



OFFICE OF THE
PROCUREMENT MANAGER

Republic of Liberia

Liberia Airport Authority
James Spriggs Payne Airport
Monrovia, Liberia



Date: September 15, 2023


Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Hon. *Bodger Scott Johnson*;

The Procurement Committee of [*JAMES SPRIGGS PAYNE AIRPORT JSPA*] herewith like to inform your office that there has been no activity for the 2nd quarter procurement report for the Fiscal Year [2023-08].

Kind Regards.

Sincerely yours

 9/15/2023

EDWIN DADDYBOY KAI PROCUREMENT MANAGER JAMES SPRIGGS PAYNE AIRPORT JSPA

2.0 Challenges

*Our greatest challenge is the **lack of funds**, there's no funds budgeted for the operation of the entity, everything used by this entity has been purchased from internal public funds budgeted for the operation of the entity.*

This is a serious challenge to management

3.0 Recommendations

We wish to recommend to the Public Procurement Concession Commission to kindly include us (James Spriggs Payne Airport) into the yearly fiscal budget operation of the entity

We kindly recommend improved technology and some training

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

General Information
<i>Liberia Airport Authority/JSPA</i>
Quarterly Procurement Report
<i>[April-June 2023]</i>

SPECIFIC INFORMATION																	
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Business Legal Owner	Business Beneficiary Owner	Date Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)
1.	0011	Stationery Supplies	RFQ	LAA/JSPA	April-June 2023	N/A	N/A	N/A	-		N/A	N/A	LAA/JSPA	N/A	N/A	N/A	
2.	0012	Janitorial Supplies	RFQ	LAA/JSPA	April – June 2023	N/A	N/A	N/A	-		N/A	N/A	LAA/JSPA	N/A	N/A	N/A	
3.	0013	Fuel & Lubricant	RFQ	LAA/JSPA	April –June 2023	N/A	N/A	N/A	-		N/A	N/A	LAA/JSPA	N/A	N/A	N/A	
4.	0014	R&M Furniture	RFQ	LAA/JSPA	April – June 2023	N/A	N/A	N/A	-		N/A	N/A	LAA/JSPA	N/A	N/A	N/A	

Prepared by: Edwin D. Kai
Procurement Manager

Approved:  Emmanuel Taphah
Head of Entity/Chairman Proc. Committee

Date: _____