



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1031/'20

February 13, 2020

Dr. Jerry F. Brown

CHIEF EXECUTIVE OFFICER

John F. Kennedy Medical Center

Republic of Liberia

Dear Dr. Brown:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the John F. Kennedy Medical Center SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARK	
PLANNED	1	IFB No: JFK/RB/001/19/20	Generator Repairs and Maintenance Services	C-3314	1 Firm	\$11,000.00	RB	6/17/2019	6/20/2019	6/25/2019	7/1/2019	7/11/2019	7/15/2019	7/19/2019	7/24/2019	N/A	6/26/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No: JFK/NCB/001/19/20	Generator Spare Parts	G-4659	Assorted	\$ 12,000	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No: JFK/NCB/002/19/20	Purchase of Computer and its Accessories	G-4741	Assorted	\$ 92,000	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2019	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/23/2020	6/30/2020	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$115,000													

Prepared by: Vashta J. Warner Date: Feb 10, 2020

Vashta J. Warner / Procurement Director

Approved by: Dr. Jerry F. Brown Date: 10/February/2020

Dr. Jerry F. Brown C.E.O / Chair, Procurement Committee

DR. JERRY F. BROWN

FROM THE OFFICE OF THE GENERAL ADMINISTRATOR

JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNE D	4	IFB No: JFK/NCB/003/19/20	Laboratory Consumables	G-4772	Assorted	\$ 490,000.00	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNE D	5	IFB No: JFK/RFQ/001/19/20	Vehicles Spare Parts	G-4530	Assorted	\$10,000	RFQ	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	8/18/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNE D	6	IFB No: JFK/NCB/004/19/20	Medical Drugs/Medicine	G-4772	Assorted	\$960,000	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2020	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/22/2020	6/30/2020	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$1,460,000													

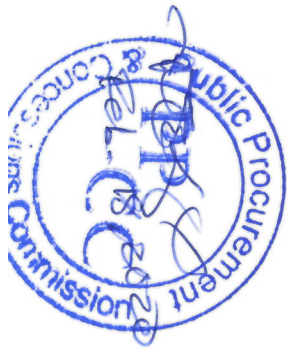
Prepared by: Vashta J. Warner Date: Feb 10, 2020

Vashta J. Warner / Procurement Director

Approved by: Dr. Jerry F. Brown Date: 10 Feb 10 2020

Dr. Jerry F. Brown C.E.O / Chairman, Proc. Committee

DR. JERRY F. BROWN
FROM THE OFFICE OF
THE GENERAL
ADMINISTRATOR



JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: COL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNE D	7	IFB No: JFK/NCB/005/ 19/20	Food Stuffs (Supermarket Food)	G-4711	Assorted	\$107,000.00	NCB	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	6/16/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNE D	8	IFB No: JFK/NCB/006/ 19/20	Purchase of Building Materials	G-4663	Assorted	\$ 144,000	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/20/2019	7/25/2019	7/28/2019	8/12/2019	8/19/2019	N/A	6/23/2019	6/30/2020	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 251,000													

Prepared by:

Date:

Approved by:

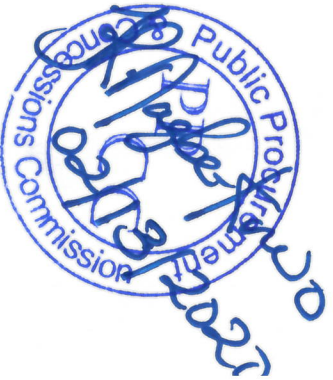
Date:

Vashta J. Warner/ Procurement Director

Dr. Jerry E Brown C.E.O / Chair, Proc. Committee

DR. JERRY E. BROWN

FROM THE OFFICE OF
THE GENERAL
ADMINISTRATOR



JOHN F. KENNEDY MEDICAL CENTER
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL/ INTERNALLY GENERATED REVENUE
Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCU REMEN T METHO D	TECHNICAL SPECS/BO Q/DRAWING S	PREP. OF BID DOCUMENT T	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETION)	ACCEPTAN CE & FINAL PAYMENT	REN K
PLANNE D	9	IFB No: JFK/NCB/007/19 /20	Repair & Maintenance of Machinery & Equip	C-3312	1 Firm	\$ 25,000.00	NCB	6/17/2019	6/20/2019	6/25/2019	7/1/2019	7/30/2019	8/6/2019	8/13/2019	8/19/2019	N/A	6/16/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNE D	10	IFB No: JFK/NCB/008/19 /20	Furniture & Fixtures	G-4659	Assorted	\$ 41,500.00	RFQ	6/11/2019	6/17/2019	6/20/2019	6/24/2019	7/22/2019	7/31/2019	8/8/2019	8/15/2019	N/A	8/18/2020	6/30/2020	
UPDATE																			
ACTUAL																			
PLANNE D	11	IFB No: JFK/NCB/009/19 /20	Purchase of Air Conditioners & Accessories	G-4751	Assorted	\$ 41,500.00	NCB	6/13/2019	6/19/2019	6/24/2019	6/28/2020	7/25/2019	7/25/2019	8/12/2019	8/19/2019	N/A	6/22/2020	6/30/2020	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 108,000.00													

