets B. Vouchers C. Receipts D. Hospital Cards