Prepared by:

Vashta J. Warner

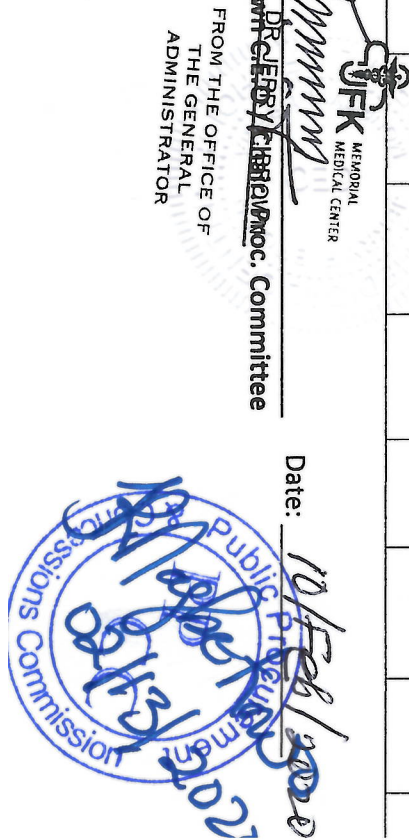
Date: Feb 10, 2020

Approved by:

Dr. Jerry F. Brown

Date:

10/26/2020



Source of funding: COL/ INTERNALLY GENERATED REVENUE

Fiscal Year: 2019/2020

[illegible]

Date:

Dr. Jerry F. Brown C.E.D.
Chair, Proc. Committee

FROM THE OFFICE OF
THE GENERAL
ADMINISTRATOR



Name of Entity: JOHN F. KENNEDY MEDICAL CENTER
Procurement Plan Explanatory Notes
Fiscal Year: 2019/2020

CORE BUDGET

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No: JFK/RB/001/19/20	Generator Repair & Maintenance Services	<p>This contract package is from the Budget Line item Repair and Maintenance – Generator and is intended for repair and Maintenance Services of JFKMC generators</p> <p>A. Generator (Perkins) ----- 5 pcs (500 KVA, 300 KVA, 150 KVA, 22.5 KVA & 30 KVA)</p> <p>Due to the complex nature of generator repair encountered over the years, a market survey was conducted by the JFKMC to identify potential service providers. It was than identified that not many service providers especially for the 500 KVA and 300 KVA on the market. Therefore, the service is available to limited number of bidders.</p>
2.	IFB No: JFK/NCB/001/19/20	Generator Spare Parts	<p>This contract package is from the Budget Line item Repair and Maintenance – Generator and is intended to procure spare parts for JFKMC generators</p> <p>A. Generator (Perkins) ----- 3 pcs (500 KVA, 300 KVA, 150 KVA, 22.5 KVA & 30 KVA)</p>
	IFB No: JFK/NCB/002/19/20	Purchase of Computer and its Accessories	<p>This contract package is intended to procure the below line items for the medical facility. This contract package is from the budget line item other office materials.</p> <p>A. Computer B. Toner & Cartridges C. Printers</p>
3			
4	IFB No: JFK/NCB/003/19/20	Laboratory Consumables	<p>This contract package is intended to procure the following laboratory consumables</p> <p>A. Pregnancy test strips _____ 10,000 B. Urine test strips urocolor _____ 500 C. Capillary tubes, Heparinised _____ 1,000 D. Blood Lancets _____ 250 E. RDT, Syphilis test strips _____ 1,500</p>


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			F. Widal test reagents _____ 150 G. RDT, Hepatitis B BHs Ag _____ 200 H. RDT, Hepatitis CHCU _____ 150 I. Microscope Slides _____ 200 J. Microscope Cover slips _____ 200 K. RDT, FOB (occult blood) _____ 50 L. Blood Grouping antigen/Anti A, B, D, & AB _____ Assorted M. Chemical Reagents _____ Assorted N. Funnels _____ Assorted etc
	IFB NO:JFK/RFOQ/001/19/20	Vehicles SPARE PARTS	This contract package is intended to procure spare parts for JFKMC 16 vehicles ----- (5 Buses,3 Prado, 5 pickup, 3 ambulances and some of those items includes 1. Oil Filter 2. Fuel Filter 3. Tyres 4. Batteries 5. Fuel Pump 6. Fuel Injector 7. Brake Shoot 8. Brake Fluid 9. Shark..... etc
5.			
6.	IFB No: JFK/NCB/004/19/20	Medical Drugs/Medicine	This Contract Package is intended to procure the below listed consumables: A. Quinine Syrup _____ ASSORTED B. Salbutamol Syrup C. Adrenaline Inj D. Amoxicillin E. Cotrimoxazolesusp. F. Dexorange G. Mutivitamin syrup H. Nystatin Oral Susp I. Paracetamols


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			<p>J. DiclofenacInjs</p> <p>K. Dexamethasone Inj</p> <p>L. IV Fluids, Ciprofloxacin</p> <p>M. Hepatitis B Vaccines</p> <p>N. Insulins</p> <p>O. Aspirins</p> <p>P. Eye Drops _____ASSORTED</p>
7	IFB No: JFK/NCB/005/19/20	Food Stuffs (Supermarket food)	<p>This Contract Package is from the Budget Line item Food and Catering Services and is intended to procure Supermarket food and nutritional supplies for inpatients feeding.</p> <p>Some of the Supermarket Food items are as follow:</p> <p>1 Instant Yeast x 20</p> <p>2 Quaker Oats</p> <p>3 Milk Powder x 25 kg/bag</p> <p>4 Margarine butter x 10kg</p> <p>5 Sardine x 50can/ct</p> <p>6 Chicken White Egg</p> <p>7 Ben quick x 8</p> <p>8 Peanut Butter x 12 Jar/ctn</p> <p>9 Sausage</p> <p>10 Wax Paper</p> <p>11 Alum. Foil 200sft x 12/ctn</p> <p>12 Luncheon Meat x 72 can/ctn</p> <p>13 Mix Vegetable</p> <p>14 Round Cheese x 8pcs x 36pks</p> <p>15 Spaghetti x 20pk/ctn</p> <p>16 Potato</p> <p>17 Sugar x 50kg</p> <p>18 Flour x 100 lbs</p> <p>19 Jam</p> <p>20 Napkin</p> <p>21 Tomato Paste</p> <p>22 Season All</p> <p>23 Lipton Tea (Large ctn)</p> <p>24 Plastic Spoon</p> <p>25 Borgoul Wheat</p> <p>26 Pot Scrubber (Wire)</p> <p>27 Brillo Sponge</p>

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			28 Corn Beef 29 Cream of Wheat x 794 GRS X 12pks 30 Mayonnaise x 32 oz x 12 Jar/ctn 31 Black Pepper x 16 ox/Jar 32 Red Kidney Bean..... Etc
8	IFB No: JFK/NCB/006/19/20	Purchase of Building Materials	This contract package is intended to procure materials or items for renovation, installation, assembling and rehabilitation. This contract package is from the budget line item repair & maintenance civil LOT 1 A. Plumbing Materials LOT 2 B. Electrical Materials LOT 3 C. Paint D. Zinc etc
9	IFB NO. JFK/NCB/007/19/20	Repair & Maintenance of Office Machinery & Equipment	This contract package is intended to procure services in repairing and maintaining machinery equipment A. Incinerator B. X Ray Equipment ----- 3pcs C. Auto claws ----- 2pcs D. Washing Machines ----- 8pcs E. Dental Equipment ----- 3pcs F. Surgical machines ----- 8 pcs G. EKG Machines ----- 3 pcs H. Ultra Sound Machines ----- 2 pcs
10	IFB NO. JFK/NCB/008/19/20	Furniture & Fixtures	This contract package is intended to procure office furniture and others related fixtures. This contract package is from the budget line item Other Office Materials and Consumables. A. Office Desk B. Furniture
11	IFB NO. JFK/NCB/009/19/20	Purchase of Air Conditioners and Accessories	This contract package is intended to procure Air conditioners and its related accessories. A. Air conditioners


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			B. Fans etc
12	IFB NO. JFK/NCB/010/19/20	Repair & Maintenance of Non-Residential Buildings	This contract package is intended to procure services in repairing and maintaining JFKMC Buildings
SBA CORE BUDGET			
1	IFB NO. JFK/SBA/RFQ/001/19/20	Vehicle Repair & Maintenance Service	This contract package is intended for repair and Maintenance Services of JFKMC Vehicles A. 16 vehicles ----- (5 Buses,3 Prado, 5 pickup,3 ambulances
2	IFB NO. JFK/SBA/RFQ/002/19/20	Vehicle Insurance Coverage	This contract package is intended for Vehicle Insurance Coverage for the following JFKMC Vehicles: A. 16 vehicles ----- (5 Buses,3 Prado, 5 pickup,3 ambulances
3.	JFK NO. JFK/SBA/RB/001/19/20	Purchase of ICT Equipment	This contract package is intended to procure assorted ICT accessories for repair or replacement and maintenance. Some of those items are as follow: 1. Computer Board 2. Switches 3. Computer Power Cable 4. Network Cables
4	IFB NO. JFK/SBA/RFQ/003/19/20	Publication Services	This contract package is intended to procure the following services; LOT 1 A. Advertisement B. Magazine LOT 2 C. Newspapers etc
5.	IFB NO. JFK/SBA/NCB/001/19/20	Printing & Binding	This contract package is intended to procure the following Services: A. Printing of Booklets B. Vouchers C. Receipts


 Feb. 13, 2020